

MEETING MINUTES
GOVERNING BOARD MEETING

Tuesday, June 23, 2026	9:00 AM	Sacramento Regional Fire/EMS Communications Center Annex 10240 Systems Pkwy Suite 200, CA 95827
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GOVERNING BOARD MEMBERS PRESENT

Matt McGee, Chairperson	Assistant Chief, Folsom Fire Department
Joseph Fiorica, Vice Chairperson	Deputy Chief, Sacramento Metropolitan Fire District
Tilden Billiter, Board Member	Deputy Chief, Sacramento Fire Department

GOVERNING BOARD MEMBERS ABSENT

Josh Freeman, Board Member	Deputy Chief, Cosumnes Community Services District
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COMMUNICATIONS CENTER MANAGEMENT

Derek Parker	Executive Director
Marissa Shmatovich	Deputy Director of Administration
Casey Quintard	Deputy Director of Operations

OTHERS IN ATTENDANCE

Lindsay Moore	Counsel, SRFECC
Brad Dorsett	IT Manager, SRFECC
Tara Poirier	EMS Manager, SRFECC
Corbyn Brooker	HR Manager, SRFECC
Courtney McClelland	HR Technician, SRFECC
Tyler Stoddard	Data Technician, SRFECC
Jenn Edwards	Dispatcher, SRFECC
Bayleigh Nichols	Office Specialist, SRFECC
Mellisa Gingery	Executive Assistant, SRFECC

The meeting was called to order and roll call was taken at 9:00 a.m.

- 1. The Pledge of Allegiance was recited.
- 2. There were no agenda updates.
- 3. There were no public comments.

PRESENTATION:

None

CLOSED SESSION:

- 1. CONFERENCE WITH LABOR NEGOTIATOR*
Pursuant to Government Code Section 54957.6
 - Center Negotiator(s)
Employee Organization(s)
 - Lindsay Moore, Counsel
Derek Parker, Chief Executive Director
Local 522 – Labor
Local 522 – Managers and Supervisors

*INDICATES NO ATTACHMENT

2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

- a. Employee Evaluation: Chief Executive Director
Deputy Director of Administration
Dispatch Managers

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

Pursuant to California Government Code Section 54956.9 (b) The Board will meet in closed session to discuss significant exposure to litigation.

One (1) potential case(s)

The closed session was convened at 9:02 a.m.

The open session was reconvened at 9:26 a.m.

1. The Board received an update; no formal action was taken
2. The Board received an update; no formal action was taken
3. The Board received an update; no formal action was taken

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. A Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

1. A motion was made by Chief McGee and seconded by Chief Fiorica to approve the Consent Agenda for the following:

- a. Regular Board Meeting Synopsis (May 26, 2026)

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

ACTION ITEMS:

1. FY 2026/2027 Final Budget (Staff Report 26-24)

- a. A motion was made by Chief Billiter and seconded by Chief Fiorica to approve the FY 2026/2027 Final Budget, approve the transfer of \$268,732.08 from the Operating checking account to the Lease savings account and Adopt and ratify Resolution 26-02, Fiscal Year 2026/2027 Final Budget.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

2. Resolution 26-03, Resolution to Adopt Administrative Benefits (Staff Report 26-25)

- a. A motion was made by Chief McGee and seconded by Chief Fiorica to adopt and ratify the Resolution 26-03, Resolution to Adopt Administrative Benefits.

*INDICATES NO ATTACHMENT

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Folsom Fire Department

NOES:
ABSENT:
ABSTAIN:

Motion passed.

3. Deputy Director of Operations Job Description and Contract (Staff Report 26-26)

- a. A motion was made by Chief Billiter and seconded by Chief McGee to approve the Deputy Director of Operations Job Description.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Folsom Fire Department

NOES:
ABSENT:
ABSTAIN:

Motion passed.

4. Peraton Support Hours Purchase (Staff Report 26-27)

- a. A motion was made by Chief McGee and seconded by Chief Billiter to approve the quote from Peraton for a block of CAD support hours in the amount of \$22,550.40.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Folsom Fire Department

NOES:
ABSENT:
ABSTAIN:

Motion passed.

