



Sacramento Regional Fire/EMS Communications Center
10230 Systems Parkway, Sacramento, CA 95827-3006
www.srfecc.ca.gov

10:00 a.m.

Wednesday, February 9, 2022

SPECIAL MEETING OF THE GOVERNING BOARD OF SRFECC

[Join Microsoft Teams Meeting](#)

[+1 916-245-8065](tel:+19162458065) United States, Sacramento (Toll)

Conference ID: 950 282 072#

Public Remote Access at:

[Join Microsoft Teams Meeting](#)

[+1 916-245-8065](tel:+19162458065) United States, Sacramento (Toll)

Conference ID: 950 282 072#

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The Board will convene in open session at 10:00 a.m.

Call to Order

Chairperson

Roll Call of Member Agencies

Clerk of the Board

Primary Board Members

Tyler Wagaman, Chairperson

Deputy Chief, Sacramento Metropolitan Fire District

Chad Wilson, Vice Chairperson

Assistant Chief, Folsom Fire Department

Felipe Rodriguez, Board Member

Fire Chief, Cosumnes Fire Department

Chris Costamagna, Board Member

Deputy Chief, Sacramento Fire Department

Pledge of Allegiance

AGENDA UPDATE: An opportunity for Board members to (1) reorder the agenda; and (2) remove agenda items that are not ready for presentation and/or action at the present Board meeting.

PUBLIC COMMENT: An opportunity for members of the public to address the Governing Board on items within the subject matter jurisdiction of the Board. Duration of comment is limited to three (3) minutes.

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Please Note:

The Public's health and well-being are the top priority for the Board of Directors ("Board") of Sacramento Regional Fire/EMS Communications Center and therefore, because of the potential threat of COVID-19 (Coronavirus), public access to this meeting will be available through the link set forth above.

* INDICATES NO ATTACHMENT

PRESENTATION:

None

CENTER REPORTS:

- 1. Medical Director Dr. Mackey*

RECESS TO CLOSED SESSION:

- 1. CONFERENCE WITH LABOR NEGOTIATOR*

Pursuant to Government Code Section 54957.6

Center Negotiator(s) Lindsay Moore, Counsel
Ty Bailey, Executive Director
Employee Organization(s) Teamsters Local 150
Teamsters Local 856
Unrepresented Administrators

- 2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

- a. Employee Evaluation: Chief Executive Director
Operations Manager
- b. Public Employment: Deputy Director

- 3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

- a. Pursuant to California Government Code Section 54956.9(b)
The Board will meet in closed session to discuss significant exposure to litigation. Two (2) potential cases

RECONVENE TO OPEN SESSION AT ESTIMATED TIME: 11:30 a.m.

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

- 1. Board Meeting Synopsis (January 11, 2022) Page 5

PROPOSED ACTION: Motion to Approve Consent Agenda

ACTION ITEMS:

- 1. Approval of Westnet Project Final Invoice Page 11
 - a. STAFF REPORT – Westnet Final Invoice Page 13
- 2. Approval of Peraton CommandPoint CAD Hardware Invoice #0010 and #0011 Page 14
 - a. STAFF REPORT – CommandPoint CAD Hardware Invoice Page 19
- 3. Approval of Quote for Westnet Commandpoint CAD Interface Page 20
 - a. STAFF REPORT – Westnet CommandPoint CAD Interface Page 22

DISCUSSION/POSSIBLE ACTION:

None

* INDICATES NO ATTACHMENT

INFORMATION:

- 1. Communications Center Statistics Page 23
- 2. Financial Reports Page 31
 - a. Monthly Credit Card Usage Statement
 - b. Budget to Actuals
 - c. Cash Flow Report
 - d. Umpqua Lease Update
- 3. Recruitment Update Page 39
- 4. PAD Update Page 40

CENTER REPORTS:

- 1. Chief Executive Director Bair*
- 2. Operations Manager Todd – Operations*

CORRESPONDENCE:

- 1. Letter from Cosumnes Services District General Manager appointing Deputy Chief Dan Quiggle as CSD Board Representative and Fire Chief Felipe Rodriguez as CSD Board Representative Alternate Page 41

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

BOARD MEMBER COMMENTS:

ADJOURNMENT:

The next scheduled Board Meeting is March 8, 2022.

Location: 10545 Armstrong Ave, Mather, CA 95655-4102

Time: 9:00 a.m.
Board Members, Alternates, and Chiefs

Posted at: 10230 Systems Parkway, Sacramento, CA 95827
www.srfecc.ca.gov
10545 Armstrong Ave, Mather, CA 95655-4102

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director’s Office at (916) 228-3070. Notification at least 48 hours prior to the meeting will enable the Center to make reasonable arrangements to ensure accessibility to this meeting.

* INDICATES NO ATTACHMENT

POSTING:

This is to certify that on February 8, 2022, a copy of the agenda was posted:

- at 10230 Systems Parkway, Sacramento, CA 95827
- at 10411 Old Placerville Rd – Suite #210, Sacramento, CA 95827
- on the Center's website which is: www.srfecc.ca.gov
- 10545 Armstrong Ave, Mather, CA 95655-4102

A handwritten signature in black ink that reads "Marissa Shmatovich". The signature is written in a cursive, flowing style.

Clerk of the Board

REGULAR GOVERNING BOARD MEETING

January 11, 2022

GOVERNING BOARD MEMBERS

Deputy Chief Chris Costamagna	Sacramento Fire Department
Deputy Chief Tyler Wagaman	Sacramento Metropolitan Fire District
Deputy Chief Adam Mitchell	Sacramento Metropolitan Fire District
Division Chief Chad Wilson	Folsom Fire Department
Deputy Chief Troy Bair	Cosumnes Community Services District
Chief Felipe Rodriguez	Cosumnes Community Services District

GOVERNING BOARD MEMBERS ABSENT

COMMUNICATIONS CENTER MANAGEMENT

Ty Bailey	Executive Director
Julee Todd	Operations Manager

OTHERS IN ATTENDANCE

Lindsay Moore	Counsel, SRFECC
Marissa Shmatovich	Executive Assistant, SRFECC
Dr. Kevin Mackey	Medical Director, SRFECC
Cierra Lewandowski	Payroll and Benefits Administrator, SRFECC
Amy Wolfe	Dispatcher II, SRFECC
Theresa Miller	Dispatcher I, SRFECC

NOTE: Because the Governor declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the Coronavirus) attendance by the public at this meeting was by telephonic means only and was made accessible to members of the public solely through the link set forth below.

Join Microsoft Teams Meeting

+1 916-245-8065 United States, Sacramento (Toll)

Conference ID: 950 282 072#

The meeting was called to order and roll call taken at 9:01 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. Theresa Miller, Dispatcher from SRFECC, shared public comment thanking Chief Bailey for his time and guidance at the Communications Center. She wished him well in his new role. Miller also welcomed the new, yet to be name Chief Executive Director, and outlined the most pressing issues for the Center that she wishes to work in collaboration with Center management to address and resolve.
3. There was no presentation.
4. Dr. Mackey provided an update on the COVID case number trends received from international physicians and researchers. He shared that COVID cases continue to climb and it is estimated that cases have not yet spiked. With significant impacts on staffing, Dr. Mackey made the

strong recommendation that every single tool the departments can employ be employed to keep staff safe.

Dr. Mackey also shared an update on his review of stroke cases and will share the information with the EMS officers. The outcome will likely be additional training for first responders.

5. **CLOSED SESSION:**

1. **CONFERENCE WITH LABOR NEGOTIATOR***

Pursuant to Government Code Section 54957.6

Center Negotiator(s) Lindsay Moore, Counsel
Ty Bailey, Executive Director

Employee Organization(s) Teamsters Local 150
Teamsters Local 856
Unrepresented Administrators

2. **PERSONNEL ISSUES***

Pursuant to California Governing Code Section 54957

- a. Employee Evaluation: Executive Director
Deputy Director
Operations Manager
- b. Public Employment: Chief Executive Director
Deputy Director

3. **CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation***

- a. Pursuant to California Government Code Section 54956.9 (b)
The Board will meet in closed session to discuss significant exposure to litigation.
Two (2) potential cases

Closed session was convened at 9:10 a.m.

Open session was reconvened at 11:14 a.m.

- 1. The Board received an update; no formal action was taken.
- 2. The Board received an update; no formal action was taken.
- 3. The Board received an update; no formal action was taken.

7. **CONSENT AGENDA:** Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

A motion was made by Chief Wilson and seconded by Chief Rodriguez to approve the consent agenda, Board Meeting Synopsis (December 14, 2021), Special Board Workshop synopsis (December 14, 2021), and Special Board Meeting Synopsis (December 21, 2021) and Fourth Amendment – Executive Director Contract with Sacramento Metropolitan Fire District.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Folsom Fire,
Cosumnes Services District

NOES:

ABSENT:

ABSTAIN:

Motion passed.

8. **ACTION ITEMS:**

1. Approval of Contract for Operations Manager Services

Legal Counsel also shared that the contract was sent to the Clerk of the Board to be included in the board packet and made available to the public. The contract names Julee Todd to serve as Operations Manager, with effective dates of January 11, 2022 upon approval through December 31, 2024 with the opportunity on both parties' part to extend the contract.

A motion was made by Chief Wagaman and seconded by Chief Rodriguez to approve the Contract for Operations Manager Services.

AYES: Sacramento Fire Department, Folsom Fire, Cosumnes Services District, Sacramento Metropolitan Fire

NOES:

ABSENT:

ABSTAIN:

Motion passed.

2. Approval of Contract for Chief Executive Director Services between SRFEC and Cosumnes Services District

Legal Counsel also shared that the contract was sent to the Clerk of the Board to be included in the board packet and made available to the public. The contract names Chief Troy Bair to serve as Operations Manager, with effective dates of February 1, 2022 upon approval through June 30, 2024 at a reimbursement of an Assistant Chief rate for CSD.

A motion was made by Chief Wilson and seconded by Chief Rodriguez to approve the Contract for Chief Executive Director Services between SRFEC and Cosumnes Services District

AYES: Sacramento Fire Department, Folsom Fire, Cosumnes Services District, Sacramento Metropolitan Fire

NOES:

ABSENT:

ABSTAIN:

3. Election/Reelection of Board Chairperson

A motion was made by Chief Costamagna to nominate Chief Wagaman for Board Chairperson and seconded by Chief Wilson.

