



MEETING AGENDA
REGULAR MEETING OF THE GOVERNING BOARD OF SRFECC

Tuesday, June 25, 2024 9:00 AM Sacramento Metropolitan Fire Department
10545 Armstrong Avenue, CA 95655

THE BOARD WILL CONVENE IN AN OPEN SESSION AT 9:00 A.M.

Call to Order Chairperson
Roll Call of Member Agencies Clerk of the Board

PRIMARY BOARD MEMBERS

Chad Wilson, Chairperson	Assistant Chief, Folsom Fire Department
Scott Williams, Vice Chairperson	Assistant Chief, Sacramento Fire Department
Christopher Greene, Board Member	Assistant Chief, Sacramento Metropolitan Fire District
Troy A. Bair, Board Member	Deputy Chief, Cosumnes Community Services District

PLEDGE OF ALLEGIANCE

AGENDA UPDATE: An opportunity for Board members to (1) reorder the agenda; and (2) remove agenda items that are not ready for presentation and/or action at the present Board meeting.

PUBLIC COMMENT: An opportunity for members of the public to address the Governing Board on items within the subject matter jurisdiction of the Board. The duration of the comment is limited to three (3) minutes.

PRESENTATION:

None

RECESS TO CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR*

Pursuant to Government Code Section 54957.6

Center Negotiator(s)	Lindsay Moore, Counsel Josh Freeman, Chief Executive Director
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Employee Organization(s)	Teamsters Local 150/Local 522 Teamsters Local 856/Local 522 Unrepresented Administrators
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2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

Employee Evaluation:	Chief Executive Director Operations Manager
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*INDICATES NO ATTACHMENT

Administrative Manager

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

Pursuant to California Government Code Section 54956.9(b) The Board will meet in closed session to discuss significant exposure to litigation.

One (1) potential case(s).

RECONVENE TO OPEN SESSION:

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to the committee, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

- 1. Regular Board Meeting Synopsis (June 11, 2024) Page 5

PROPOSED ACTION: Motion to Approve Consent Agenda

STAFF REPORTS/ACTION ITEMS:

- 1. **SUBJECT:** (Staff Report 24-9) **Chief Executive Director Contract** Page 9

Recommendation:

Approve the agreement for services of a Chief Executive director between the Sacramento Regional Fire/EMS Communications Center and City of Sacramento Fire Department.

- 2. **SUBJECT:** (Staff Report 24-10) **Access Systems Quote** Page 21

Recommendation:

Authorize the Chief Executive Director to authorize Access Systems to install new keycard access hardware and software at the new leased building with a cost of \$22,874 with a 10% contingency

DISCUSSION/POSSIBLE ACTION:

None

INFORMATION:

- 1. Communications Center Statistics Page 25
- 2. Financial Reports Page 29
 - a. Monthly Credit Card Usage Statement
 - b. Budget to Actuals
 - c. Cash Flow Report
 - d. Monthly Lease Update
 - e. PAD Update
- 3. Service Anniversaries – June 2024 Page 38

*INDICATES NO ATTACHMENT

CORRESPONDENCE:

- 1. Correspondence from City of Folsom designating an alternate SRFEC board representative

Page 39

CENTER REPORTS:

- 1. Operations Manager Todd
- 2. Administration Manager Shmatovich
- 3. Chief Executive Director Freeman

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

BOARD MEMBER COMMENTS:

None

ADJOURNMENT:

The next scheduled Board Meeting is Tuesday, July 9, 2024

LOCATION: Sacramento Metropolitan Fire District
10545 Armstrong Avenue, CA 95655

TIME: 9:00 a.m.
Board Members, Alternates, and Chiefs

POSTED: 10230 Systems Parkway, Sacramento, CA 95827
www.srfecc.ca.gov
10545 Armstrong Ave, Mather, CA 95655-4102

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Chief Executive Director’s Office at (916) 228-3070. Notification at least 48 hours prior to the meeting will enable the Center to make reasonable arrangements to ensure accessibility to this meeting.

POSTING:

This is to certify that on June 20, 2024, a copy of the agenda was posted at the following locations:

- 10230 Systems Parkway, Sacramento, CA 95827
- 10411 Old Placerville Rd – Suite #210, Sacramento, CA 95827
- The Center’s website at – www.srfecc.ca.gov
- 10545 Armstrong Ave, Mather, CA 95655-4102

*INDICATES NO ATTACHMENT

ATTEST:



MELLISA BERNETT
CLERK OF THE BOARD

**MEETING MINUTES
GOVERNING BOARD MEETING**

**Tuesday, June 11, 2024 9:00 AM Sacramento Metropolitan Fire Department
10545 Armstrong Avenue, CA 95655**

GOVERNING BOARD MEMBERS PRESENT

Chad Wilson, Chairperson	Assistant Chief, Folsom Fire Department
Scott Williams, Vice Chairperson	Assistant Chief, Sacramento Fire Department
Tyler Wagaman, Alternate	Deputy Chief, Sacramento Metropolitan Fire District
Troy Bair, Board Member	Deputy Chief, Cosumnes Community Services District

GOVERNING BOARD MEMBERS ABSENT

Christopher Greene, Board Member	Assistant Chief, Sacramento Metropolitan Fire District
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COMMUNICATIONS CENTER MANAGEMENT

Josh Freeman	Executive Director
Julee Todd	Operations Manager
Marissa Shmatovich	Administration Manager

OTHERS IN ATTENDANCE

Lindsay Moore	Counsel, SRFECC
Corbyn Brooker	Human Resources Analyst, SRFECC
Chuck Schuler	Telecommunications Engineer, SRFECC
Mellisa Bernett	Executive Assistant, SRFECC

The meeting was called to order and roll call was taken at 9:01 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There was no public comment.

PRESENTATION:

None

CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR*
Pursuant to Government Code Section 54957.6

Center Negotiator(s)	Lindsay Moore, Counsel Josh Freeman, Chief Executive Director
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*INDICATES NO ATTACHMENT

Employee Organization(s)

Teamsters Local 150
Teamsters Local 856
Unrepresented Administrators

2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

- a. Employee Evaluation: Chief Executive Director
Operations Manager
Administration Manager

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

Pursuant to California Government Code Section 54956.9 (b) The Board will meet in closed session to discuss significant exposure to litigation.

One (1) potential case(s)

The closed session was convened at 9:02 a.m.

The open session was reconvened at 9:56 a.m.

1. The Board received an update; no formal action was taken.
2. The Board received an update; no formal action was taken.
3. Direction was given to legal counsel.

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. A Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

1. A motion was made by Chief Bair and seconded by Chief Wagaman to approve the Consent Agenda for the following:

- a. Regular Board Meeting Synopsis – May 28, 2024

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

ACTION ITEMS:

1. FY 2024/2025 Proposed Budget (Staff Report 24-8)

- a. A motion was made by Chief Williams and seconded by Chief Wagaman to approve the FY 2024/2025 proposed budget and adopt all three recommendations.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes

*INDICATES NO ATTACHMENT

NOES:
ABSENT:
ABSTAIN:

Motion passed.

DISCUSSION/POSSIBLE ACTION:

None

INFORMATION:

None

CENTER REPORTS:

None

CORRESPONDENCE:

None

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

BOARD MEMBER COMMENTS:

1. Chief Wagaman

Chief Wagaman expressed it was a privilege to be present. He acknowledged the significant time and effort dedicated to the budget preparation. It was noted that fire season has commenced, with nearly 100 acres burned already in June. He extended appreciation for the hard work performed on the dispatch floor.

2. Chief Bair

Chief Bair thanked everyone for their work on the budget. He expressed gratitude for all the efforts made. Bair concluded with appreciation for the overall work done at the center.

3. Chief Williams

Chief Williams echoed the other board members' comments and thanked everyone for their hard work on the budget.

4. Chief Wilson

Chief Wilson appreciated the hard work and patience demonstrated in the budget

preparation and acknowledged the great work accomplished. He highlighted the upcoming taxing summer and encouraged everyone to make the necessary preparations.

ADJOURNMENT:

The meeting was adjourned at 10:02 a.m.

ATTEST:



MELLISA BERNETT
CLERK OF THE BOARD

CHAD WILSON
CHAIRPERSON

SCOTT WILLIAMS
VICE CHAIRPERSON



Sacramento Regional Fire/EMS Communications Center
10230 Systems Parkway, Sacramento, CA 95827-3007
www.sfecc.ca.gov

STAFF REPORT (REPORT 24-9)

DATE: June 25, 2024
TO: Board of Directors
FROM: Lindsay Moore, Legal Counsel
BY: Lindsay Moore, Legal Counsel
SUBJECT: CHIEF EXECUTIVE DIRECTOR CONTRACT

RECOMMENDATION

The Board of Directors:

1. Approve agreement for services of a Chief Executive Director between the Sacramento Regional Fire/EMS Communications Center and City of Sacramento Fire Department.


BACKGROUND/ANALYSIS

Consistent with Board Policy 2.001, the City of Sacramento exercised its right to appoint a Chief Executive Director. The City of Sacramento has appointed Derek Parker.