DISCUSSION/POSSIBLE ACTION:

None

INFORMATION:

None

CENTER REPORTS:

Deputy Director of Administration Marissa Shmatovich: Marissa reported that the CAD modernization project continues to progress on schedule. ViewPoint mapping training was completed, and the new mapping system entered a phased implementation process to allow end users to gradually acclimate prior to full deployment later this year. Marissa acknowledged the efforts of the IT team, operations personnel and dispatch staff for their participation in testing, training, and implementation activities. Several personnel transitions were highlighted, including the promotion of Casey Quintard to Deputy Director of Operations and Kylee Soares to Dispatch Manager, as well as oncoming Chief Wilbourn as Chief Executive Director. The HR team continues recruitment efforts to support organizational transitions, with a Dispatch Supervisor Assessment Center scheduled for next month. Marissa ended by recognizing Chief Parker for his service as CED and expressed appreciation for his leadership and contributions to the Center.

Deputy Director of Operations Casey Quintard: Casey reported that May represented the Center's busiest May since 2022

*INDICATES NO ATTACHMENT

in terms of call volume. Preparations continue for the upcoming Fourth of July holiday period, which is anticipated to be one of the busiest operational periods of the year. Several leadership transitions reported by Marissa were echoed while acknowledging that these moves are positioning the Center for continued growth. Casey recognized Chief Parker for his leadership and contributions to the Center during his tenure as CED. The IT team was recognized for their efforts during the CAD restart process and for developing tools that improved operational efficiency during system transitions. Casey also reported continued progress in training initiatives, including ViewPoint mapping implementation, IROC training, preparations for the fall academy, EMD recertification efforts, and ongoing compliance with ACE accreditation standards. Additional accomplishments included Barbara Vatalaro receiving the California EMSA Dispatcher of the Year award, staff participation in community outreach events, continued coordination with primary PSAPs and 988 partners, and recognition of employee service anniversaries. Casey expressed appreciation for the dedication and adaptability of Center personnel during a period of significant organizational growth and transition.

CORRESPONDENCE:

None

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

BOARD MEMBER COMMENTS:

Chief McGee: Chief McGee expressed support for the Center's ongoing efforts to align its administrative and leadership structure with the organization's continued growth. The creation of the Deputy Director of Operations position was recognized as an important step in improving span of control, strengthening operational oversight, and supporting the Center's future needs. McGee also acknowledged the IT team for its critical role in maintaining and advancing the Center's technology systems. Appreciation was expressed for the team's expertise, dedication, and ongoing efforts to support system reliability, technology upgrades, and operational continuity.

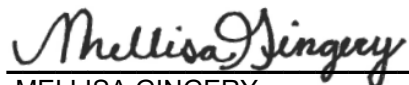
Chief Fiorica: Chief Fiorica expressed appreciation to Chief Parker for his service as Chief Executive Director and recognized his contributions to the Center's progress and organizational improvements during his tenure. Congratulations were extended to Casey Quintard and Kylee Soares on their respective promotions, with acknowledgment of their continued leadership and contributions to the Center. Fiorica also expressed appreciation to staff for their work in developing and presenting the FY 2026/2027 budget in advance of the meeting, allowing member agencies adequate time to review and prepare for budgetary support.

Chief Billiter: Chief Billiter reflected on his tenure, noting appreciation for the opportunity to serve and recognizing the Center and Board for consistently demonstrating strong core values. Billiter expressed support for ongoing leadership transitions, including continued collaboration with incoming leadership and alignment with organizational direction. Appreciation was extended to staff and the Board, with confidence expressed in the Center's continued stability and success.

ADJOURNMENT:

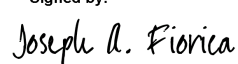
The meeting was adjourned at 9:45 a.m.

ATTEST:


MELLISA GINGERY
CLERK OF THE BOARD

Signed by:

MATTHEW MCGEE
CHAIRPERSON

Signed by:

JOSEPH FIORICA
VICE CHAIRPERSON

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