AYES: Sacramento Fire Department, Folsom Fire, Cosumnes Services District

NOES:

ABSENT:

ABSTAIN: Sacramento Metropolitan Fire

4. Election/Reelection of Board Vice Chairperson

A motion was made by Chief Rodriguez to nominate Chief Wilson for Board Vice Chairperson and seconded by Chief Costamagna.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Services District

NOES:
ABSENT:
ABSTAIN: Folsom Fire

8. DISCUSSION/POSSIBLE ACTION:

None

9. INFORMATION:

None

10. CENTER REPORTS

1. Executive Director Bailey

ED Bailey opened with additional thanks and congratulations to Chief Bair moving into the CED position. He also congratulated Chief Wagaman and Chief Wilson on their new appointments. ED Bailey thanked the local union groups for their collaboration and work on projects and challenges. He also thanked OM Todd for her service and knows she will be a great leader. ED Bailey commended DD House for her service and all the tremendous work she contributed to the Center and forward movement. The Center is being hit again by a COVID outbreak, and ED Bailey thanked the Union groups for their hard work to make it through the staffing challenges.

2. Operations Manager Todd

OM Todd began with a warm welcome back to Chief Wagaman and congratulated Chief Bair. She also thanked Chief Bailey for his service.
Training Update: Academy 22-1 of 4 recruits on-going. Next Academy will start April 18. There are currently 2 dispatchers in CRO training, 1 in Main training, and another on Main training standby. Five of the September academy recruits have been signed off.
Project Update: Text to 911 is still delayed, with no further updates at this time. The Center is in communication with the ACD vendor to determine next steps. The Center recently completed a workflow workshop for the CAD project, which presented more questions but also a very productive workshop. More to follow.
Supervisor assessment was completed last month with positive feedback.
Congratulations to Yvonne Vazquez on her new promotion to Dispatch Supervisor, effective January 1, 2022.
Staffing Update:
6 Dispatch Supervisors
12 Dispatcher II (3 out long-term medical)
15 Dispatcher I
Service Anniversaries: Congratulations to Roman Kukharets on his 10-year service anniversary.

10. CORRESPONDENCE:

None.

11. ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

14. BOARD MEMBER COMMENTS:

Chief Wilson

Chief Wilson began with expressing appreciation for Chief Bailey's leadership and best wishes in his future endeavors. He also congratulated Chief Bair and looks forward to working with Chief Bair, and looks forward to the CAD project completion this year. Chief Wilson thanked Theresa Miller for her public comment, congratulated Yvonne Vazquez on her promotion, and thanked Roman Kukharets for his 10 years of service.

Chief Wagaman

Chief Wagaman opened with heartfelt thanks for the out-pouring of support and well wishes after his recent accident. He took comfort in knowing that in the event of an emergency or accident, there is a large fire service family to offer support.

He thanked the dispatchers for showing up every day in spite of a COVID outbreak, and continuing to provide outstanding service even with staffing challenges.

Chief Wagaman thanked Chief Costamagna for his leadership as Chairperson. He also congratulated Julee Todd on her new contract, as well as Chief Bair on his appointment and he looks forward to working more with them both.

Chief Wagaman continued with thanks to Chief Bailey and congratulations to Roman Kukharets on his service anniversary.

Chief Rodriguez

Chief Rodriguez thanked Metro Fire for their service at the Center over the last 2 years and welcomed back Chief Wagaman. He thanked Chief Costamagna as well for his leadership and the immense support from Lindsay Moore.

Chief Rodriguez acknowledged the tremendous work from the dispatchers, answering an immense call volume and not receiving much rest.

He concluded with thanks and congratulations to Chief Bair and OM Todd on their contracts.

Chief Bair

Chief Bair thanked all for their efforts and congratulated Chief Wagaman on his appointment to Board Chairperson and return to work. He also congratulated Chief Wilson on his appointment. Chief Bair thanked Chief Wagaman and Chief Bailey for their leadership and service to the Center. He looks forward to working with the staff at the Center to accomplish goals set now and to set more goals in the future. He also congratulated Julee Todd on her Operations Manager position, and thanked all again for the opportunity to serve the Center.

Chief Costamagna

Chief Costamagna concluded with happy new year wishes, and sincere thanks to Chief Wagaman, Chief Bailey and now Chief Bair for their service. He echoed that the Center is and will continue to face challenges but acknowledged the efforts of Center staff. He also wished congratulations to Julee Todd on her contract, and looks forward to working more with her in the near future. He concluded by acknowledging the continued challenges and changes the agencies and the Center will continue to face with COVID and thanked all for their continued efforts.

14. ADJOURNMENT:

The meeting was adjourned at 11:32 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Marissa Shmatovich". The script is cursive and fluid.

Marissa Shmatovich
Clerk of the Board

Tyler Wagaman, Chairperson

Chad Wilson, Vice Chairperson



WESTNET

Fed Tax ID
33-0864822

Westnet, Inc.
15542 Chemical Lane
Huntington Beach, CA 92649
Phone: (714) 548-8500
Fax: (714) 901-5610
Email: Accounting@westnet-inc.com

Invoice

Date	Invoice #
12/9/21	27115

DEC 13 2021
Sacramento Regional Fire/EMS
Communications Center
10230 Systems Parkway
Sacramento, CA 95827

Bill To
Sacramento Regional Fire/EMS Communication Center 10230 Systems Parkway Sacramento, CA 95827

Job Site
Sacramento Regional Fire/EMS Communication Center 10230 Systems Parkway Sacramento, CA 95827

P.O. No.	Quote Number	Terms	Work Order No.
PO0068 6/27/18	Q-04259-J9D7	See Contract	OR-03338-S9P9

Item	Qty	Description	Rate	Curr %	Class	Amount
		Sacramento Regional Fire - EMS First-In Alerting Primary Dispatch System				
		BILLING: MILESTONE 4 - (FINAL 10%)				
FiAP-AVD	0.4	First-In Automated Voice Dispatch System	28,500.00	10.00%	4 - HGAC	11,400.00T
FiAP-AVD-EDT	0.1	First-In Automated Voice Dispatch Word Editor	3,245.00	10.00%	4 - HGAC	324.50T
FiAP-CLIENT-01	0.2	First-In Alerting Platform Client License (Single License)	849.00	10.00%	4 - HGAC	169.80T
FiAP-CLIENT-05	0.2	First-In Alerting Platform5 Alerting Client License Package	2,500.00	10.00%	4 - HGAC	500.00T
FiAP-CLIENT-WS	0.1	First-In Alerting Platform Client Workstation	2,200.00	10.00%	4 - HGAC	220.00T
FiAP-CORE-05S	1.7	First-In Alerting Platform 5 Station Package	4,985.00	10.00%	4 - HGAC	8,474.50T
FiAP-CORE-CS	0.1	First-In Alerting Platform Core Software (Client/Server)	19,450.00	10.00%	4 - HGAC	1,945.00T
FiAP-CORE-SVR	0.1	First-In Alerting Platform Server	7,850.00	10.00%	4 - HGAC	785.00T
QRIC-05-IVD	0.2	Radio Interface Controller with 5 Alerting Keypads	67,512.00	10.00%	4 - HGAC	13,502.40T
FIRST IN	0.4	VHF Power Monitors	3,295.00	10.00%	4 - HGAC	1,318.00T
FIRST IN	0.4	VHF Off the Air Monitors	3,295.00	10.00%	4 - HGAC	1,318.00T
RIC	0.5	Radio Interface Controller	-1,250.00	10.00%	4 - HGAC	-625.00T
RIC	0.7	Additional Radio Interface Controller Keypad	1,250.00	10.00%	4 - HGAC	875.00T
FIRST IN	0.1	Email Notification Service of VHF Status	2,250.00	10.00%	4 - HGAC	225.00T

Subtotal
Sales Tax (8.25%)
Total
Payments/Credits
Balance Due



WESTNET

Westnet, Inc.
 15542 Chemical Lane
 Huntington Beach, CA 92649
 Phone: (714) 548-3500
 Fax: (714) 901-5610
 Email: Accounting@westnet-inc.com

Invoice

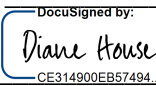
Fed Tax ID
 33-0864822

Date	Invoice #
12/9/21	27115

Bill To
Sacramento Regional Fire/EMS Communication Center 10230 Systems Parkway Sacramento, CA 95827

Job Site
Sacramento Regional Fire/EMS Communication Center 10230 Systems Parkway Sacramento, CA 95827

P.O. No.	Quote Number	Terms	Work Order No.
PO0068 6/27/18	Q-04259-J9D7	See Contract	OR-03338-S9P9

Item	Qty	Description	Rate	Curr %	Class	Amount
FIRST IN	0.1	Automatic VHF Failover to Backup Transmitters	8,450.00	10.00%	4 - HGAC	845.00T
FIRST IN	0.1	VHF Radio System Performance Module	4,250.00	10.00%	4 - HGAC	425.00T
FIRST IN	0.1	Advanced AVD Timing Service	7,500.00	10.00%	4 - HGAC	750.00T
FIRST IN	0.1	Radio Interface Controller Keypad Extender	3,250.00	10.00%	4 - HGAC	325.00T
QUOTE DISCOUNT	0.1	Quote Discount	-21,388.60	10.00%	4 - HGAC	-2,138.86T
INSTALL SUPP	0.1	Installation Supplies	2,360.00	10.00%	4 - HGAC	236.00T
		SUB TOTAL		10.00%		40,874.34
SHIPPING	0.1	Shipping and Handling	3,640.00	10.00%	4 - HGAC	364.00
FiAP-Install-Com-Test	0.1	FiAP Install, Commissioning, and Testing	55,680.00	10.00%	4 - HGAC	5,568.00
FiAP-Training	0.1	FiAP Training	13,340.00	10.00%	4 - HGAC	1,334.00
TECHSUPP	0.1	Tech Support	77,523.00	10.00%	4 - HGAC	7,752.30
PROJ	0.1	Project Coordination	4,525.00	10.00%	4 - HGAC	452.50
SES	0.1	Special Engineering Services	8,500.00	10.00%	4 - HGAC	850.00
		Date Received: <u>12/09/21</u>				
		GL Code: <u>6697-026 SW</u>				
		Comment: _____				
		DocuSigned by:  Signature: <u>CE314900EB57494</u>				
		Date Reviewed: <u>12/16/2021</u>				

Checks are accepted subject to collection & date of collection will be deemed date of payment. Any check received from Customer may be applied by Westnet against any obligation owing by Customer to Westnet under this or any other contract, regardless of any statement appearing on or referring to such check, without discharging Customer's liability for any additional amounts owing by Customer to Westnet. Acceptance of such check will not constitute waiver of Westnet's right to pursue collection of any remaining balance. Customer will pay the entire net amount of each invoice from Westnet pursuant to the terms of such invoice without deduction/offset. Invoices not paid when due will bear interest to date of payment at the annual rate of eighteen (18%) percent or such lower rate as may be the maximum permitted by law. If Customer fails to make payment when due, Westnet may pursue any legal remedies, in which event Westnet will be entitled to collection costs & reasonable attorney's fees.