The Chief Executive Director Contract before the Board for approval includes the same terms and conditions as previous contracts for Chief Executive Director. The term of this Contract is for two years, beginning on July 1, 2024, and expiring on June 30, 2026.

FINANCIAL ANALYSIS

The Preliminary Budget adopted by the Board on June 11, 2024, included the cost of the Contract. The Contract is a slight decrease from the previous agreement with CSD.

DocuSigned by:

LINDSAY MOORE
LEGAL COUNCIL

Attachments:
Agreement for Services of a Chief Executive Director Between the Sacramento Regional Fire/EMS Communicators Center and City of Sacramento Fire Department

CONTRACT ROUTING SHEET

Contract Cover/Routing Form: Must Accompany ALL Contracts; however, it is NOT part of the contract.



General Information (Required)

Original Contract # (supplements only): _____ Supplement/Addendum #: _____
Assessor's Parcel Number(s): _____
Contract Effective Date: 07/01/2024 Contract Expiration Date (if applicable): 06/30/2026
\$ Amount (Not to Exceed): \$ 600,000.00 Adjusted \$ Amount (+/-): _____
Other Party: Sacramento Regional Fire/EMS Communications Center
Project Title: Agreement for Services of Chief Executive Director
Project #: _____ Bid/RFQ/RFP #: _____
City Council Approval: YES if YES, Council File ID#: 2024-01239

Contract Processing Contacts

Department: Fire Project Manager: Fire Chief Chris Costamagna
Contract Coordinator: Ashley Aslin Email: aaslin@sfd.cityofsacramento.org

Department Review and Routing

Accounting:	<u></u> <small>Ashley Aslin (Jun 18, 2024 14:55 PDT)</small> (Signature)	<u>Jun 18, 2024</u> (Date)
Supervisor:	<u></u> <small>Allison Narramore (Jun 18, 2024 16:38 PDT)</small> (Signature)	<u>Jun 18, 2024</u> (Date)
Division Manager:	<u><i>Chris Costamagna</i></u> (Signature)	<u>Jun 19, 2024</u> (Date)
Other:	_____ (Signature)	_____ (Date)

Special Instruction/Comments (i.e. recording requested, other agency signatures required, etc.)

Recording Requested **Other Party Signature Required**

-----FOR CLERK & IT DEPARTMENTS ONLY – DO NOT WRITE BELOW THIS LINE-----



2024-0886

**AGREEMENT FOR SERVICES OF A
CHIEF EXECUTIVE DIRECTOR
BETWEEN THE
SACRAMENTO REGIONAL FIRE/EMS COMMUNICATIONS CENTER
AND
CITY OF SACRAMENTO FIRE DEPARTMENT**

This Agreement (hereinafter “Agreement”) for the services of an Executive Director is by and between the Sacramento Regional Fire/EMS Communications Center (hereinafter “Center”), and the City of Sacramento Fire Department. The Center and City of Sacramento Fire Department shall be hereinafter referred to collectively as “parties.”

**A.
RECITALS**

1. Derek Parker (“Parker”) is employed by City of Sacramento Fire Department as an Assistant Chief.
2. Parker has been appointed Chief Executive Director (“CED”) by the Center Governing Board (“Center Board”), and City of Sacramento Fire Department has agreed to allow Parker to accept this assignment.
3. The Center and City of Sacramento Fire Department enter into this Agreement in order to allow Parker to serve as CED, while remaining an employee of City of Sacramento Fire Department, under assignment to the Center.
4. While serving as CED, Parker shall serve at the direction of the Center Board and all communications regarding the Center shall be made through the Center Board.

**B.
TERMS AND CONDITIONS**

In consideration of the foregoing recitals, and the mutual promises and covenants contained in this Agreement, the Center and City of Sacramento Fire Department agree as follows:

1. Provision of Chief Executive Director

City of Sacramento Fire Department shall make Parker available to serve as the full-time CED for the full term of this Agreement, and subsequent renewal periods, if any. If their employment as CED terminates at other than the end of the initial term of this Agreement or any subsequent renewal period, the Board shall promptly discuss options.

2. Duties of CED

As CED, Parker shall perform the duties and responsibilities which are set forth in the Job Description attached to this Agreement as Exhibit A.

3. Initial Term of Agreement

The initial term of this Agreement shall commence on July 1, 2024 and shall end on June 30, 2026.

4. Renewals

With written mutual consent, this Agreement may be renewed for up to six (6) additional months.

The renewal period shall be governed by the same terms and conditions of this Agreement, unless the parties agree in writing otherwise.

5. Employee Status

While serving as CED, Parker shall remain an employee of City of Sacramento Fire Department for the purpose of receiving compensation, retirement benefits, state mandated requirements and other employer provided benefits. As such, City of Sacramento Fire Department retains the right to approve requests for sick leave, vacation, or other absences. In addition, Parker may have to be called to duty by the City of Sacramento Fire Department in response to a local, state, or federal emergency. In the event of Parker being called to duty by the City of Sacramento Fire Department for an emergency, the City of Sacramento Fire Department will use its best and reasonable efforts to mitigate the disruption in providing CED services to the Center.

Any workers' compensation claim that Parker may have while performing services as CED shall be administered and paid, if at all, by City of Sacramento Fire Department.

6. Compensation

Center shall reimburse City of Sacramento Fire Department for the cost of the salary and benefits set forth in Exhibit B. Exhibit B shall be numbered sequentially (e.g. B-1, B-2, etc.), as the Parties mutually agree in writing to any increase in compensation.

Center's reimbursement to City of Sacramento Fire Department shall be monthly, for service provided to the Center by Parker during the preceding month.

7. Direction and Control

In their capacity as CED, Parker shall be solely under the direction and control of the Center Board.

8. Transportation

- a. The Center shall provide CED with a vehicle that shall be marked in accordance with Internal Revenue Service Regulations (“vehicle”). The Vehicle is a “take-home” vehicle and is assigned in recognition of the need to respond 24/7.
- b. There shall be no additional compensation for use of CED’s personal automobile.
- c. Travel other than by automobile shall be reimbursed in accordance with adopted Center policies.
- d. The Vehicle is to be used for Center business (which includes to and from work and response to major emergencies in support of Sacramento County).
- e. The Center is responsible for all maintenance, insurance and fuel for the Vehicle.

9. Indemnity

The Center shall indemnify, defend, and hold harmless [Insert Agency], its officers, directors, employees, and agents from and against all claims, losses, actions, liabilities, suits, procedures, and damages, including attorney’s fees and legal costs, arising out of or as a result of, the action or conduct, of the CED in the performance of their duties as CED for the Center under the terms and conditions of this Agreement. This Paragraph does not apply to any Worker’s Compensation claim filed by CED.

City of Sacramento Fire Department shall indemnify, defend, and hold harmless the Center, its officers, directors, employees, and agents from and against all claims, losses, actions, liabilities, suits, procedures, and damages, including attorneys’ fees and legal costs, arising out of or as a result of, the action or conduct, of Parker outside of the terms and conditions of this Agreement.

10. Complaints

The Center acknowledges that CED is subject to the rights and protections of the Firefighters Procedural Bill of Rights Act (California Government Code sections 3250, et seq.). Any punitive action against CED shall be handled by City of Sacramento Fire Department consistent with the Firefighters Procedural Bill of Rights Act.

Except as set forth below in Paragraph 9 of this Agreement, Parker does not waive any right to confidentiality under any provision of State or Federal law.

a. Complaint Received by City of Sacramento Fire Department

Any and all complaints, whether formal or informal, made to [Insert Agency] against Parker, shall be disclosed to the Center Board Chairperson within twenty-four (24) hours of receipt. By agreeing to serve as CED and agreeing to accept the terms and conditions of this Agreement, Parker authorizes City of Sacramento Fire Department to disclose to the Center Board, those complaints.

b. Complaint Received by Center

Any and all complaints, whether formal or informal, made to the Center against Parker, shall be disclosed to the City of Sacramento Fire Department's Fire Chief within twenty-four (24) hours of receipt. By agreeing to serve as CED and agreeing to accept the terms and conditions of this Agreement, Parker authorizes the Center Board to disclose to City of Sacramento Fire Department, those complaints.

c. Investigation

As deemed appropriate by either Party, any complaint may be investigated. In the event that an investigation is deemed appropriate:

- i. By the Center Board, the Center Board Chairperson shall keep the City of Sacramento Fire Department's Fire Chief informed of the progress of the investigation and conclusion (e.g. sustained or not sustained).

Following an investigation by the Center of any such allegation or complaint, the Center Board may, in its sole discretion terminate this Agreement pursuant to Paragraph 10 below. Nothing set forth in this Paragraph shall prohibit City of Sacramento Fire Department from imposing discipline against CED as it deems appropriate or impact CED's employment with the City of Sacramento Fire Department

- ii. By City of Sacramento Fire Department, shall keep the Center Board Chairperson informed of the progress of the investigation and conclusion (e.g. sustained or not sustained).

