



**MEETING AGENDA**  
**REGULAR MEETING OF THE GOVERNING BOARD OF SRFECC**

---

**Tuesday, July 9, 2024**                      **9:00 AM**                      **Sacramento Metropolitan Fire Department**  
**10545 Armstrong Avenue, CA 95655**

---

**THE BOARD WILL CONVENE IN AN OPEN SESSION AT 9:00 A.M.**

Call to Order    Chairperson  
Roll Call of Member Agencies                      Clerk of the Board

**PRIMARY BOARD MEMBERS**

Chad Wilson, Chairperson	Assistant Chief, Folsom Fire Department
Scott Williams, Vice Chairperson	Assistant Chief, Sacramento Fire Department
Christopher Greene, Board Member	Assistant Chief, Sacramento Metropolitan Fire District
Troy A. Bair, Board Member	Deputy Chief, Cosumnes Community Services District

**PLEDGE OF ALLEGIANCE**

AGENDA UPDATE: An opportunity for Board members to (1) reorder the agenda; and (2) remove agenda items that are not ready for presentation and/or action at the present Board meeting.

PUBLIC COMMENT: An opportunity for members of the public to address the Governing Board on items within the subject matter jurisdiction of the Board. The duration of the comment is limited to three (3) minutes.

**PRESENTATION:**

None

**RECESS TO CLOSED SESSION:**

**1. CONFERENCE WITH LABOR NEGOTIATOR\***

Pursuant to Government Code Section 54957.6

Center Negotiator(s)	Lindsay Moore, Counsel Derek Parker, Chief Executive Director
----------------------	--

Employee Organization(s)	Teamsters Local 150/Local 522 Teamsters Local 856/Local 522 Unrepresented Administrators
--------------------------	--

**2. PERSONNEL ISSUES\***

Pursuant to California Governing Code Section 54957

Employee Evaluation:	Chief Executive Director Operations Manager
----------------------	--

\*INDICATES NO ATTACHMENT

---

Administrative Manager

- 3. **CONFERENCE WITH LEGAL COUNSEL:** Anticipated Litigation\*  
Pursuant to California Government Code Section 54956.9(b) The Board will meet in closed session to discuss significant exposure to litigation.

One (1) potential case(s).

**RECONVENE TO OPEN SESSION:**

**CONSENT AGENDA:** Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to the committee, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

- 1. Regular Board Meeting Synopsis (June 25, 2024)

Page 4

PROPOSED ACTION: Motion to Approve Consent Agenda

**STAFF REPORTS/ACTION ITEMS:**

None

**DISCUSSION/POSSIBLE ACTION:**

None

**INFORMATION:**

None

**CORRESPONDENCE:**

None

**CENTER REPORTS:**

None

**ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:**

None

**BOARD MEMBER COMMENTS:**

None

**ADJOURNMENT:**

The next scheduled Board Meeting is Tuesday, July 23, 2024

LOCATION: Sacramento Metropolitan Fire District

\*INDICATES NO ATTACHMENT

10545 Armstrong Avenue, CA 95655

TIME: 9:00 a.m.  
Board Members, Alternates, and Chiefs

POSTED: 10230 Systems Parkway, Sacramento, CA 95827  
[www.srfecc.ca.gov](http://www.srfecc.ca.gov)  
10545 Armstrong Ave, Mather, CA 95655-4102

**DISABILITY INFORMATION:**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Chief Executive Director's Office at (916) 228-3070. Notification at least 48 hours prior to the meeting will enable the Center to make reasonable arrangements to ensure accessibility to this meeting.

**POSTING:**

This is to certify that on July 3, 2024, a copy of the agenda was posted at the following locations:

- 10230 Systems Parkway, Sacramento, CA 95827
- 10411 Old Placerville Rd – Suite #210, Sacramento, CA 95827
- The Center's website at – [www.srfecc.ca.gov](http://www.srfecc.ca.gov)
- 10545 Armstrong Ave, Mather, CA 95655-4102

ATTEST:



---

MELLISA BERNETT  
CLERK OF THE BOARD

**MEETING MINUTES  
GOVERNING BOARD MEETING**

---

**Tuesday, June 25, 2024      9:00 AM      Sacramento Metropolitan Fire Department  
10545 Armstrong Avenue, CA 95655**

---

**GOVERNING BOARD MEMBERS PRESENT**

Scott Williams, Vice Chairperson	Assistant Chief, Sacramento Fire Department
Matt Mcgee, Alternate	Battalion Chief, Folsom Fire Department
Christopher Greene, Board Member	Assistant Chief, Sacramento Metropolitan Fire District
Dan Quiggle, Alternate	Deputy Chief, Cosumnes Community Services District

**GOVERNING BOARD MEMBERS ABSENT**

Chad Wilson, Chairperson	Assistant Chief, Folsom Fire Department
Troy Bair, Board Member	Deputy Chief, Cosumnes Community Services District

**COMMUNICATIONS CENTER MANAGEMENT**

Josh Freeman	Executive Director
Julee Todd	Operations Manager
Marissa Shmatovich	Administration Manager

**OTHERS IN ATTENDANCE**

Lindsay Moore	Counsel, SRFECC
Corbyn Brooker	Human Resources Analyst, SRFECC
Mellisa Bernett	Executive Assistant, SRFECC

The meeting was called to order and roll call was taken at 9:03 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There was no public comment.