Subtotal	\$57,195.14
Sales Tax (8.25%)	\$3,372.13
Total	\$60,567.27
Payments/Credits	\$0.00
Balance Due	\$60,567.27



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

www.srfecc.ca.gov

STAFF REPORT

DATE: February 8, 2022
TO: Board of Directors
FROM: Chia Vargo, Accounting Specialist II
PREPARED FOR: February 8, 2022 Board Meeting
SUBJECT: Westnet Project Final Outstanding Invoice

EXECUTIVE SUMMARY

The Westnet project is complete as SRF ECC works with Westnet in troubleshooting several maintenance issues. All contract deliverables are complete. The final invoice has been received and is pending payment.

FISCAL IMPACT

\$60,567.27

APPLICABLE POLICY OR LAW

N/A

ATTACHMENTS

Invoice #27115

RECOMMENDATION

Approve payment of the Westnet Invoice #27115 for project completion. Approve transfer of \$60,567.27 from the Operating checking account to the CIP checking account.

Respectfully submitted,
Chia Vargo



NORTHROP GRUMMAN
 SYSTEMS CORPORATION
 7575 COLSHIRE DRIVE
 MCLEAN, VA 22102
 Tax ID:95-1055798

INVOICE

Invoice No: 0010
 Invoice Date: 12/06/2021
 Remit Electronic Payment: NORTHROP GRUMMAN SYSTEMS CORPORATION
 JP MORGAN CHASE BANK
 ABA: 021000021
 ACCOUNT: 323397395
 Remit Checks: NORTHROP GRUMMAN SYSTEMS CORPORATION
 88056 Expedite Way
 CHICAGO, IL 60695
 USA

B	SACRAMENTO REGIONAL FIRE EMS
I	
L	10230 SYSTEMS PKWY
L	SACRAMENTO, CA 95827-3006
	USA
T	
O	

P	SACRAMENTO REGIONAL FIRE EMS
A	
Y	10230 SYSTEMS PKWY
E	SACRAMENTO, CA 95827-3006
R	USA

Prime Contract No.	Order No.	Subcontract No.	Requisition No.	GSA ACT No.
4684241				

Reference No.	Document No.	Contract Start Date	Contract End Date	Funded Amount(USD)	Terms
L1-FA013-01 3007002620 9350006197	3150004493	04/01/2019	12/31/2020	\$3,157,560.00	Net 30 Days

CLIN	DESCRIPTION	CURRENT AMOUNT(USD)	CUMULATIVE AMOUNT(USD)
1	PO#4684241: 50% of total due upon contract signing or issuance of PO	\$0.00	\$214,723.00
1	PO#4684241: 35% of total due upon delivery of Integrity Hardware	\$0.00	\$150,306.10
1	PO#4684241: 15% of total due upon acceptance of the Integrity Upgrade	\$0.00	\$64,416.90
2	PO#4684241: 30% Project Start-Signing of Contract	\$0.00	\$516,014.00
2	AMD 5: START OF FIT-GAP SUPER USER TRAINING	\$0.00	\$172,004.50
2	AMD 5: SYSTEM INSTALLATION AT SITE	\$0.00	\$172,004.50
2	AMD 4: LETTER OF CREDIT	\$0.00	\$25,000.00
2	PO#4684241: 10% Project Initiation - Conduct Kickoff Meeting	\$0.00	\$172,005.00
3	1ST YEAR O&M PAYMENT ANNUAL O&M PAYMENT - START OF FIT/GAP - (90%)	\$0.00	\$244,363.50
3	ANNUAL O&M PAYMENT- COMPLETION OF MOBILITY CLIENT VIEWPOINR	\$0.00	\$27,151.50
3A	COMMANDPOINT HARDWARE: 60% DUE UPON ISSUANCE OF PO	\$0.00	\$307,303.00
3A	COMMANDPOINT HARDWARE:40% DUE UPON DELIVERY AND INSTALLATION	\$204,868.00	\$204,868.00
4	FIT/GAP PROCESS FOR COMMANDPOINT: 50% DUE UPON ISSUANCE OF PO	\$0.00	\$99,690.50
4	FIT/GAP PROCESS FOR COMMANDPOINT: 90% DUE UPONDELIVERY OF FINAL FIT-GAP REPORT	\$0.00	\$89,721.45
4	FIT/GAP PROCESS FOR COMMANDPOINT: 10% DUE UPON COMPLETION OF MOBILITY CLIENT VIEWPOINT MAP INTEGRATI	\$0.00	\$9,969.05
TOTAL		\$204,868.00	\$2,469,541.00
TOTAL AMOUNT DUE		\$204,868.00	



NORTHROP GRUMMAN
 SYSTEMS CORPORATION
 7575 COLSHIRE DRIVE
 MCLEAN, VA 22102
 Tax ID:95-1055798

Direct Questions To:

INVOICE

Invoice No: 0010

Invoice Date: 12/06/2021

Remit Electronic Payment: NORTHROP GRUMMAN SYSTEMS CORPORATION
 JP MORGAN CHASE BANK
 ABA: 021000021
 ACCOUNT: 323397395

Remit Checks: NORTHROP GRUMMAN SYSTEMS CORPORATION
 88056 Expedite Way
 CHICAGO, IL 60695
 USA

B	SACRAMENTO REGIONAL FIRE EMS
I	
L	10230 SYSTEMS PKWY
L	SACRAMENTO, CA 95827-3006
	USA
T	
O	

P	SACRAMENTO REGIONAL FIRE EMS
A	
Y	10230 SYSTEMS PKWY
E	SACRAMENTO, CA 95827-3006
R	USA

Prime Contract No.	Order No.	Subcontract No.	Requisition No.	GSA ACT No.
4684241				

Reference No.	Document No.	Contract Start Date	Contract End Date	Funded Amount(USD)	Terms
L1-FA013-01 3007002620 9350006197	3150004493	04/01/2019	12/31/2020	\$3,157,560.00	Net 30 Days



NORTHROP GRUMMAN
 SYSTEMS CORPORATION
 7575 COLSHIRE DRIVE
 MCLEAN, VA 22102
 Tax ID:95-1055798

Direct Questions To:

INVOICE

Invoice No: 0010

Invoice Date: 12/06/2021

Remit Electronic Payment: NORTHROP GRUMMAN SYSTEMS CORPORATION

JP MORGAN CHASE BANK

ABA: 021000021

ACCOUNT: 323397395

Remit Checks: NORTHROP GRUMMAN SYSTEMS CORPORATION

88056 Expedite Way

CHICAGO, IL 60695

USA

B	SACRAMENTO REGIONAL FIRE EMS
I	
L	10230 SYSTEMS PKWY
L	SACRAMENTO, CA 95827-3006
	USA
T	
O	

P	SACRAMENTO REGIONAL FIRE EMS
A	
Y	10230 SYSTEMS PKWY
E	SACRAMENTO, CA 95827-3006
R	USA

Prime Contract No.	Order No.	Subcontract No.	Requisition No.	GSA ACT No.
4684241				

Reference No.	Document No.	Contract Start Date	Contract End Date	Funded Amount(USD)	Terms
L1-FA013-01 3007002620 9350006197	3150004493	04/01/2019	12/31/2020	\$3,157,560.00	Net 30 Days

ACRN SUMMARY

CLIN	SLIN	ELIN	ACRN	CURRENT BILLINGS(USD)	ITD BILLINGS(USD)	AMOUNT FUNDED(USD)	FUND REMAINING(USD)
1				\$0.00	\$429,446.00	\$429,446.00	\$0.00
2				\$0.00	\$1,057,028.00	\$1,745,047.00	\$688,019.00
3				\$0.00	\$271,515.00	\$271,515.00	\$0.00
3A				\$204,868.00	\$512,171.00	\$512,171.00	\$0.00
4				\$0.00	\$199,381.00	\$199,381.00	\$0.00
TOTAL				\$204,868.00	\$2,469,541.00	\$3,157,560.00	\$688,019.00



INVOICE

PERATON INC.

12975 WORLDGATE DR STE 7322
 HERNDON, VA 20170-6008
 Tax ID:52-1597904

Direct Questions To:Reid, Thomas @7035614851

Invoice No: 0001
 Invoice Date: 12/15/2021
 Remit Electronic Payment: PERATON INC.
 BANK OF AMERICA
 ABA: 111000012
 ACCOUNT: 4451442022
 Remit Checks: PERATON INC.
 P.O. BOX 412991
 BOSTON, MA 02241-2991
 USA

B	SACRAMENTO REGIONAL FIRE EMS
I	
L	10230 SYSTEMS PKWY
L	SACRAMENTO, CA 95827-3006
	USA
T	
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P	SACRAMENTO REGIONAL FIRE EMS
A	
Y	10230 SYSTEMS PKWY
E	SACRAMENTO, CA 95827-3006
R	USA

Prime Contract No.	Order No.	Subcontract No.	Requisition No.	GSA ACT No.
PO2021-8000				

Reference No.	Document No.	Contract Start Date	Contract End Date	Funded Amount(USD)	Terms
L1-FA013-10 3008000172 9350006400	3150004646	05/11/2021	02/24/2022	\$89,257.34	Net 30 Days

CLIN	DESCRIPTION	CURRENT AMOUNT(USD)	CUMULATIVE AMOUNT(USD)
1	PO 2021-8000: 60% OF HARDWARE UPON RECEIPT OF PURCHASE ORDER	\$12,969.41	\$12,969.41
1	PO2021-8000: 40% OF HARDWARE UPON WORKSTATION DELIVERY TO SRFECC	\$8,646.28	\$8,646.28
2	PO2021-8000:100% OF LICENSE FEES UPON RECEIPT OF PO OR OTHER PROCUREMENT VEHICLE	\$46,200.00	\$46,200.00
3	PO 2021-8000: 60% OF SERVICES UPON RECEIPT OF PURCHASE ORDER	\$10,554.99	\$10,554.99
3	PO 2021-8000:40% OF SERVICES UPON DEPLOYMENT ON THE COMMANDPOINT® CAD SYSTEM	\$7,036.66	\$7,036.66
4	PO 2021-8000: 100% OF PRO-RATED ANNUAL MAINTENANCE FEE UPON DEPLOYMENT ON THE COMMANDPOINT® CAD SYST	\$3,850.00	\$3,850.00
TOTAL		\$89,257.34	\$89,257.34
TOTAL AMOUNT DUE		\$89,257.34	



INVOICE

PERATON INC.