11. Termination of Agreement

This Agreement may be terminated by the Center Board or City of Sacramento Fire Department at any time whatsoever and with or without cause. Reimbursement to City of Sacramento Fire Department by the Center shall be prorated to the date of termination of this Agreement.

12. Entire Agreement

This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may only be amended or modified by an agreement in writing signed by all the parties.

13. Waiver

None of the provisions of this Agreement shall be considered waived by either party unless such waiver is specified in writing.

Dated: _____

City of Sacramento Fire Department

By: Mario Lara, Assistant City Manager

Attest: *Mario Lara*

Dated: _____

By: City Clerk

Attest: *W. Ghis*

Dated: _____

SACRAMENTO REGIONAL FIRE/EMS
COMMUNICATIONS CENTER

By: _____
Governing Board Chairperson

APPROVED AS TO FORM AND
CONTENT

APPROVED AS TO FORM AND
CONTENT

By: *Gary P. Lindsey, Jr.*
Gary P. Lindsey, Jr. (Jun 19, 2024 08:10 PDT)
Gary P. Lindsey
Senior Deputy City Attorney
General Counsel for Sacramento
Fire Department

By: _____
Lindsay Moore
Kingsley Bogard, LLP
Attorneys for the Sacramento
Regional Fire/EMS Communications
Center

I, Derek Parker, agree to serve as the Chief Executive Director, and agree to the terms and conditions set forth in this Agreement.

Dated: *Derek Parker*
Derek Parker (Jun 19, 2024 11:39 PDT)

Jun 19, 2024
Derek Parker

**EXHIBIT A
AGREEMENT FOR SERVICES
CHIEF EXECUTIVE DIRECTOR**

JOB DESCRIPTION AND MINIMUM QUALIFICATIONS

POSITION SUMMARY:

This is a contractual, at-will position that is exempt under the guidelines of the Fair Labor Standards Act (FLSA) and is not represented by an employee bargaining unit. The incumbent serves as the executive officer for the fire and emergency medical systems communications center that provides services for participating fire agencies primarily serving the County of Sacramento under the general direction of the Governing Board.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

The Executive Director should possess the following specific knowledge and abilities:

Knowledge of:

- The principles and practices of public administration, financial management, and personnel management.
- Regulatory agencies, laws, regulations, and policies that pertain to a public emergency communications agency.
- Complex computer, radio and telephone systems relating to public safety dispatching systems.

Ability to:

- Accomplish the essential functions specified in this job description.
- Recognize the need for the establishment of new or revised policies, procedures, and methods of operation to better maintain an effective public safety communications center.
- Work with the Governing Board, member agencies contracting agencies, other appropriate agencies and groups and the general public in a positive manner.

ESSENTIAL FUNCTIONS:

The statements contained herein reflect general details as necessary to describe the principle functions of this job, the level of knowledge and skills typically required and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements.

- Manage the communications center in an effective and efficient manner within the policy parameters established by the Governing Board.
- Develop and propose goals, objectives and strategies for consideration by the Governing Board.

- Implement administrative, operational and technical procedures that support the goals, objectives and strategies and policies approved by the Governing Board.
- Develop and propose preliminary and final budgets for consideration by the Governing Board.
- Implement financial procedures that support budgets approved by the Governing Board.
- Ensure compliance with laws, regulations and policies pertaining to the communications center.
- Participate in Governing Board meetings and provide comprehensive and timely reports to the Governing Board.
- Hire, counsel, discipline and terminate employees in accordance with accepted management practices, Board-adopted Position Authorization Document, and communications center policy.
- Provide general supervision of and review work completed by the Deputy Director, Technical Systems Manager and administrative staff for quality control and compliance with policies.
- Interpret policy parameters for and work with the communications center's legal counsel on labor, contractual and other legal issues.
- Advise and confer with members of the Governing Board and with the staff and governing bodies of member agencies.
- Coordinate the communications center's operational and technical procedures with appropriate agencies and groups, including the Member Agency Chiefs, the Sacramento County Fire Chiefs Association, the Communications Task Force Group, the Systems Management Group and the Geographic Information Systems Committee. This coordination excludes communications center policy and budget matters.
- Represent the communications center with other public agencies and the community at large.

MINIMUM QUALIFICATIONS:

Offers of employment are contingent upon successful completion of a background investigation and a physical examination to include a drug screen.

EDUCATION/EXPERIENCE:

Any combination of training and experience that could likely provide the required knowledge and abilities may be qualifying. A typical way to obtain this would be:

Education/Training:

A Bachelor's Degree from an accredited college or university in public or business administration, fire service management, criminal justice or closely related field is required. A masters or higher degree in the same fields is preferred but not mandatory.

Experience:

A minimum of five years' experience in a public emergency fire communications agency, including at least two years at the managerial level with budgeting and planning experience is required.

PERSONAL QUALITIES:

The incumbent needs to possess the highest qualities of leadership and integrity.

PHYSICAL REQUIREMENTS:

- Physical abilities must be commensurate with essential functions of the position.
- No person shall pose a direct threat to themselves or to the health and safety of other individuals in the work place, or to the public they serve.

LICENSE:

- Possession of, and ability to maintain, a current valid California Driver's License, Class C is a condition of employment.

SRFECC is an equal opportunity employer through Affirmative Action. The Immigration Reform and Control Act requires US Citizenship or authorization to work in the US. Documentation must be presented at the time of hire. Special testing arrangements may be made to accommodate disabilities.

SRFECC does not discriminate on the basis of race, religion, color, sex, age, national origin, disability or any other characteristic prohibited by federal, state or local law.

**EXHIBIT B-1
AGREEMENT FOR SERVICES
CHIEF EXECUTIVE DIRECTOR**

A. Compensation

Center shall reimburse City of Sacramento Fire Department \$24,495.00, monthly. Such monthly payment shall be pro-rated, to the effective date of this Agreement.

B. Promotion and Cost of Living Increases

Should Parker be promoted or receive a cost of living increase from City of Sacramento Fire Department, the Center Board shall have the right to refuse to reimburse City of Sacramento Fire Department for the increase in salary and benefits as a result of such cost of living increase or promotion. If the Center Board refuses to reimburse for any such increase, City of Sacramento Fire Department shall pay all salary and benefits in excess of the compensation set forth in this Agreement.



Sacramento Regional Fire/EMS Communications Center
10230 Systems Parkway, Sacramento, CA 95827-3007
www.srfecc.ca.gov

STAFF REPORT (REPORT 24-10)

DATE: June 25, 2024
TO: Board of Directors
FROM: Josh Freeman, Chief Executive Director
BY: Marissa Shmatovich, Administration Manager
SUBJECT: ACCESS SYSTEMS QUOTE

RECOMMENDATION

The Board of Directors:

1. Authorize the Chief Executive Director to authorize Access Systems to install new keycard access hardware and software at the new leased building with a cost of \$22,874 with a 10% contingency.

BACKGROUND/ANALYSIS

At the May 14, 2024 board meeting the Board of Directors authorized the Center to sign a lease agreement with IBEW Local 340 to lease office space adjacent to the dispatch center. Part of the tenant improvements needed to utilize the space is to secure the building with keycard access locks on external doors and several internal doors.

The Center's current vendor is Access Systems, Inc., for all keycard door access hardware, software, and maintenance. For consistency and interoperability of software and keycards, the Center single sourced a quote from Access Systems Inc.

FINANCIAL ANALYSIS

The Center requested a quote from Access Systems to provide access controls for the 7 priority access points to the building. Also included in the quote are an additional 4 internal doors, however the Center has elected to only move forward with access controls for the 7 priority doors.

Installing hardware and licensing for the 7 priority doors is quoted at \$22,874 and the Center is recommending a 10% contingency allotment in case a change order is required.

This project is funded by the Facilities CIP line, funding for which was approved in the Preliminary Budget Staff Report by the Board of Directors at the June 11, 2024 meeting. This is an expected expenditure and has no unanticipated fiscal impact.

Staff Report: Access Systems Quote, Report #24-10

Date: June 25, 2024

Page 2

These requests are in alignment and support the 2030 Strategic Blueprint and Growth Strategy focus areas:

- 2D - Evaluate consolidating the location of operations for dispatching and Center administration when and if feasible.
- 4C: Invest in the Center's long-term facility, technology and communication needs and a modern disaster recovery site.

DocuSigned by:

Marissa Shmatovich

MARISSA SHMATOVICH
ADMINISTRATION MANAGER

Attachments:

Access Systems Inc. Quote dated May 23, 2024



ACCESS SYSTEMS, INC.

May 23, 2024
Marissa Shmatovich
Sacramento Regional Fire

Re: Sacramento Regional Fire – Mather Building – Access Control

Access Systems, Inc. is pleased to present the following proposal for the installation of new access control equipment for Sacramento Regional Fire’s new building in Mather, Ca.