**PRESENTATION:**

None

**CLOSED SESSION:**

1. CONFERENCE WITH LABOR NEGOTIATOR\*  
Pursuant to Government Code Section 54957.6

Center Negotiator(s)	Lindsay Moore, Counsel Josh Freeman, Chief Executive Director
----------------------	--

\*INDICATES NO ATTACHMENT

Employee Organization(s)

Teamsters Local 150  
Teamsters Local 856  
Unrepresented Administrators

2. PERSONNEL ISSUES\*

Pursuant to California Governing Code Section 54957

- a. Employee Evaluation: Chief Executive Director  
Operations Manager  
Administration Manager

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation\*

Pursuant to California Government Code Section 54956.9 (b) The Board will meet in closed session to discuss significant exposure to litigation.

One (1) potential case(s)

The closed session was convened at 9:04 a.m.

The open session was reconvened at 9:22 a.m.

1. The Board received an update; no formal action was taken.
2. The Board received an update; no formal action was taken.
3. The Board received an update; no formal action was taken.

**CONSENT AGENDA:** Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. A Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

1. A motion was made by Chief Greene and seconded by Chief Quiggle to approve the Consent Agenda for the following:

- a. Regular Board Meeting Synopsis – June 6, 2024

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

**ACTION ITEMS:**

1. Chief Executive Director Contract (Staff Report 24-9)

- a. A motion was made by Chief Greene and seconded by Chief Quiggle to approve the FY 2024/2025 proposed budget and adopt all three recommendations.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes

\*INDICATES NO ATTACHMENT

Community Services District, Folsom Fire Department

NOES:  
ABSENT:  
ABSTAIN:

Motion passed.

2. Access Systems Quote (Staff Report 24-10)

- a. A motion was made by Chief McGee and seconded by Chief Quiggle to approve the FY 2024/2025 proposed budget and adopt all three recommendations.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:  
ABSENT:  
ABSTAIN:

Motion passed.

**DISCUSSION/POSSIBLE ACTION:**

None

**INFORMATION:**

None

**CENTER REPORTS:**

1. Operations Manager Julee Todd

Todd noted that we have an ongoing academy that is set to graduate on July 9th. The center will be hosting local government representatives. The center has made preparations for the 4<sup>th</sup> of July regarding staffing. It was noted that call volume has been up for the last couple of weeks and Julee extended her thanks to the supervisors and dispatchers for all of their continued hard work. She extended a welcome to Chief Parker and a thank you to Chief Freeman for his many contributions.

2. Administration Manager Marissa Shmatovich

Shmatovich expressed that the Center is continuing to progress rapidly with the IBEW building. Noting that with the Access Systems Quote approval we will begin badge access coordination immediately. Contractor work will begin soon on break area improvements. Regarding the IBEW building, we are awaiting furniture quotes and planning for data cabling and electrical work for training areas and workstations. Appreciation to the team for all problem solving and vendor collaboration. Finance is preparing for year-end close and ongoing labor negotiations. Continued recruitment for

Systems Engineer is progressing smoothly. She extended a welcome to Chief Parker and gratitude to Chief Freeman for his time and contributions.

3. Chief Executive Director Josh Freeman

Freeman expressed his gratitude and noted that it was a privilege to serve as CED alongside exceptional staff. He extended his appreciation to the board and provided optimism for Chief Parker's vision.

**CORRESPONDENCE:**

1. Correspondence from City of Folsom designating an alternate SRFEC board representative

**ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:**

None

**BOARD MEMBER COMMENTS:**

1. Chief Quiggle

Chief Quiggle stepping in for Bair, highlighted significant progress over the past two years, particularly in training, staffing, infrastructure and modernization. He expressed gratitude to Chief Freeman and best wishes to Chief Parker.

2. Chief Greene

Chief Greene welcomed Chief McGee and Chief Parker. Thanked Freeman for his support and dispatchers for their upcoming holiday efforts.

3. Chief McGee

Chief McGee echoed sentiments of Quiggle and Greene. Impressed by dispatch's work and eager to contribute.

4. Chief Williams

Chief Williams welcomed Chief McGee and Chief Parker. Praised Marissa and Freeman for their hard work and looked forward to upcoming changes and new building.

**ADJOURNMENT:**

The meeting was adjourned at 9:36 a.m.

ATTEST:



---

MELLISA BERNETT  
CLERK OF THE BOARD

---

CHAD WILSON  
CHAIRPERSON

---

SCOTT WILLIAMS  
VICE CHAIRPERSON