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HERNDON, VA 20170-6008
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B	SACRAMENTO REGIONAL FIRE EMS
I	
L	10230 SYSTEMS PKWY
L	SACRAMENTO, CA 95827-3006
	USA
T	
O	

P	SACRAMENTO REGIONAL FIRE EMS
A	
Y	10230 SYSTEMS PKWY
E	SACRAMENTO, CA 95827-3006
R	USA

Prime Contract No.	Order No.	Subcontract No.	Requisition No.	GSA ACT No.
PO2021-8000				

Reference No.	Document No.	Contract Start Date	Contract End Date	Funded Amount(USD)	Terms
L1-FA013-10 3008000172 9350006400	3150004646	05/11/2021	02/24/2022	\$89,257.34	Net 30 Days

ACRN SUMMARY

CLIN	SLIN	ELIN	ACRN	CURRENT BILLINGS(USD)	ITD BILLINGS(USD)	AMOUNT FUNDED(USD)	FUND REMAINING(USD)
1				\$21,615.69	\$21,615.69	\$21,615.69	\$0.00
2				\$46,200.00	\$46,200.00	\$46,200.00	\$0.00
3				\$17,591.65	\$17,591.65	\$17,591.65	\$0.00
4				\$3,850.00	\$3,850.00	\$3,850.00	\$0.00
TOTAL				\$89,257.34	\$89,257.34	\$89,257.34	\$0.00



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

www.srfecc.ca.gov

STAFF REPORT

DATE: February 8, 2022

TO: Board of Directors

From: Chia Vargo, Accounting Specialist II

PREPARED FOR: February 8, 2022 Board Meeting

SUBJECT: CommandPoint CAD Outstanding Invoices

EXECUTIVE SUMMARY

The CP CAD contract between Peraton and SRFECCE included hardware. All contracted hardware has been delivered and configured. The final invoices for hardware was received and are pending payment.

FISCAL IMPACT

\$294,125.34

APPLICABLE POLICY OR LAW

N/A

ATTACHMENTS

Peraton Invoice #0010 12/06/2021

Peraton Invoice #0001 12/15/2021

RECOMMENDATION

Approve payment of the both Peraton CommandPoint invoices #0010 12/06/2021 and #0001 12/15/2021 for remaining hardware. Approve transfer of \$294,125.34 from the Operating checking account to the CIP checking account.

Respectfully submitted,
Chia Vargo



WESTNET

15542 Chemical Lane
Huntington Beach, CA 92649
Phone: 714-548-3500 Fax: 714-901-5610
www.FirstInAlerting.com



Quote: Sacramento Regional Fire EMS First-In Alerting System Migration to New CAD

To: Sacramento Regional Fire / EMS

From: Zulema Perez

Sacramento Regional Fire / EMS

10230 Systems Pkwy

Sacramento, CA 95827

Contact:

Summary

Total Amount: **\$9,000.00** Quote ID: Q-08299-F9C4

Shipping Method: Ground Date: 12/3/2021

Payment Terms: Net 30 Effective To: 3/31/2022

Description: This quote is for Sacramento Regional Fire EMS First-In Alerting System Virtual Migration to New CAD. The move will be from Northrup Grumman CAD/COBOL to their windows based CommandPoint CAD.

Clarifying Comments: Quote includes prevailing wages rate. Quote does not include sales or use tax, customer is responsible for paying sales or use taxes if applicable. Payment terms are net 30 with payment milestones.

Shipping Information

Ship To:

Bill To:

Details

Product ID	Product	QTY	Price	Sub Total
	Migration to New CAD	1.00	\$9,000.00	\$9,000.00

NOTES:

- In the event that taxes, other than sales tax apply to the purchase of this equipment, said taxes will be paid by the customer.
- Quote is based on a properly working and installed CAD, radio system(s), station radio(s) and does not include costs for repair or modifications of the CAD, radio system(s), or station radio(s).
- Any equipment drawings included with this quote are for quoting purposes only and are not to be used as working drawings unless such drawings are labeled "Installation Drawings". See attached Limited Warranty.

Equipment Total	\$9,000.00
Install Supplies	\$0.00
Total Tax (%)	\$0.00
One Year Toll Free Technical Support	\$0.00
Total Amount	\$9,000.00

Manufacturer's warranties apply on all parts. First-In warranty is provided by Westnet and consists of one-year parts and labor. Warranty does not apply to damage resulting from outside agencies or extraneous circumstances. Installation labor for any other items is ninety days. This quote is based on the reasonable assumption that the fire station is prepared to accept the above listed parts and that any existing equipment involved with the fire station alarm be in good working order or that it will be prior to commencement of the First-In installation. Westnet has made reasonable attempts to verify that conditions are satisfactory such that installation may occur. However, should an occurrence arise where further parts, labor and/or engineering are required, the customer may be billed at the Purchase Order rate. Any additional parts, labor and/or engineering exceeding \$250 will have prior approval, unless otherwise specified by the customer prior to commencement.

If payment is not received by 30 (thirty) days from the date of invoice, a late charge of 1.5% per month of the unpaid balance will be charged to that particular invoice.



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3007

www.srfecc.ca.gov

STAFF REPORT

DATE: February 1, 2022

TO: Board of Directors

FROM: Brad Dorsett, CAD Administrator

PREPARED FOR PRESENTATION AT: February 8, 2022 Board Meeting

SUBJECT: Westnet Interface to CP CAD

EXECUTIVE SUMMARY

Currently, Westnet interfaces with COBOL CAD. In the CP CAD contract SRF ECC purchased the CAD interface to Westnet knowing there would be an associated cost from Westnet.

Westnet implemented an existing interface with another California agency which significantly reduced the associated interface cost.

The interface is mission critical to continue our agency alerting.

FISCAL IMPACT

\$9,000

APPLICABLE POLICY OR LAW

N/A

ATTACHMENTS

Quote for Interface

RECOMMENDATION

Approve quote for Westnet Interface to CP CAD

Approve transfer of \$9,000 from operating banking account to CIP banking account

Respectfully submitted,
Brad Dorsett



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

www.srfecc.ca.gov

Telephony Performance Measure December 2021

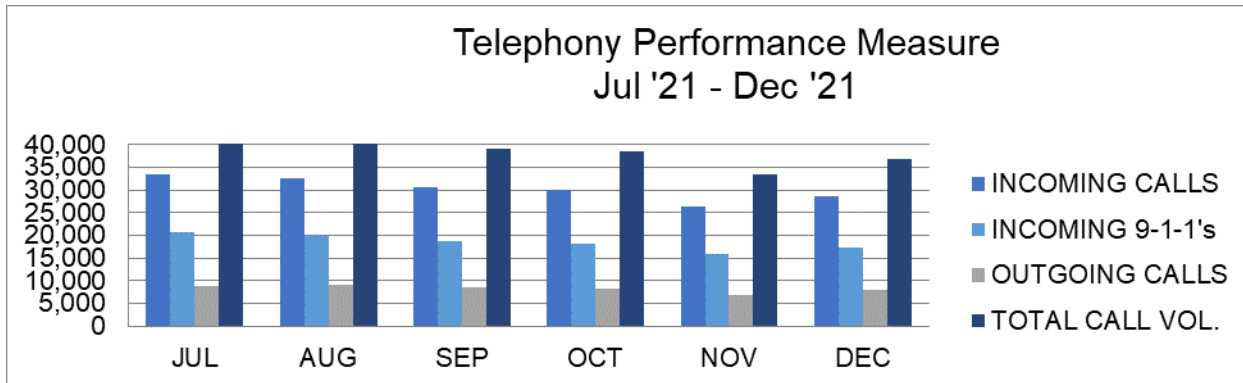
The following data is the telephony performance measures for the Sacramento Regional Fire/EMS Communications Center (SRFECC) during the month of December 2021 for all incoming and outgoing calls to and from the Center on 9-1-1 lines, Seven-Digit Emergency (7DE) lines, Allied Agencies (i.e. Sacramento Police Dept.), Alarm Company lines, as well as Seven-Digit Administrative lines.

Summary of Information

During the month of December 2021, dispatch staff processed **28,723** incoming calls and **8,066** outgoing calls for a total call volume of **36,789**.

Detailed Breakdown of Information – Incoming Lines

- **9-1-1 Emergency lines: 17,251**
- **“Seven-Digit” Emergency lines (7DE): 4,854**
- **Allied Agency/Alarm Companies: 3,206**
- **Non-Emergency/Administrative (7DA) lines: 3,745**



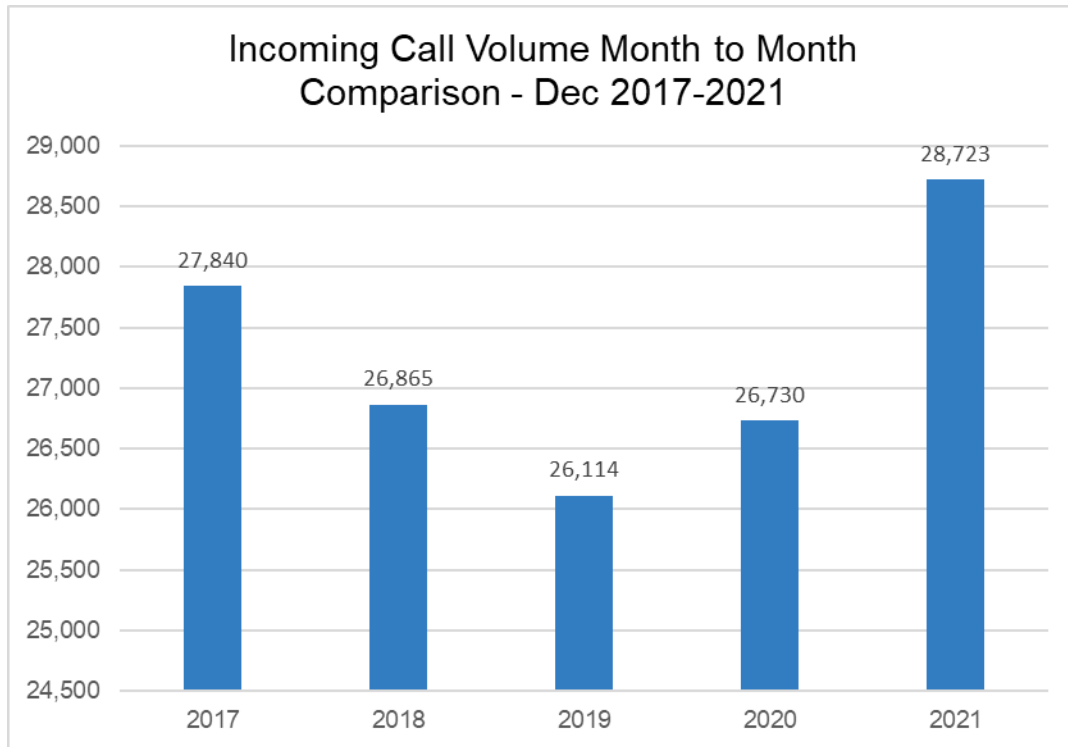


Sacramento Regional Fire/EMS Communications Center

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The following data represents incoming call comparisons for the same month over a 5 year time period:





Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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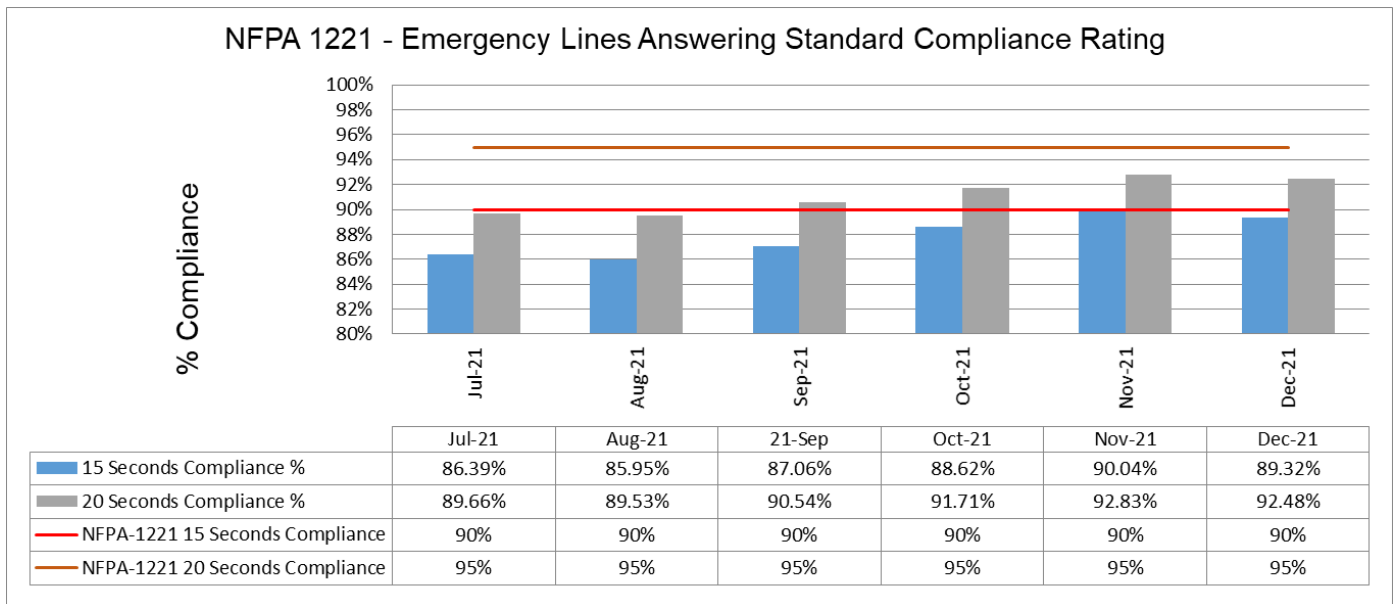
Emergency Lines Answering Standard: NFPA-1221 (2019 Edition)

According to NFPA-1221 (2019 ed.), Chp. 7, Sec. 7.4 – Operating Procedures:

Rule 7.4.1: “Ninety percent of events received on emergency lines shall be answered within 15 seconds, and 95 percent of alarms shall be answered within 20 seconds.”

NFPA-1221 (2019 ed.) recommends that all calls received on emergency lines shall be answered within 15 seconds 90% of the time and 95% percent of alarms shall be answered within 20 seconds – In December, the dispatch team answered all calls on emergency lines within 15 seconds **89.32%** of the time and answered within 20 seconds **91.38%** of the time.

The following chart represents the Emergency Lines Answering Standard under NFPA-1221 (2019 ed.), Chapter 7, Section 7.4 – Operating Procedures, Rule 7.4.1 for identifying the compliance performance ratings.





Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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Telephony Performance Measure January 2022

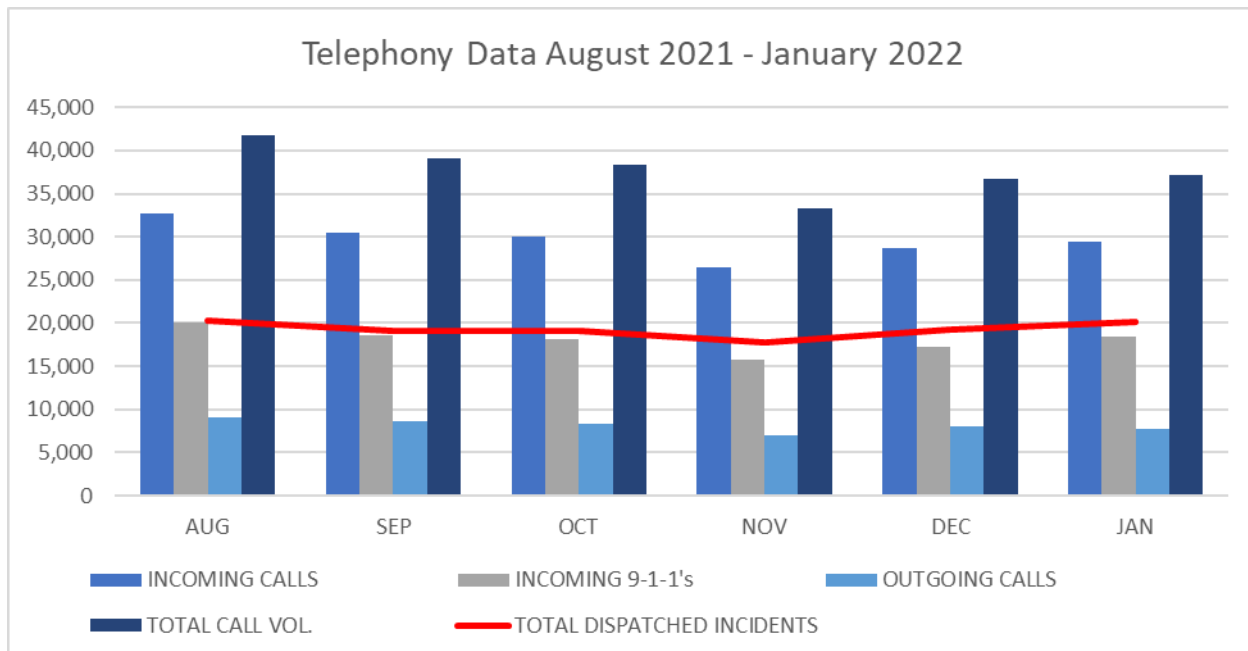
The following data is the telephony performance measures for the Sacramento Regional Fire/EMS Communications Center (SRFECC) during the month of January 2022 for all incoming and outgoing calls to and from the Center on 9-1-1 lines, Seven-Digit Emergency (7DE) lines, Allied Agencies (i.e. Sacramento Police Dept.), Alarm Company lines, as well as Seven-Digit Administrative lines.

Summary of Information

During the month of January 2022, dispatch staff processed **29,406** incoming calls and **7,778** outgoing calls for a total call volume of **37,184**.

Detailed Breakdown of Information – Incoming Lines

- **9-1-1 Emergency lines: 18,431**
- **“Seven-Digit” Emergency lines (7DE): 4,438**
- **Allied Agency/Alarm Companies: 2,972**
- **Non-Emergency/Administrative (7DA) lines: 3,770**



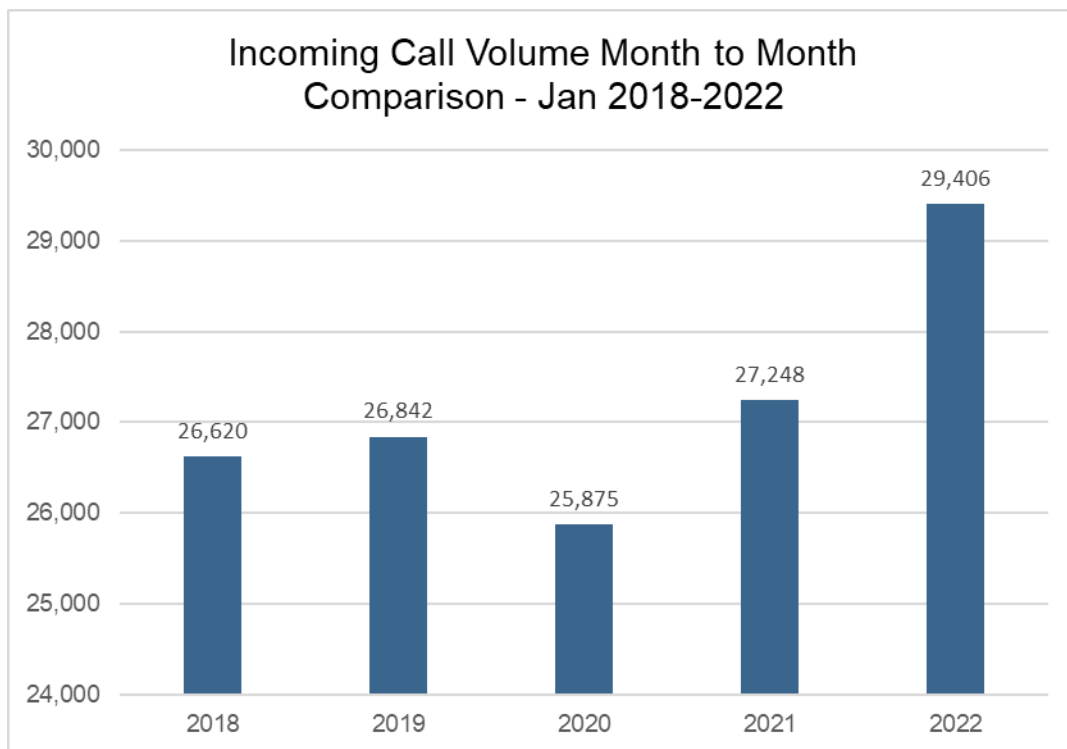


Sacramento Regional Fire/EMS Communications Center

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The following data represents incoming call comparisons for the same month over a 5 year time period:





Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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Emergency Lines Answering Standard: NFPA-1221 (2019 Edition)

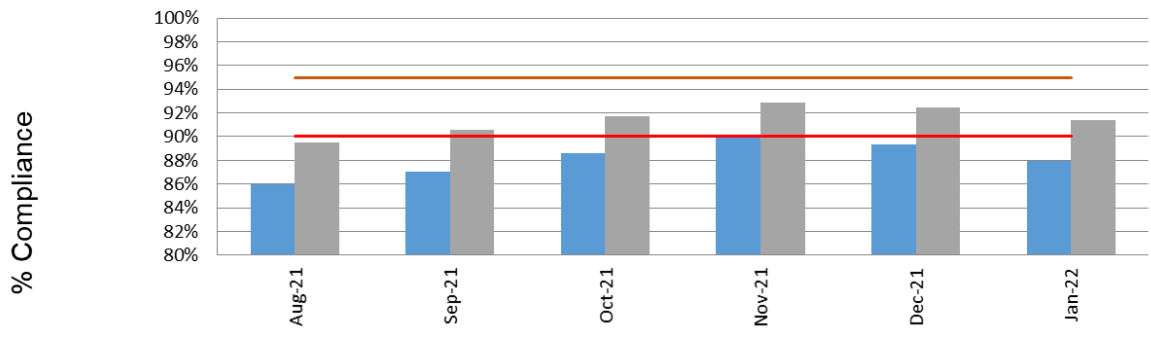
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NFPA-1221 (2019 ed.) recommends that all calls received on emergency lines shall be answered within 15 seconds 90% of the time and 95% percent of alarms shall be answered within 20 seconds – In January, the dispatch team answered all calls on emergency lines within 15 seconds **89.32%** of the time and answered within 20 seconds **91.38%** of the time.

The following chart represents the Emergency Lines Answering Standard under NFPA-1221 (2019 ed.), Chapter 7, Section 7.4 – Operating Procedures, Rule 7.4.1 for identifying the compliance performance ratings.

NFPA 1221 - Emergency Lines Answering Standard Compliance Rating



	Aug-21	21-Sep	Oct-21	Nov-21	Dec-21	Jan-22
15 Seconds Compliance %	85.95%	87.06%	88.62%	90.04%	89.32%	87.91%
20 Seconds Compliance %	89.53%	90.54%	91.71%	92.83%	92.48%	91.38%
NFPA-1221 15 Seconds Compliance	90%	90%	90%	90%	90%	90%
NFPA-1221 20 Seconds Compliance	95%	95%	95%	95%	95%	95%



Sacramento Regional Fire/EMS Communications Center

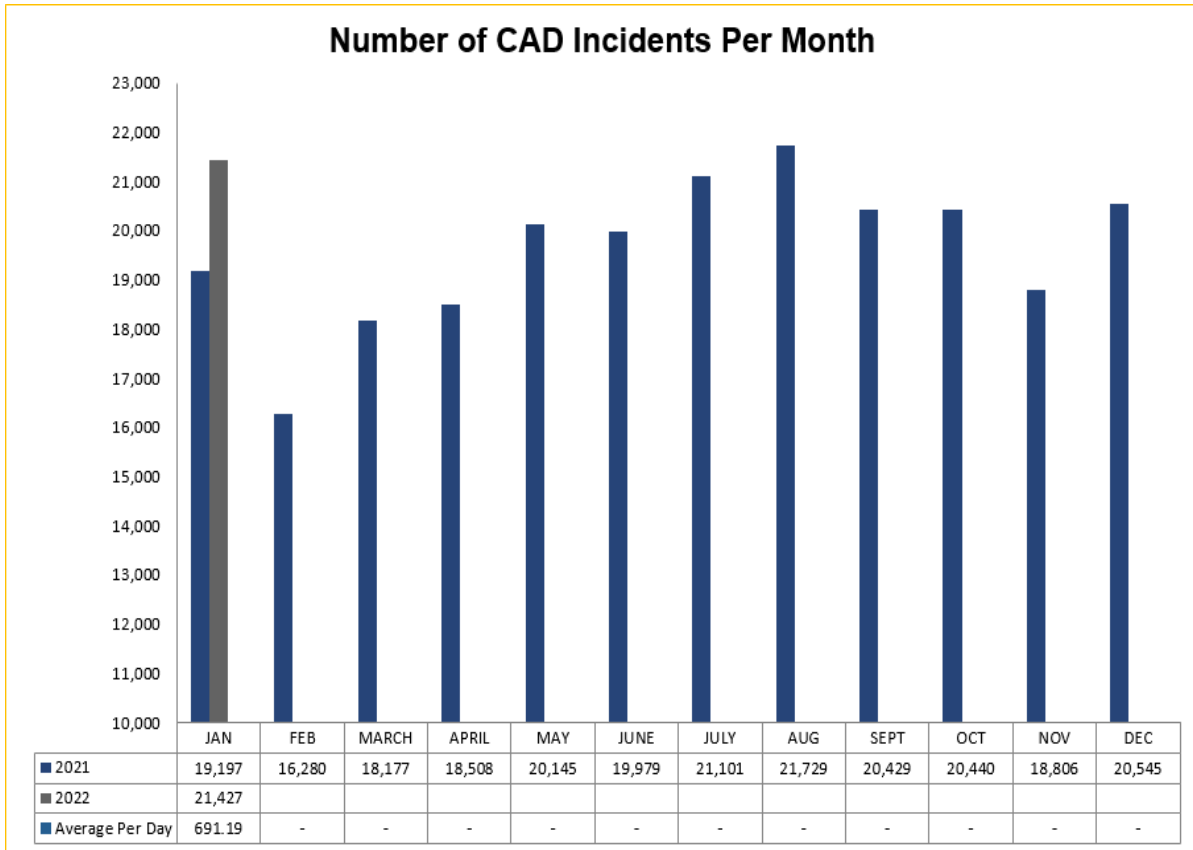
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CAD Incidents

JANUARY 2022

Total number of CAD incidents entered for JANUARY: 21,427





Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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**Executive Monthly Credit Card Usage Report
FY 21-22**

Reporting Month: December 2021

Last 4 of card	Last Name	Status	Credit Limit	Monthly Usage	Approvals		
					Employee	DD	ED
0827	Shmatovich	Open	\$ 5,000.00	\$ 2,585.12	^{DS} MS	^{DS} DH	^{DS} TB
0835	Vargo	Open	\$ 5,000.00	\$ 2,228.68	^{DS} CV	^{DS} DH	^{DS} TB
6115	Mackey	Open	\$ 1,500.00	\$ -			
9507	Bailey	Open	\$ 5,000.00	\$ -			
		Total:	\$ 16,500.00	\$ 4,813.80			

Monthly Activity: December 2021

New/Closed Accounts Added: None

Cards Reported Lost or Stolen: None

Disputed Transactions: None

Changes in Authorization Limits: None

Monthly Liability: \$16,500.00



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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FY 21-22			
Total Monthly Credit Card Usage			
July	\$	5,809.44	January
August	\$	3,312.50	February
September	\$	1,766.85	March
October	\$	4,990.88	April
November	\$	3,736.77	May
December	\$	4,813.80	June

I certify I have reviewed and approved the monthly credit card transactions and activity as reported. These are legitimate expenses incurred solely for the benefit of SRFEC business. I also certify that no alcoholic beverages, tobacco products, gift cards or gift certificates were purchased.

DocuSigned by:

Ty Bailey
3A9025160EF64E1...

1/15/2022

Executive Director Signature

Date



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

www.srfecc.ca.gov

FY 21/22 Budget to Actuals Report

Quarter End December 2021

Page 1 of 3

GL Account	Description	FY 21/22 Budget	Oct-21 Actual	Nov-21 Actual	Dec-21 Actual	FY 21/22 YTD Actual	FY 21/22 YTD Budget	YTD Variance Bud - Act	YTD Var % Bud - Act	Budget Remainder
EMPLOYEE-RELATED EXPENSES										
5010	Base Salaries and Wages	4,106,745	273,306	285,997	285,291	1,657,338	2,053,372	396,034	19%	2,449,406
5020	Overtime	209,000	91,639	45,238	32,124	350,204	104,500	(245,704)	(235%)	(141,204)
5030	Overtime - FLSA	124,331	4,397	5,648	4,953	28,309	62,165	33,857	54%	96,022
5040	Uniform Allowance	48,600	111	100	100	18,506	24,300	5,794	24%	30,094
5050	Night/Admin Shift Differential	78,831	3,694	4,175	4,602	26,279	39,576	13,297	34%	52,552
5055	Out-of-Class Pay	31,000	1,275	2,500	3,200	12,125	15,600	3,475	22%	18,875
5060	Longevity	27,950	2,150	2,150	2,200	12,950	13,550	600	4%	15,000
5065	On-Call Pay	55,050	5,675	6,600	5,850	30,525	27,550	(2,975)	(11%)	24,525
5115	Vacation Cash Out	50,000	365	8,378	4,420	18,289	44,000	25,711	58%	31,711
5120	Sick Leave	0	16,990	7,670	4,525	74,730	0	(74,730)	0%	(74,730)
5130	CTO Leave	0	0	4,189	0	4,361	0	(4,361)	0%	(4,361)
5140	Holiday Pay	200,841	12,181	38,586	35,747	105,948	100,420	(5,528)	(6%)	94,892
5220	Training Pay	43,200	1,000	1,164	2,725	8,305	21,600	13,295	62%	34,895
5310	Workers Compensation Insurance	70,000	5,119	5,119	5,119	30,716	35,000	4,284	12%	39,284
5410	FED ER Tax - Medicare	87,640	5,728	5,774	5,348	32,528	43,820	11,292	26%	55,112
5413	FED ER Tax - Social Security	1,000	0	0	0	0	500	500	100%	1,000
5420	State ER Tax - ETT	2,350	37	1	0	76	1,175	1,099	94%	2,274
5423	State ER Tax- UI-	30,000	1,144	30	6	2,457	15,000	12,543	84%	27,543
5510	Medical Insurance	905,257	63,846	85,907	74,067	416,401	452,628	36,227	8%	488,856
5520	Dental Insurance	85,189	6,442	7,582	6,442	38,530	42,595	4,064	10%	46,659
5530	Vision Insurance	8,323	659	659	590	3,618	4,162	544	13%	4,705
5610	Retirement Benefit Expense	1,282,205	98,401	100,297	98,692	594,382	641,103	46,721	7%	687,823
5611	Pension Adjustment-	0	0	0	0	0	0	0	0%	0
5620	OPEB Benefit Expense	608,059	23,546	23,546	24,264	141,994	304,030	162,036	53%	466,065
5625	Education Incentive	25,600	2,168	2,217	2,274	12,789	12,810	21	0%	12,811
5690	Other Salary and Benefit Expens	10,000	447	1,224	1,454	5,732	5,000	(732)	(15%)	4,268
TOTAL EMPLOYEE-RELATED EXPENSES		8,091,169	620,320	644,751	603,993	3,627,092	4,064,456	437,361	11%	4,464,076