Scope of work is as follows:

1. ASI will provide and install (1) Identiv Mx-8-S3OB eight door control panel.
2. ASI will provide and install (5) Identiv 8110ABPR000 wall switch OSDP card readers.
3. ASI will provide and install (2) Identiv 8010ABPR000 mullion style OSDP card readers for the exterior doors.
4. ASI will provide and install (7) Identiv MELM2 resistor packs.
5. ASI will provide and install (1) Life Safety Power FPO150/250-C8PD8PE2 lock power supply.
6. ASI will provide and install (5) HES 1500C electric strikes on the interior doors.
7. ASI will provide labor to connect to (2) existing mag locks on the front door and the side door near the SMUD room.
8. ASI will provide and install (7) Bosch DS160 request to exit motion sensors.
9. ASI will provide and install (8) GRI 180-12WG-W ¾” recessed door contacts.
10. ASI will provide and install all necessary Velocity Cirrus cloud software licensing to bring the above listed equipment online within the existing Velocity software.
11. ASI will provide and install all necessary plenum rated access control cabling.
12. ASI will provide labor to program, test, and commission the above listed equipment.

**Total cost for the installation of the above listed system will be \$22,874.00
(Twenty-two thousand eight hundred seventy-four dollars)**

\$11,191.12 – Labor (Prevailing Wage)
 \$10,650.88 – Material
 \$ 931.95 – Sales Tax (8.75%)
 \$ 100.05 – Shipping
 \$22,874.00 – Total



ACCESS SYSTEMS, INC.

Optional Doors (4)

Scope of work is as follows:

1. ASI will provide and install (1) Identiv Mx-4-S3OB four door control panel.
2. ASI will provide and install (4) Identiv 8110ABPR000 wall switch OSDP card readers.
3. ASI will provide and install (4) Identiv MELM2 resistor packs.
4. ASI will provide and install (1) Life Safety Power FPO150/150-C8PD8PE2 lock power supply.
5. ASI will provide and install (4) HES 1500C electric strikes on the interior doors.
6. ASI will provide and install (4) Bosch DS160 request to exit motion sensors.
7. ASI will provide and install (4) GRI 180-12WG-W 3/4" recessed door contacts.
8. ASI will provide and install all necessary Velocity Cirrus cloud software licensing to bring the above listed equipment online within the existing Velocity software.
9. ASI will provide and install all necessary plenum rated access control cabling.
10. ASI will provide labor to program, test, and commission the above listed equipment.

**Total cost for the installation of the above listed system will be \$15,718.00
(Fifteen thousand seven hundred eighteen dollars)**

\$7,305.42 – Labor (Prevailing Wage)
 \$7,666.61 – Material
 \$ 670.83 – Sales Tax (8.75%)
 \$ 75.13 – Shipping
 \$15,718.00 – Total

EXCLUSIONS:

1. All 120v AC Power necessary for the proper functionality of the system described above is to be supplied by others.
2. All conduit and penetrations necessary for the proper installation and functionality of the system described above are to be supplied and installed by others.
3. ASI is not responsible for the condition or functionality of existing equipment or new equipment provided by others. If existing equipment or equipment provided by others is found to be defective a cost for repair or replacement will be provided.
4. Any Item not specifically listed above.

Thank you for the opportunity to bid this project to your organization.
 This scope of work is contingent upon Access Systems, Inc.'s terms and conditions and is valid for thirty (30) days.
 If you have any questions, please do not hesitate to contact me.
 Sincerely,

Brandon Herd

Brandon Herd
 President
 Regional Fire - New Building

California Certified Small Business # 34854
 NV License # 0085320



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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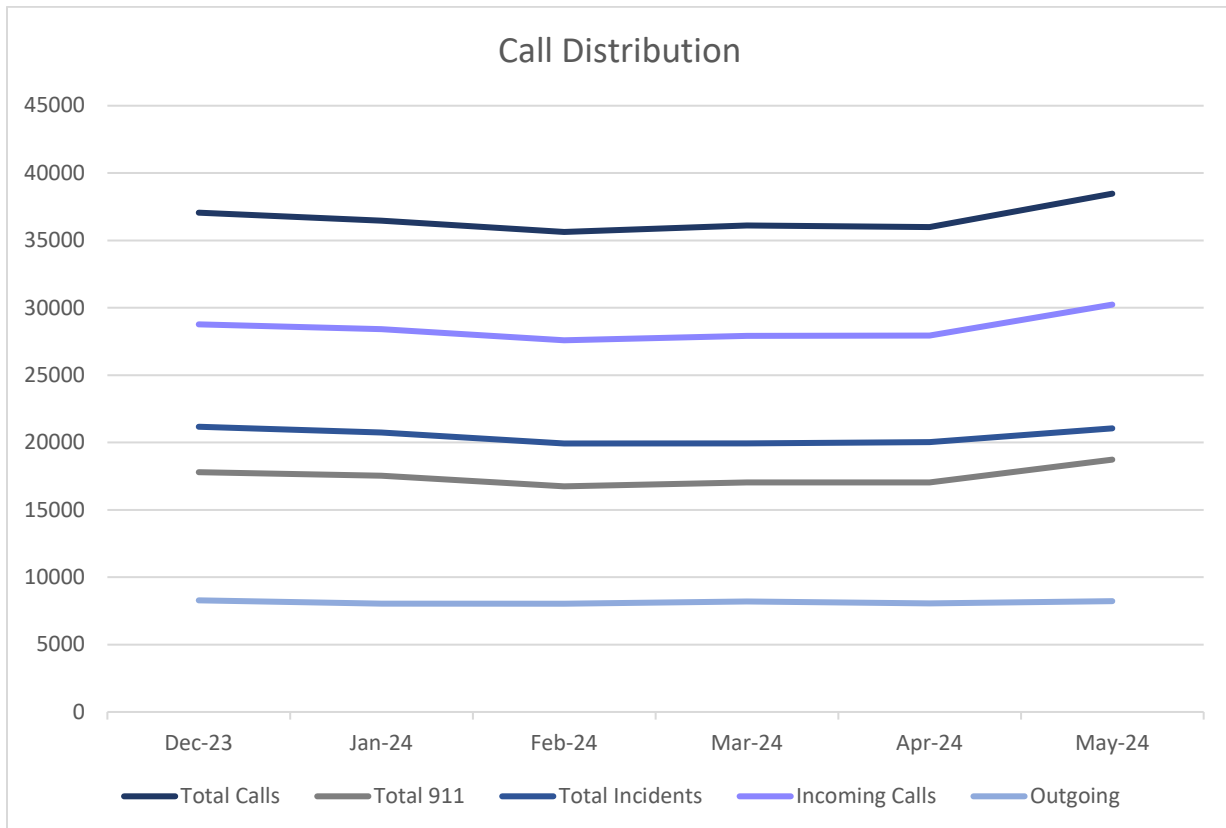
Telephony Performance Measure May 2024

Overview

TOTAL CALL VOL.	38,473
TOTAL INCIDENTS	21,057
INCOMING CALLS	30,237
OUTGOING CALLS	8,236

Incoming Lines Detail

911 LINES	18,730
SEVEN DIGIT EMERGENCY	4,135
ALLIED/ADMIN	7,219





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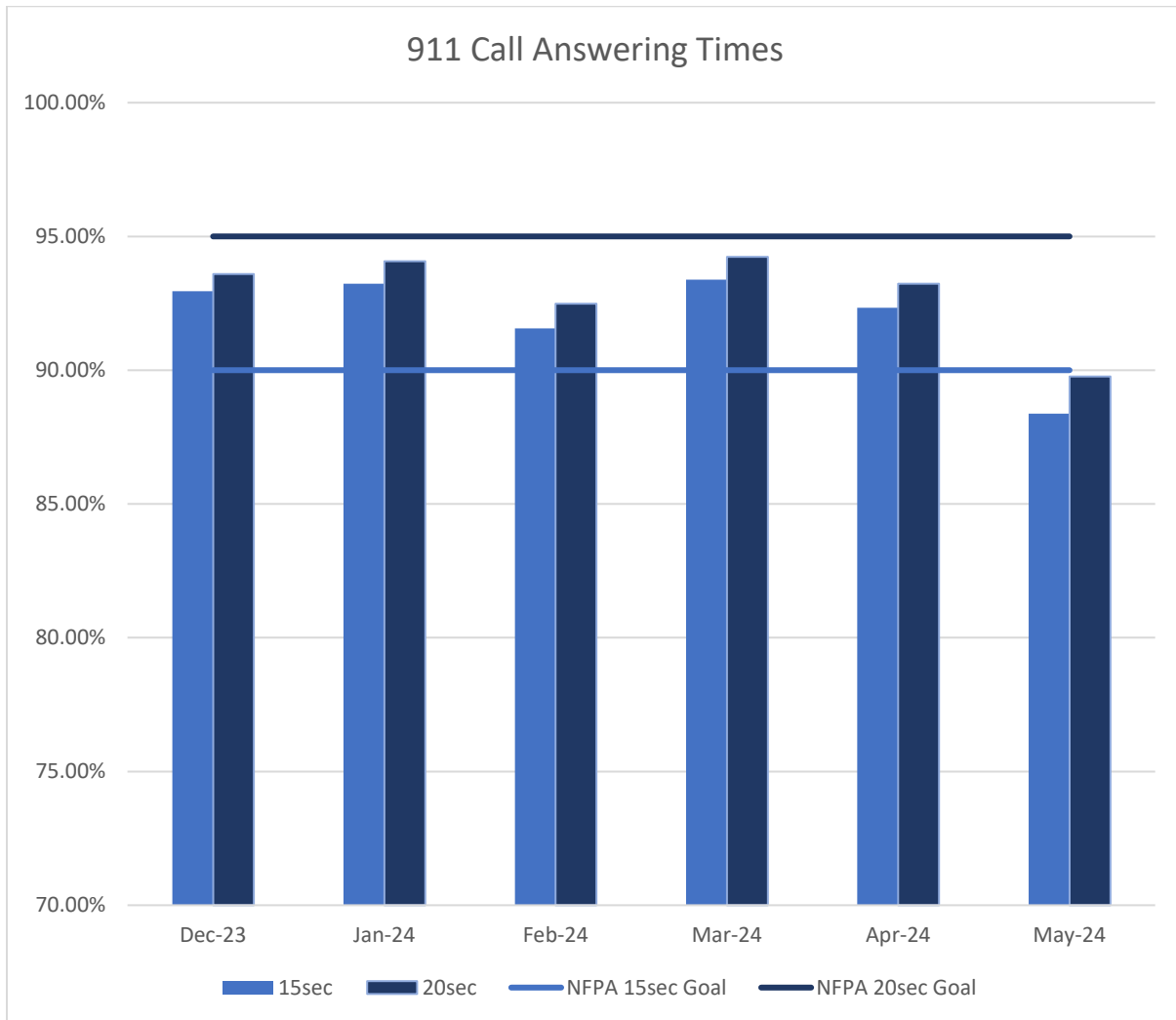
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Emergency Lines Answering Standard: NFPA-1221 (2019 Edition)