GL Account	Description	FY 21/22 Budget	Oct-21 Actual	Nov-21 Actual	Dec-21 Actual	FY 21/22 YTD Actual	FY 21/22 YTD Budget	YTD Variance Bud - Act	YTD Var % Bud - Act	Budget Remainder
MATERIALS & SUPPLIES										
6010	Office Supplies	12,000	185	466	63	1,307	6,000	4,693	78%	10,693
6013	Office Supplies - Ink Cartridge	4,000	1,213	0	111	1,667	2,000	333	17%	2,333
6015	Equipment Rental	7,200	585	585	585	3,625	3,600	(25)	(1%)	3,575
6020	Postage	1,000	55	0	0	129	500	371	74%	871
6090	Other Materials and Supplies	12,000	2,151	1,342	1,422	7,155	6,000	(1,155)	(19%)	4,845
TOTAL MATERIALS & SUPPLIES		36,200	4,189	2,393	2,181	13,883	18,100	4,217	23%	22,317

GL Account	Description	FY 21/22 Budget	Oct-21 Actual	Nov-21 Actual	Dec-21 Actual	FY 21/22 YTD Actual	FY 21/22 YTD Budget	YTD Variance Bud - Act	YTD Var % Bud - Act	Budget Remainder
PROFESSIONAL SERVICES										
6110	Legal Services	240,000	7,000	19,450	15,794	74,445	120,000	45,555	38%	165,555
6115	Accounting and Audit Services	19,300	0	19,300	0	20,000	9,650	(10,350)	(107%)	(700)
6120	Actuary Services	25,000	0	0	0	0	12,500	12,500	100%	25,000
6125	Consulting Services	784,876	55,585	53,771	64,380	334,777	392,438	57,661	15%	450,099
6140	Technological Services	236,000	11,413	9,479	10,437	67,689	118,000	50,311	43%	168,311
6190	Other Professional Services	0	93	0	0	185	0	(185)	0%	(185)
TOTAL PROFESSIONAL SERVICES		1,305,176	74,091	102,000	90,611	497,096	652,588	155,492	24%	808,080



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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FY 21/22 Budget to Actuals Report

Quarter End December 2021

Page 2 of 3

GL Account	Description	FY 21/22 Budget	Oct-21 Actual	Nov-21 Actual	Dec-21 Actual	FY 21/22 YTD Actual	FY 21/22 YTD Budget	YTD Variance Bud - Act	YTD Var % Bud - Act	Budget Remainder
COMMUNICATION EQUIPMENT & SERVICES										
6220	Maintenance - Radios & Radio Equipment	32,930	0	0	0	0	16,465	16,465	100%	32,930
6221	Maintenance - Radio Consoles & Other	89,160	3,416	3,416	3,416	20,495	44,580	24,085	54%	68,665
6223	Radio - Backbone Subscription SRRCs	20,000	949	949	949	5,693	10,000	4,308	43%	14,308
6230	Communication Services	237,053	17,188	17,119	17,211	102,833	118,527	15,694	13%	134,220
6245	Maintenance - Tower Equipment	16,560	0	0	0	0	8,280	8,280	100%	16,560
6290	Other Communication Services and Equipment	40,252	702	142	516	5,078	20,126	15,048	75%	35,174
TOTAL COMMUNICATION EQUIPMENT & SERVICES		435,955	22,255	21,626	22,092	134,099	217,978	83,880	38%	301,857

GL Account	Description	FY 21/22 Budget	Oct-21 Actual	Nov-21 Actual	Dec-21 Actual	FY 21/22 YTD Actual	FY 21/22 YTD Budget	YTD Variance Bud - Act	YTD Var % Bud - Act	Budget Remainder
HW & SW MAINT										
6310	Hardware Maintenance - Equipment	41,605	0	0	0	0	20,802	20,802	100%	41,605
6315	Hardware Maintenance - Network	25,650	433	433	433	2,868	12,825	9,957	78%	22,782
6319	Hardware Maintenance Other	15,000	0	0	0	0	7,500	7,500	100%	15,000
6320	Software Maintenance - Applications	149,713	7,403	10,412	9,987	50,014	74,856	24,842	33%	99,698
6322	CAD Maintenance and Support/Northrop Grumman	423,128	58,445	58,445	58,445	350,673	211,564	(139,109)	(66%)	72,455
6323	Software Maintenance - GIS	76,364	5,700	5,700	5,700	35,827	38,182	2,355	6%	40,537
6330	Software Maintenance - Network	19,270	1,782	1,782	7,602	16,513	9,635	(6,878)	(71%)	2,757
6390	Other, Computer Services and Supplies	12,000	0	0	77	3,477	6,000	2,523	42%	8,523
TOTAL HW & SW MAINT		762,729	73,763	76,772	82,244	459,372	381,364	(78,006)	-20%	303,359

GL Account	Description	FY 21/22 Budget	Oct-21 Actual	Nov-21 Actual	Dec-21 Actual	FY 21/22 YTD Actual	FY 21/22 YTD Budget	YTD Variance Bud - Act	YTD Var % Bud - Act	Budget Remainder
FACILITIES & FLEET										
6410	Services - Landscaping	4,800	399	399	399	2,392	2,400	8	0%	2,408
6415	Maintenance - Building	20,000	139	0	0	16,036	10,000	(6,036)	(60%)	3,964
6260	Lease - CTC	78,000	6,348	6,348	6,348	38,089	39,000	911	2%	39,911
6420	Services - Custodial	40,000	3,000	3,000	3,000	18,200	20,000	1,800	9%	21,800
6421	Services - Center Security	480	0	360	0	360	240	(120)	(50%)	120
6425	Maintenance - HVAC	17,579	790	0	0	2,865	8,790	5,925	67%	14,714
6235	Maintenance - Power Supply	35,000	930	930	930	5,582	17,500	11,919	68%	29,419
6430	Services - Cable	3,108	172	179	179	1,048	1,554	506	33%	2,060
6435	Services - Pest Control	600	50	50	50	300	300	0	0%	300
6490	Other, Facilities and Fleet	12,924	326	160	624	2,338	6,462	4,123	64%	10,585
6510	Utilities - Electric	48,700	3,755	3,459	3,910	24,122	24,350	228	1%	24,578
6515	Utilities - Water	7,250	495	209	126	2,231	3,625	1,394	38%	5,019
6520	Utilities - Refuse Collection / Disposal	6,000	757	763	764	4,469	3,000	(1,469)	(49%)	1,531
6525	Utilities - Sewage Disposal Services	1,800	139	0	139	416	900	484	54%	1,384
6635	Services - Bottled Water	4,800	209	226	389	1,529	2,400	871	36%	3,271
6645	Services - Printing	2,000	179	298	136	1,281	1,000	(281)	(28%)	719
6650	Services - Shredding	2,000	328	94	188	1,409	1,000	(409)	(41%)	591
6652	Fleet - Maintenance	5,000	2,028	0	338	3,063	2,500	(563)	(23%)	1,937
6654	Fleet - Fuel	8,000	417	430	447	2,288	4,000	1,712	43%	5,712
6655	Insurance (Property and Fleet)	62,000	3,976	3,976	3,976	23,855	31,000	7,145	23%	38,145
6690	Other - Facility & Fleet Management	20,000	1,107	514	148	5,233	10,000	4,767	48%	14,767
TOTAL FACILITIES & FLEET		380,041	25,544	21,395	22,091	157,106	190,021	32,916	17%	222,937



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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FY 21/22 Budget to Actuals Report

Quarter End December 2021

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GL Account	Description	FY 21/22 Budget	Oct-21 Actual	Nov-21 Actual	Dec-21 Actual	FY 21/22 YTD Actual	FY 21/22 YTD Budget	YTD Variance Bud - Act	YTD Var % Bud - Act	Budget Remainder
RECRUITMENT, RETENTION & TRAINING										
6610	Recruitment	21,750	3,118	1,775	2,462	23,860	10,875	(12,985)	(119%)	(2,110)
6612	Employee Retention	6,500	176	0	2,383	3,998	3,250	(748)	(23%)	2,502
6615	Employee Education & Training	10,560	286	2,915	1,489	7,306	5,280	(2,026)	(38%)	3,254
6621	Air	0	0	0	0	(29)	0	29	0%	29
6622	Lodging	0	0	108	0	607	0	(607)	0%	(607)
6624	Parking	0	0	7	0	7	0	(7)	0%	(7)
6625	Membership Dues	1,390	700	100	0	800	695	(105)	(15%)	590
6626	Taxi, Uber, Mileage, Other	0	2,412	274	94	6,675	0	(6,675)	0%	(6,675)
6627	Per Diem	0	0	54	0	673	0	(673)	0%	(673)
6640	Uniform/Badges/Shirts	4,000	98	241	0	1,554	2,000	446	22%	2,446
6660	Operations Support	22,600	958	2,006	6,680	9,914	11,300	1,386	12%	12,686
6661	Administration Support	18,000	0	1,677	372	2,302	9,000	6,698	74%	15,698
TOTAL RECRUITMENT, RETENTION & TRAINING		84,800	7,748	9,157	13,480	57,667	42,400	(15,267)	-36%	27,133
GRAND TOTAL		11,096,070	827,910	878,094	836,692	4,946,315	5,566,907	620,592	11%	6,149,758