90% answered within 15 seconds

95% answered within 20 seconds

Month	15 Seconds Compliance %	20 Seconds Compliance %
December	92.95%	93.59%
January	93.23%	94.07%
February	91.56%	92.48%
March	93.38%	94.24%
April	92.33%	93.23%
May	88.37%	89.76%

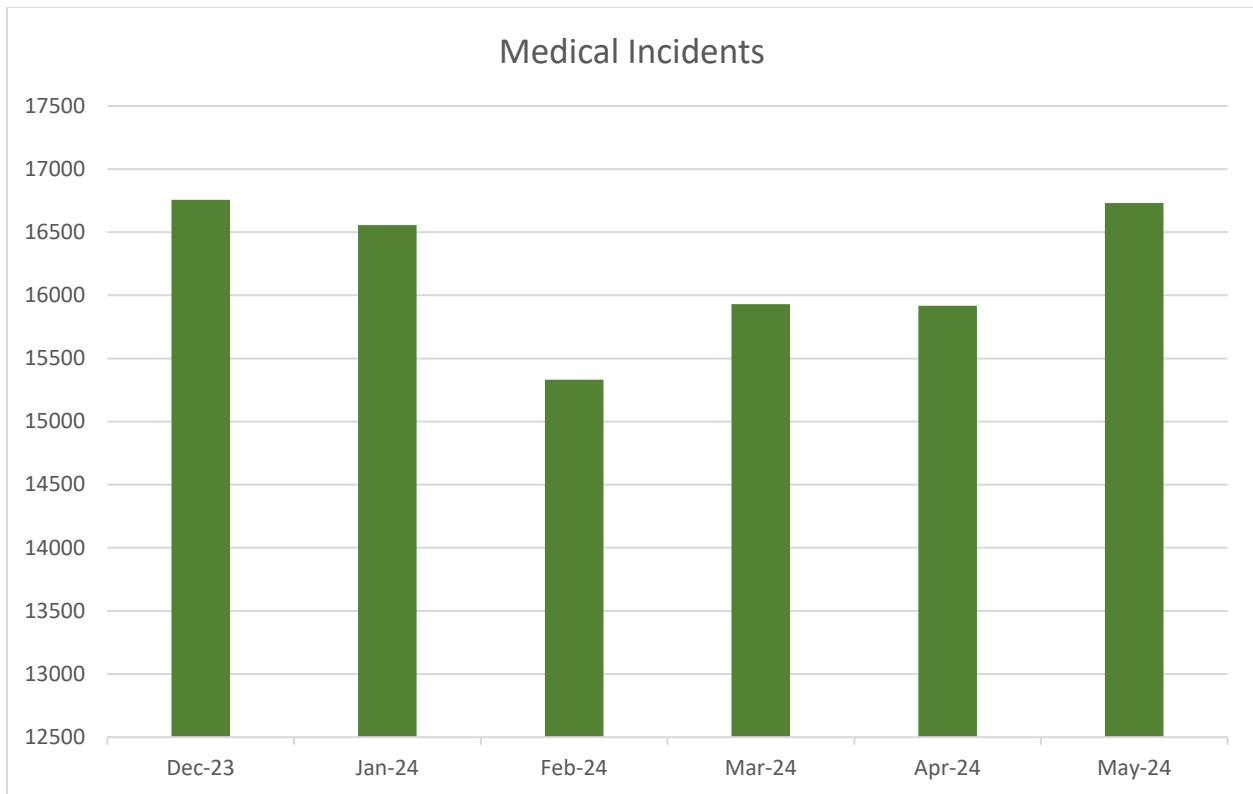
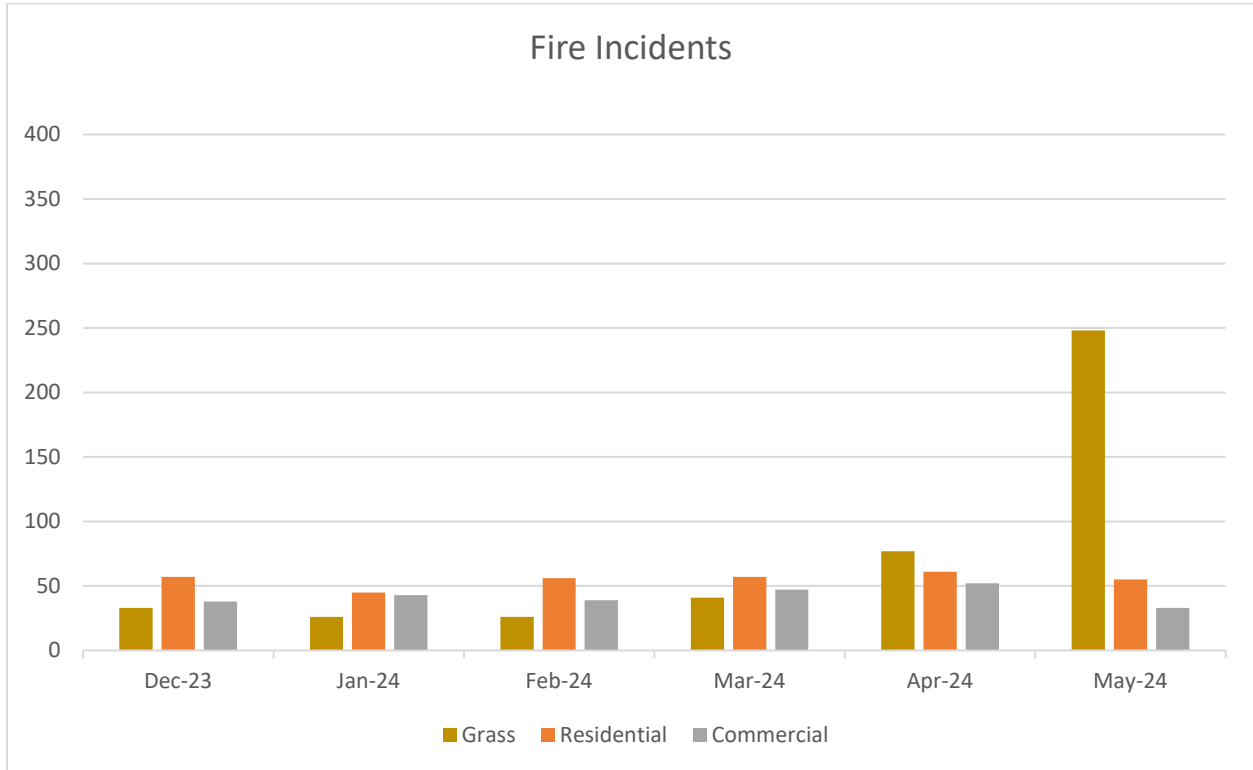




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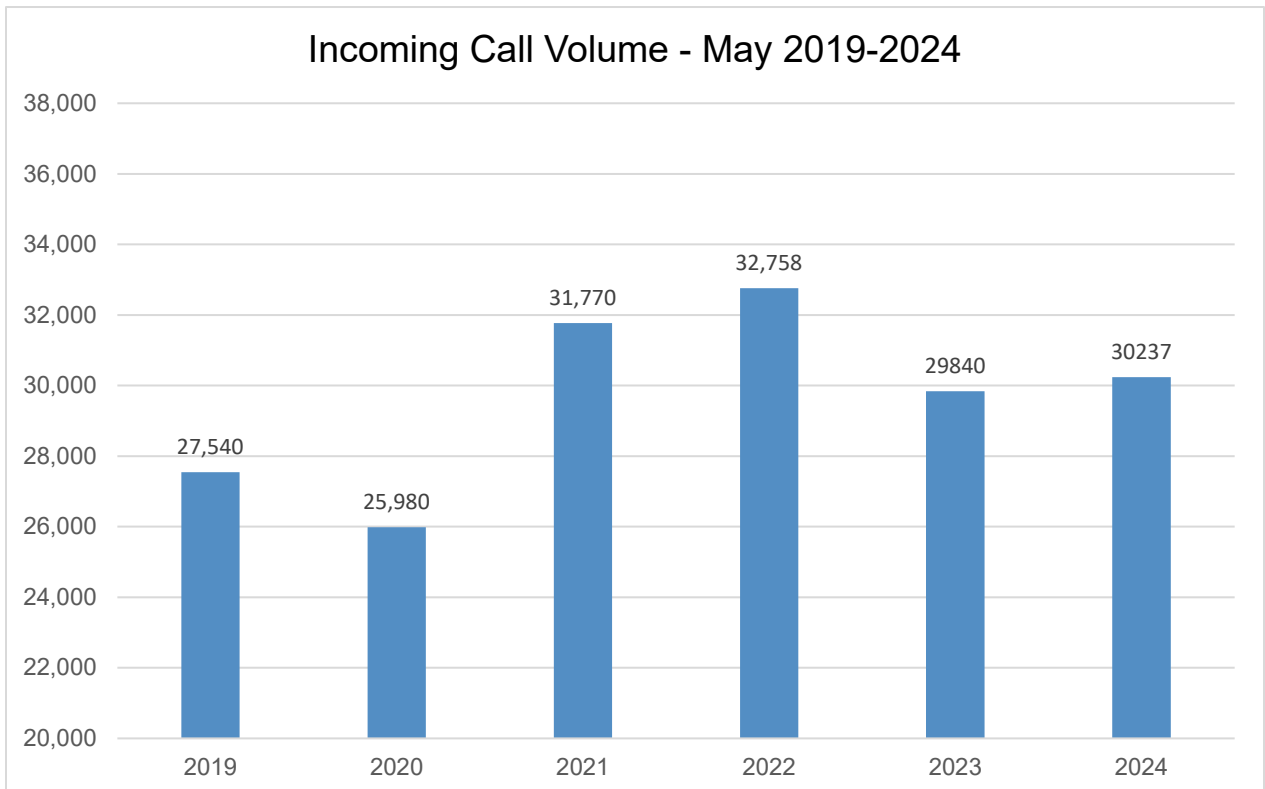
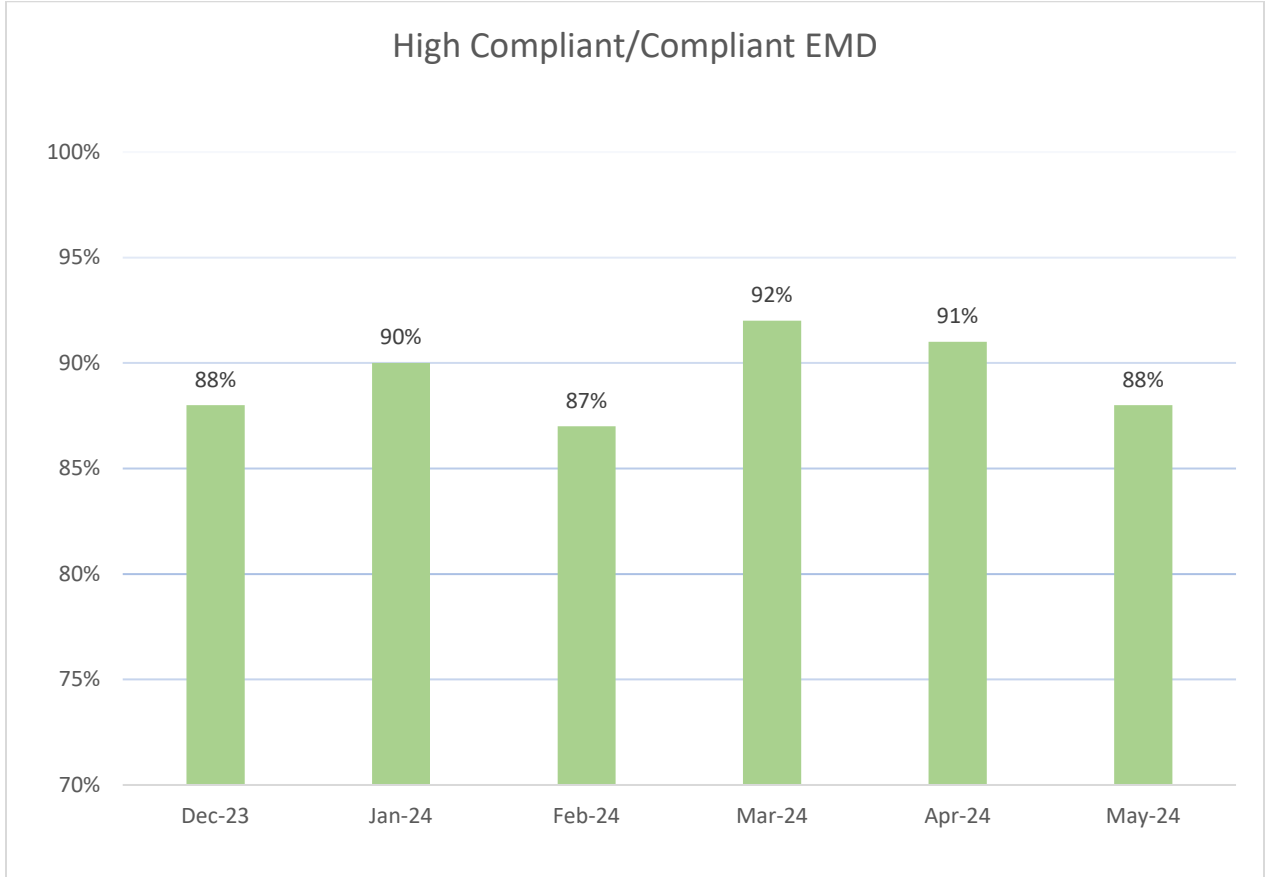




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Sacramento Regional Fire/EMS Communications Center

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**Executive Monthly Credit Card Usage Report
FY 23-24**

Reporting Month: May 2024

Last Name	Status	Credit Limit	Monthly Usage	Approvals		
				Employee	Manager	CED
Bernett	Open	\$ 15,000.00	\$ 3,663.79	^{DS} MB	^{DS} JT	^{DS} 97
Kukharets	Open	\$ 1,000.00	\$ 28.23	^{DS} RE	^{DS} JT	^{DS} 97
Shmatovich	Open	\$ 2,000.00	\$ 769.92	^{DS} MS	^{DS} JT	^{DS} 97
Todd	Open	\$ 3,000.00	\$ 1,809.95	^{DS} JT	^{DS} MS	^{DS} 97
Vargo	Open	\$ 15,000.00	\$ 4,237.54	^{DS} CV	^{DS} JT	^{DS} 97
Freeman	Open	\$ 5,000.00	\$ -			
	Total:	\$ 41,000.00	\$ 10,509.43			

New/Closed Accounts Added: None

Cards Reported Lost or Stolen: None

Disputed Transactions: None

Changes in Authorization Limits: No

Monthly Liability: \$41,000.00



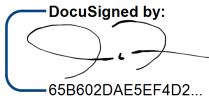
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FY 23-24			
Total Monthly Credit Card Usage			
July	\$ 33,485.32	January	\$ 18,805.32
August	\$ 10,252.44	February	\$ 8,485.55
September	\$ 13,273.44	March	\$ 24,808.85
October	\$ 7,772.73	April	\$ 18,812.84
November	\$ 4,414.42	May	\$ 10,509.43
December	\$ 10,400.72	June	

I certify I have reviewed and approved the monthly credit card transactions and activity as reported. These are legitimate expenses incurred solely for the benefit of SRFECC business. I also certify that no alcoholic beverages, tobacco products, gift cards or gift certificates were purchased.

DocuSigned by:

 65B602DAE5EF4D2...