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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FY 21/22 Budget to Actuals Report - CIP Quarter End December 2021

GL Account	Description	FY 21/22 Budget	Oct-21 Actual	Nov-21 Actual	Dec-21 Actual	FY 21/22 YTD Actual	FY 21/22 YTD Budget	YTD Variance Bud - Act	YTD Var % Bud - Act	Budget Remainder
CAPITAL IMPROVEMENT INVESTMENTS										
6997-021	CAD - Capital Improvement	183,975	2,895	0	204,868	307,453	91,988	(215,466)	(234%)	(123,478)
6997-022	DRC - Capital Improvement	74,000	0	0	0	0	37,002	37,002	100%	74,000
6997-023	Equipment - Capital Improvement	70,525	0	0	0	18,252	35,262	17,010	48%	52,273
6997-024	Facility - Capital Improvement	40,000	0	0	0	0	20,000	20,000	100%	40,000
6997-025	Hardware - Capital Improvement	23,000	0	0	0	0	11,500	11,500	100%	23,000
6997-026	Software - Capital Improvement	0	0	0	60,567	60,567	0	(60,567)	0%	(60,567)
6997-027	Technology - Capital Improvement	15,500	0	0	0	0	7,750	7,750	100%	15,500
Total Capital Improvement		407,000	2,895	-	265,435	386,272	203,502	(182,770)	-90%	20,728



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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FY 21/22 Budget to Actuals Report - Lease Quarter End December 2021

GL Account	Description	FY 21/22 Budget	Oct-21 Actual	Nov-21 Actual	Dec-21 Actual	FY 21/22 YTD Actual	FY 21/22 YTD Budget	YTD Variance Bud - Act	YTD Var % Bud - Act	Budget Remainder
	LEASE									
6710	Umpqua Lease Interest	99,000	3,507	3,463	3,420	21,171	33,000	11,829	36%	77,829
2710	Umpqua Lease Current Portion	268,732	18,887	18,931	18,975	113,195	134,366	21,171	16%	155,537
	Total Lease	367,732	22,394	22,394	22,394	134,366	167,366	33,000	52%	233,366

CASH FLOW FY 21-22	Opening Balance	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
1116 Operating Account - opening balance	2,435,940.53	2,435,940.53	691,911.59	5,177,085.98	4,629,533.75	4,026,779.34	3,357,625.78	2,685,259.64	7,293,294.72	6,453,294.72	5,613,294.72	4,773,294.72	3,933,294.72	
IN		32,497.78	5,585,798.72	120,034.76	38,117.40	67,396.20	52,726.52	5,548,035.08	-	-	-	-	-	11,444,606.46
Member Agencies Contributions		-	5,548,035.07	-	-	-	-	5,548,035.08	-	-	-	-	-	11,096,070.15
Sum of Debits		32,497.78	37,763.65	120,034.76	38,117.40	67,396.20	52,726.52	-	-	-	-	-	-	348,536.31
OUT		(1,776,526.72)	(1,100,624.33)	(667,586.99)	(640,871.81)	(736,549.76)	(725,092.66)	(940,000.00)	(840,000.00)	(840,000.00)	(840,000.00)	(840,000.00)	(1,461,730.30)	(11,408,982.57)
Employee Related Expenses		(326,859.58)	(316,838.09)	(282,253.30)	(285,096.68)	(290,670.51)	(273,207.94)	(425,000.00)	(325,000.00)	(325,000.00)	(325,000.00)	(325,000.00)	(325,000.00)	(3,824,926.10)
CalPERS Expenses		(931,130.74)	(167,517.67)	(169,913.23)	(164,568.59)	(192,407.10)	(174,190.55)	(165,000.00)	(165,000.00)	(165,000.00)	(165,000.00)	(165,000.00)	(746,270.00)	(3,370,997.88)
Operating Expenses		(518,536.40)	(616,268.57)	(215,420.46)	(191,206.54)	(253,472.15)	(277,694.17)	(350,000.00)	(350,000.00)	(350,000.00)	(350,000.00)	(350,000.00)	(390,460.30)	(4,213,058.59)
1116 Operating Account - closing balance		691,911.59	5,177,085.98	4,629,533.75	4,026,779.34	3,357,625.78	2,685,259.64	7,293,294.72	6,453,294.72	5,613,294.72	4,773,294.72	3,933,294.72	2,471,564.42	
1197 CIP - opening balance		-	-	406,977.00	289,019.04	289,019.04	286,124.53	286,124.53	(93,567.47)	(93,567.47)	(93,567.47)	(93,567.47)	(93,567.47)	
IN		-	407,000.00	-	-	-	-	-	-	-	-	-	-	407,000.00
OUT		-	(23.00)	(117,957.96)	-	(2,894.51)	-	(379,692.00)	-	-	-	-	(105,978.00)	(606,545.47)
CAD		-	-	(99,690.50)	-	-	-	(319,125.00)	-	-	-	-	(105,978.00)	(524,793.50)
DRC		-	-	-	-	-	-	-	-	-	-	-	-	-
Equipment		-	-	(18,290.46)	-	(2,894.51)	-	-	-	-	-	-	-	(21,184.97)
Facility		-	-	-	-	-	-	-	-	-	-	-	-	-
Hardware		-	-	-	-	-	-	-	-	-	-	-	-	-
Software		-	-	-	-	-	-	-	-	-	-	-	-	-
Technology		-	-	-	-	-	-	-	-	-	-	-	-	-
Other		-	(23.00)	23.00	-	-	-	(60,567.00)	-	-	-	-	-	(60,567.00)
1197 CIP - closing balance		-	406,977.00	289,019.04	289,019.04	286,124.53	286,124.53	(93,567.47)	(93,567.47)	(93,567.47)	(93,567.47)	(93,567.47)	(199,545.47)	
1113 - Lease Account beginning balance	648,161.41	648,194.96	648,211.47	603,438.74	581,058.72	542,852.93	536,290.25	513,900.27	491,505.93	469,111.59	446,717.25	424,322.91	401,928.57	
IN		16.51	15.95	14.32	13.83	15,831.66	4.36	-	-	-	-	-	-	15,896.63
OUT		-	(44,788.68)	(22,394.34)	(38,219.62)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(284,557.36)
1113 - Lease Account closing balance		648,211.47	603,438.74	581,058.72	542,852.93	536,290.25	513,900.27	491,505.93	469,111.59	446,717.25	424,322.91	401,928.57	379,534.23	
1114 - Reserve Account	908,092.22	908,092.22	908,099.93	908,107.64	908,115.11	908,122.82	908,130.29	908,138.00	908,138.00	908,138.00	908,138.00	908,138.00	908,138.00	-
IN		7.71	7.71	7.47	7.71	7.47	7.71	-	-	-	-	-	-	45.78
OUT		-	-	-	-	-	-	-	-	-	-	-	-	-
1114 - Reserve Account closing balance		908,099.93	908,107.64	908,115.11	908,122.82	908,130.29	908,138.00	908,138.00	908,138.00	908,138.00	908,138.00	908,138.00	908,138.00	-
House Fund/FLSA Adjustment	3,917.26													
GRAND TOTAL	3,996,111.42	2,248,222.99	7,095,609.36	6,407,726.62	5,766,774.13	5,088,170.85	4,393,422.44	8,599,371.18	7,736,976.84	6,874,582.50	6,012,188.16	5,149,793.82	3,559,691.18	



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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SRFECC Staff Report – February 1, 2022

Dispatcher Positions:

3 Dispatcher Vacancies

1 Dispatch Supervisor, Operations

Academy 21-2:

Academy 21-2 started on September 7th. We hired 10 dispatchers 3 of those have successfully passed Call Taker Training and are taking calls independently.

Academy 22-1:

Academy 22-1 started on January 3rd. We hired 4 New Hires for this academy and are currently in classroom training.

Recruitment Activity:

Our 911 Dispatcher Job opening is posted on Indeed.com and we are coordinating with our agencies to help spread the word about the 911 position. In January, 81 candidates took the CritiCall Assessment and 10 passed. We will be conducting Panel Interviews on February 9th and currently have 4 candidates participating. We continue to see a very difficult recruiting environment and we are exploring other options to increase the visibility of this role and attract more candidates.



Sacramento Regional Fire/EMS Communications Center

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Position	Authorized	Actual	Comments
Executive Director	1	1	
Operations Manager	1	1	
Deputy Director, Administration	1	0	
Executive Assistant	1	1	
Totals	4	3	
Operations Division			
Position	Authorized	Actual	Comments
Dispatcher Supervisor	7	6	
Dispatcher	35	31	
Annuitants	3	3	Extra Help
Totals	42	37	
Administration and IT Division			
Position	Authorized	Actual	Comments
Human Resource Manager	1	1	
CAD Administrator	1	1	
Telecommunications Engineer	1	1	
CAD/Radio Technician	1	1	
Office Specialist	1	0	
Accounting Specialist II	1	1	
Payroll & Benefits Administrator	1	1	
Totals	7	6	
Totals	53	46	



February 2, 2022

SRFECC
10230 Systems Pkwy.
Sacramento, CA 95827

RE: COSUMNES COMMUNITY SERVICES DISTRICT / COSUMNES FIRE DEPARTMENT - APPOINTMENTS TO THE SACRAMENTO REGIONAL FIRE/EMERGENCY MEDICAL SERVICES COMMUNICATION CENTER (SRFECC)

To Whom it May Concern:

In accordance with the *Joint Powers Agreement to Establish, Operate, and Maintain a Public Safety Communications Center for Fire Agencies*, each Member Agency shall appoint one primary representative and one alternate representative. Each Member Agency shall have on file with the Center a current letter designating its primary representative and its alternate representative. Pursuant to Section D(1)(a)(2)(a) of the Joint Powers Agreement, the primary and alternate representatives may only be a member of the District's Board of Directors, the Fire Chief, or an Assistant/Deputy Fire Chief. **This letter is to serve as notice that effective February 1, 2022, the Cosumnes Community Services District has named Deputy Chief Dan Quiggle as our primary representative and Fire Chief Felipe Rodriguez as our alternate representative.**

Should you have any questions, please feel free to contact me directly.

Sincerely,

Joshua M. Green
General Manager
JoshuaGreen@yourcsd.com
Cosumnes Community Services District