6/5/2024

Chief Executive Director Signature

Date



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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FY 23/24 Budget to Actuals Report

Month End May 2024

Page 1 of 4

GL Account	Description	FY 23/24 Budget	Period 11 Actual	FY 23/24 YTD Actual	Budget Remainder
REVENUE					
4010-910	Member Contribution SMFD	(5,351,509)	0	5,351,509	0
4010-920	Member Contribution SFD	(5,436,552)	0	5,436,552	0
4010-930	Member Contribution CFD	(1,109,249)	0	1,109,249	0
4010-940	Member Contribution FFD	(427,677)	0	427,677	0
4014-000	OES Deployment	0	0	92,368	(92,368)
4015:4998	Other Revenue	0	6,260	142,448	(142,448)
TOTAL REVENUE		(12,324,987)	6,260	12,559,803	(234,816)

GL Account	Description	FY 23/24 Budget	Period 11 Actual	FY 23/24 YTD Actual	Budget Remainder
EMPLOYEE-RELATED EXPENSES					
5010	Base Salaries and Wages	4,900,152	343,381	4,101,944	798,209
5020	Overtime	300,000	31,426	231,382	68,618
5030	Overtime - FLSA	100,000	6,811	77,499	22,501
5035	OES Deployment	1	0	19,724	(19,723)
5040	Uniform Allowance	41,700	100	1,100	40,600
5050	Night/Admin Shift Differential	82,983	7,246	92,422	(9,439)
5055	Out-of-Class Pay	20,000	600	18,068	1,932
5060	Longevity	34,200	2,750	29,650	4,550
5065	On-Call Pay	82,575	6,250	85,125	(2,550)
5115	Vacation Cash Out	54,000	9,152	0	906
5120	Sick Leave	0	18,431	188,875	(188,875)
5130	CTO Leave	0	164	2,519	(2,519)
5140	Holiday Pay	248,665	0	202,505	46,160
5220	Training Pay	35,000	738	32,639	2,361
5310	Workers Compensation Insurance	77,793	6,483	71,310	6,483
5410	FED ER Tax - Medicare	70,000	5,676	67,662	2,338
5413	FED ER Tax - Social Security	1,000	0	0	1,000
5420	State ER Tax - ETT	2,350	16	447	1,903
5423	State ER Tax- UI-	20,000	316	9,766	10,234
5510	Medical Insurance	1,224,016	84,798	975,438	248,578
5520	Dental Insurance	104,150	7,629	86,444	17,706
5530	Vision Insurance	11,781	718	8,093	3,688
5610	Retirement Benefit Expense	1,110,514	85,148	972,141	138,373
5611	Pension Adjustment-	0	0	0	0
5620	OPEB Benefit Expense	419,000	34,801	332,423	86,577
5625	Education Incentive	31,920	2,186	24,598	7,322
5690	Other Salary and Benefit Expens	14,000	1,025	12,848	1,152
TOTAL EMPLOYEE-RELATED EXPENSES		8,985,800	655,845	7,644,622	1,288,085



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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FY 23/24 Budget to Actuals Report

Month End May 2024

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GL Account	Description	FY 23/24 Budget	Period 11 Actual	FY 23/24 YTD Actual	Budget Remainder
MATERIALS & SUPPLIES					
6010	Office Supplies	12,000	797	3,413	8,587
6013	Office Supplies - Ink Cartridge	4,000	0	0	4,000
6015	Equipment Rental	12,500	848	9,332	3,168
6020	Postage	1,000	0	239	761
6050	Center Supplies	16,000	1,127	13,631	2,370
6090	Other Materials and Supplies	1,000	0	609	391
TOTAL MATERIALS & SUPPLIES		46,500	2,772	27,224	19,277

GL Account	Description	FY 23/24 Budget	Period 11 Actual	FY 23/24 YTD Actual	Budget Remainder
PROFESSIONAL SERVICES					
6110	Legal Services	240,000	20,471	183,027	56,973
6115	Accounting and Audit Services	24,300	210	23,632	668
6120	Actuary Services	10,000	0	2,100	7,900
6125	Consulting Services	692,929	54,987	603,078	89,851
6140	Technological Services	306,400	17,687	178,721	127,679
6190	Other Professional Services	500	0	343	157
TOTAL PROFESSIONAL SERVICES		1,274,129	93,355	990,901	283,227

GL Account	Description	FY 23/24 Budget	Period 11 Actual	FY 23/24 YTD Actual	Budget Remainder
COMMUNICATION EQUIPMENT & SERVICES					
6220	Maintenance - Radios & Radio Equipment	200,000	0	1,650	198,350
6221	Maintenance - Radio Consoles & Other	86,400	5,556	58,196	28,204
6223	Radio - Backbone Subscription SRRCs	20,000	2,469	27,156	(7,156)
6230	Communication Services	241,990	21,935	247,527	(5,537)
6245	Maintenance - Tower Equipment	16,560	150	1,317	15,243
6250	Communication Supplies	10,000	0	98	9,902
6290	Other Communication Services and Equipment	1,000	0	29	971
TOTAL COMMUNICATION EQUIPMENT & SERVICES		575,950	30,110	335,973	239,977



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FY 23/24 Budget to Actuals Report

Month End May 2024

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GL Account	Description	FY 23/24 Budget	Period 11 Actual	FY 23/24 YTD Actual	Budget Remainder
HW & SW MAINT					
6315	Hardware Maintenance - Network	750	45	495	255
6319	Hardware Maintenance Other	1,000	0	0	1,000
6320	Software Maintenance - Applications	107,088	14,282	148,653	(41,565)
6322	CAD Maintenance and Support/Northrop Grumman	476,928	41,187	279,502	197,426
6323	Software Maintenance - GIS	158,768	13,316	124,870	33,898
6330	Software Maintenance - Network	26,850	0	17,148	9,703
6350	Computer Supplies	10,000	109	5,086	4,914
6390	Other, Computer Services and Supplies	1,000	0	333	666
TOTAL HW & SW MAINT		782,384	68,939	576,087	206,296

GL Account	Description	FY 23/24 Budget	Period 11 Actual	FY 23/24 YTD Actual	Budget Remainder
FACILITIES & FLEET					
6410	Services - Landscaping	4,800	399	4,385	415
6415	Maintenance - Building	33,000	306	15,803	17,197
6260	Lease - CTC	78,629	6,786	72,709	5,919
6420	Services - Custodial	51,000	4,250	46,750	4,250
6421	Services - Center Security	480	40	737	(257)
6425	Maintenance - HVAC	13,000	1,885	18,178	(5,178)
6235	Maintenance - Power Supply	24,000	0	18,722	5,278
6430	Services - Cable	2,300	176	1,692	608
6435	Services - Pest Control	1,000	77	777	223
6490	Other, Facilities and Fleet	17,842	160	13,556	4,286
6510	Utilities - Electric	52,710	3,600	44,900	7,810
6515	Utilities - Water	7,728	297	4,506	3,223
6520	Utilities - Refuse Collection / Disposal	8,760	676	7,951	809
6525	Utilities - Sewage Disposal Services	1,890	0	693	1,197
6635	Services - Bottled Water	5,000	356	4,735	265
6645	Services - Printing	3,000	626	2,800	200
6650	Services - Shredding	3,600	432	3,707	(108)
6652	Fleet - Maintenance	5,000	487	6,954	(1,954)
6654	Fleet - Fuel	13,000	518	5,785	7,215
6655	Insurance (Property and Fleet)	62,000	4,462	49,080	12,920
6690	Other - Facility & Fleet Management	1,000	0	433	567
TOTAL FACILITIES & FLEET		389,739	25,533	324,853	64,884



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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FY 23/24 Budget to Actuals Report

Month End May 2024

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GL Account	Description	FY 23/24 Budget	Period 11 Actual	FY 23/24 YTD Actual	Budget Remainder
RECRUITMENT, RETENTION & TRAINING					
6610	Recruitment	41,700	11,688	22,874	18,826
6612	Employee Retention	23,875	3,184	25,644	(1,769)
6615	Employee Education & Training	30,500	656	29,106	1,394
6618	Conference Registration	24,500	1,077	21,601	2,899
6621	Air	20,000	1,092	21,836	(1,837)
6622	Lodging	31,000	258	37,102	(6,102)
6623	Rental Cars	7,750	0	787	6,964
6624	Parking	2,000	127	1,660	340
6625	Membership Dues	6,060	0	2,577	3,483
6626	Taxi, Uber, Mileage, Other	4,000	49	4,490	(490)
6627	Per Diem	12,000	242	10,545	1,455
6639	Accrediations - ACE	0	0	3,750	(3,750)
6640	Uniform/Badges/Shirts	8,000	3,115	6,968	1,032
6660	Operations Support	37,500	2,035	27,431	10,069
6661	Administration Support	21,600	493	11,407	10,193
TOTAL RECRUITMENT, RETENTION & TRAINING		270,485	24,016	227,778	42,707
GRAND TOTAL EXPENSES		12,324,987	905,352	10,132,220	2,139,671

GL Account	Description	FY 23/24 Budget	Period 11 Actual	FY 23/24 YTD Actual	Budget Remainder
CAPITAL IMPROVEMENTS					
6997-021	Capital Improvement - CAD	793,997	0	0	793,997
6997-022	Capital Improvement - DRC	0	0	0	0
6997-023	Capital Improvement - Equipment	5,000	0	14,327	(9,327)
6997-024	Capital Improvement - Facility	385,523	(22,720)	321,975	63,548
6997-025	Capital Improvement - Hardware	30,000	0	149,347	(119,347)
6997-026	Capital Improvement - Software	90,362	0	117,374	(27,012)
6997-027	Capital Improvement - Technology	15,000	0	0	15,000
TOTAL CAPITAL IMPROVEMENTS		1,319,882	(22,720)	603,023	716,859

CASH FLOW FY 23-24	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
1116 Operating - opening balance	2,418,078.76	1,069,341.74	3,419,661.58	5,255,978.69	4,471,700.15	3,703,125.17	2,960,584.32	5,353,667.84	7,123,901.40	5,914,867.69	5,110,779.00	4,314,348.63	
IN	221,450.68	3,242,071.69	2,772,116.73	11,130.00	67,144.72	248,317.63	3,282,324.67	2,677,219.48	1,294.70	3,463.18	6,967.20	-	12,533,500.68
Member Agencies Contributions	213,838.52	3,230,378.99	2,718,275.79	-	-	213,838.52	3,272,900.19	2,675,754.59	-	-	-	-	12,324,986.60
Sum of Debits	7,612.16	11,692.70	53,840.94	11,130.00	67,144.72	34,479.11	9,424.48	1,464.89	1,294.70	3,463.18	6,967.20	-	208,514.08
OUT	(1,570,187.70)	(891,751.85)	(935,799.62)	(795,408.54)	(835,719.70)	(990,858.48)	(889,241.15)	(906,985.92)	(1,210,328.41)	(807,551.87)	(803,397.57)	-	(10,637,230.81)
Employee Related Expenses	(306,195.01)	(317,757.59)	(332,127.76)	(328,695.56)	(343,259.39)	(356,630.10)	(366,528.90)	(327,455.75)	(280,650.48)	(293,260.33)	(296,268.35)	-	(3,548,829.22)
CalPERS Expenses	(762,370.06)	(209,420.86)	(216,315.63)	(217,073.40)	(139,528.64)	(214,164.26)	(226,633.04)	(227,276.44)	(224,443.60)	(216,028.68)	(217,869.62)	-	(2,871,124.23)
Operating Expenses	(501,622.63)	(364,573.40)	(387,356.23)	(249,639.58)	(352,931.67)	(420,064.12)	(323,280.42)	(226,987.73)	(705,234.33)	(298,262.86)	(289,259.60)	-	(4,119,212.57)
Transfer Out / Transfer In	-	-	-	-	-	-	27,201.21	(125,266.00)	-	-	-	-	(98,064.79)
1116 Operating - closing balance	1,069,341.74	3,419,661.58	5,255,978.69	4,471,700.15	3,703,125.17	2,960,584.32	5,353,667.84	7,123,901.40	5,914,867.69	5,110,779.00	4,314,348.63	4,314,348.63	

1197 CIP - opening balance	1,319,881.50	1,319,881.50	1,319,881.50	1,294,006.50	1,281,406.50	1,228,368.16	1,180,829.36	1,159,266.86	1,128,166.85	916,992.38	824,092.38	818,429.97	
IN	-	-	-	-	-	-	-	125,266.00	-	-	-	-	125,266.00
OUT	-	-	(25,875.00)	(12,600.00)	(53,038.34)	(47,538.80)	(21,562.50)	(156,366.01)	(211,174.47)	(92,900.00)	(5,662.41)	-	(626,717.53)
CAD	-	-	-	-	-	-	-	-	-	-	-	-	-
DRC	-	-	-	-	-	-	-	-	-	-	-	-	-
Equipment	-	-	-	-	(14,327.13)	-	-	-	-	-	-	-	(14,327.13)
Facility	-	-	-	-	(29,561.21)	(40.00)	(5,587.50)	(31,100.01)	(183,868.48)	(92,900.00)	(2,612.41)	-	(345,669.61)
Hardware	-	-	-	-	-	-	-	(125,266.00)	(24,080.99)	-	-	-	(149,346.99)
Software	-	-	(25,875.00)	(12,600.00)	(9,150.00)	(47,498.80)	(15,975.00)	-	(3,225.00)	-	(3,050.00)	-	(117,373.80)
Technology	-	-	-	-	-	-	-	-	-	-	-	-	-
1197 CIP - closing balance	1,319,881.50	1,319,881.50	1,294,006.50	1,281,406.50	1,228,368.16	1,180,829.36	1,159,266.86	1,128,166.85	916,992.38	824,092.38	818,429.97	818,429.97	

1113 Lease - beginning balance	379,579.71	357,188.42	334,796.92	312,405.15	290,013.28	267,621.14	245,228.88	222,836.44	200,443.70	178,050.87	155,657.81	133,264.60	
IN	3.05	2.84	2.57	2.47	2.20	2.08	1.90	1.60	1.51	1.28	1.13		22.63
OUT	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(268,732.08)
1113 Lease - closing balance	357,188.42	334,796.92	312,405.15	290,013.28	267,621.14	245,228.88	222,836.44	200,443.70	178,050.87	155,657.81	133,264.60	110,870.26	

1114 Reserve - opening balance	1,673,709.16	1,676,410.03	1,679,115.25	1,681,737.43	1,684,451.24	1,687,081.76	1,694,206.19	1,698,522.94	1,702,571.47	1,706,909.53	1,711,118.35	1,715,478.19	-
IN	2,700.87	2,705.22	2,622.18	2,713.81	2,630.52	7,124.43	4,316.75	4,048.53	4,338.06	4,208.82	4,359.84		41,769.03
OUT	-	-	-	-	-	-	-	-	-	-	-	-	-
1114 Reserve - closing balance	1,676,410.03	1,679,115.25	1,681,737.43	1,684,451.24	1,687,081.76	1,694,206.19	1,698,522.94	1,702,571.47	1,706,909.53	1,711,118.35	1,715,478.19	1,715,478.19	-

1126 HF - opening balance	94.43	123.82	129.98	125.53	124.60	147.01	127.11	128.68	139.14	136.12	187.72	160.55	
IN	187.50	187.50	195.00	202.50	195.00	187.50	187.50	195.00	202.50	300.00	290.00		2,330.00
OUT	(158.11)	(181.34)	(199.45)	(203.43)	(172.59)	(207.40)	(185.93)	(184.54)	(205.52)	(248.40)	(317.17)		(2,263.88)
1126 HF - closing balance	123.82	129.98	125.53	124.60	147.01	127.11	128.68	139.14	136.12	187.72	160.55	160.55	

TOTAL	4,422,945.51	6,753,455.25	8,544,127.77	7,727,571.17	6,886,196.23	6,080,848.75	8,434,294.08	10,155,212.10	8,716,959.61	7,801,783.66	6,981,709.11	6,959,287.60	
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Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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SRFECC Positions & Authorization Document (PAD) - Revised 05/31/2024			
FY 23/24			
Center Management			
Position	Authorized	Actual	Comments
Chief Executive Director	1	1	
Operations Manager	1	1	
Administration Manager	1	1	
Executive Assistant	1	1	
Totals	4	4	
Operations Division			
Position	Authorized	Actual	Comments
Dispatcher Supervisor	7	7	
Dispatcher	38	39	
Annuitants	3	2	Extra Help
Totals	45	46	
Administration and IT Division			
Position	Authorized	Actual	Comments
Human Resource Analyst	1	1	
CAD Administrator	1	1	
Telecommunications Engineer	1	1	
CAD/Radio Technician	1	1	
GIS Analyst	1	1	
Systems Engineer	1	0	
Office Specialist	1	1	
Accounting Specialist II	1	1	
Payroll & Benefits Administrator	1	1	
Totals	9	8	
Totals	58	58	



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006
www.srfecc.ca.gov

Service Anniversaries 2024

Service Anniversaries – June 2024

1. Eric Kizzie – 6 years
2. Jenn Edwards - 15 years

Service Anniversaries So Far in 2024:

1. Roman Kukharets – 12 years
2. Natalie Beletskiy – 1 year
3. Abby Castillo – 1 year
4. Jennifer Hottal – 1 year
5. Mary White – 1 year
6. Lenny Sina – 1 year
7. Julee Todd – 21 years
8. Cierra Lewandowski – 26 years
9. Brad Dorsett – 11 years
10. Casey Quintard – 15 years
11. Dan Hess – 3 years
12. Alex Burns – 3 years
13. Anna Meyer – 11 years
14. Linzie Lewis – 2 years
15. Cooper Seyfer – 2 years
16. Jason Comilang – 4 years
17. Nolan Saultter – 4 years
18. Brittany Won – 1 year
19. Sydney Stevens – 1 year
20. Bayleigh Nichols – 1 year



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

June 10, 2024

Josh Freeman, Chief Executive Director
Sacramento Regional Public Safety Communications Center
10230 Systems Parkway
Sacramento, CA 95827-3007

Dear Chief Freeman,

Effective June 10, 2024, please remove Fire Chief Ken Cusano as our alternate representative on the Sacramento Regional Public Safety Communications Center Joint Powers Authority Governing Board. He will be replaced by Battalion Chief Matt McGee. Assistant Chief Chad Wilson will continue to serve as the primary representative on the Governing Board.

If you require any additional information, please contact me at 916-461-6012.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Elaine Andersen', with a long horizontal flourish extending to the right.

Elaine Andersen
City Manager

cc: Fire Chief Ken Cusano
Assistant Chief Chad Wilson
Battalion Chief Matt McGee