



Sacramento Regional Fire/EMS Communications Center
10230 Systems Parkway, Sacramento, CA 95827-3006
www.srfecc.ca.gov

9:00 a.m.

Tuesday, November 26, 2019

MEETING OF THE GOVERNING BOARD

10545 Armstrong Ave – Rooms #384 & 385

Mather, CA 95655-4102

The Board will convene in open session at 9:00 a.m.

Call to Order

Chairperson

Roll Call of Member Agencies

Secretary

Primary Board Members

Chris Costamagna, Chairperson

Mike McLaughlin, Vice Chairperson

Chad Wilson, Board Member

Tyler Wagaman, Board Member

Deputy Chief, Sacramento Fire Department

Fire Chief, Cosumnes Fire Department

Division Chief, Folsom Fire Department

Assistant Chief, Sacramento Metropolitan Fire District

Pledge of Allegiance

AGENDA UPDATE: An opportunity for Board members to (1) reorder the agenda; and (2) remove agenda items that are not ready for presentation and/or action at the present Board meeting.

PUBLIC COMMENT: An opportunity for members of the public to address the Governing Board on items within the subject matter jurisdiction of the Board. Duration of comment is limited to three (3) minutes.

RECESS TO CLOSED SESSION: Approximately 1.5- hours (9:00 – 10:30 a.m.)

1. CONFERENCE WITH LABOR NEGOTIATOR*

Pursuant to Government Code Section 54957.6

Center Negotiator(s)

Lindsay Moore, Counsel

Marc Bentovoja, Executive Director

Employee Organization(s)

Teamsters Local 150

Teamsters Local 856

Unrepresented Administrators

2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

a. Public Employment

Titles: Executive Director

Medical Director

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

a. Pursuant to California Government Code Section 54956.9(b)

The Board will meet in closed session to discuss significant exposure to litigation.

Two (2) potential cases

RECONVENE TO OPEN SESSION: Begins at 10:30 a.m.

** INDICATES NO ATTACHMENT*

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

- | | | |
|---|------|-----|
| 1. Board Meeting Synopsis (November 12, 2019) | Page | 4-6 |
|---|------|-----|

PROPOSED ACTION: Motion to Approve Consent Agenda

PRESENTATION:

None

ACTION ITEMS:

- | | | |
|---|------|-------|
| 1. Approval for Addition of a CPE Viper Remote Solution | Page | 7-11 |
| 2. Approval for ANI/ALI Router and Duplication of 911 Trunks | Page | 12-16 |
| 3. Approval of Northrup Grumman CAD Project Manager,
Malinda Loera | Page | 17-26 |

DISCUSSION/POSSIBLE ACTION:

None

INFORMATION:

- | | | |
|---|------|-------|
| 1. Update of SRFEC Projects | Page | 27 |
| 2. Center Financial Reports | | |
| a. Budget to Actuals (October) | Page | 28-30 |
| b. Monthly Credit Card Usage Report (October) | Page | 31-32 |
| 3. Communications Center Reports | Page | 33-38 |

CENTER REPORTS:

1. Executive Director Bentovoja*
2. Deputy Director Soares (Operations)*
3. Deputy Director House (Administration)*
4. Medical Director Mackey*

CORRESPONDENCE:

None

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

BOARD MEMBER COMMENTS:

ADJOURNMENT:

**INDICATES NO ATTACHMENT*

The next scheduled Board Meeting is December 10, 2019.

Location: 10545 Armstrong Ave – Room #384-385
Mather, CA 95655-4102
Time: 9:00 a.m.
Distribution: Board Members, Alternates, and Chiefs
Posted at: 10230 Systems Parkway, Sacramento, CA 95827
www.srfecc.ca.gov
10545 Armstrong Ave, Mather, CA 95655-4102

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director's Office at (916) 228-3070. Notification at least 48 hours prior to the meeting will enable the Center to make reasonable arrangements to ensure accessibility to this meeting.

POSTING:

This is to certify that on November 22, 2019, I posted a copy of the agenda:

- at 10230 Systems Parkway, Sacramento, CA 95827
- on the Center's website which is: www.srfecc.ca.gov
- 10545 Armstrong Ave, Mather, CA 95655-4102



Clerk of the Board

**INDICATES NO ATTACHMENT*

REGULAR GOVERNING BOARD MEETING

November 12, 2019

GOVERNING BOARD MEMBERS

Deputy Chief Niko King	Sacramento Fire Department
Assistant Chief Tyler Wagaman	Sacramento Metropolitan Fire District
Deputy Chief Paul Zehnder	Cosumnes Community Services District
Division Chief Chad Wilson	Folsom Fire Department

GOVERNING BOARD MEMBERS ABSENT

COMMUNICATIONS CENTER MANAGEMENT

Marc Bentovoja	Interim Executive Director
Kylee Soares	Deputy Director – Operations
Diane House	Deputy Director - Administration

OTHERS IN ATTENDANCE

Lindsay Moore	Counsel, SRF ECC
Troy Bair	Assistant Chief, CCSD
Jack Haddon	Information Systems Manager CCSD
Mat Roseberry	IT Manager, Sacramento Metropolitan Fire District
Cinthia Saylor	Board Member, Sacramento Metropolitan Fire District
Janice Parker	Administrative Analyst, SRF ECC
John Herrera	GIS Coordinator, SRF ECC
Matt Wooden	GIS Coordinator, SRF ECC
Samantha Porter	Dispatch Recruit, SRF ECC
Forrest Rule	Dispatch Recruit, SRF ECC
Tara Poirier	Local 150 Representative
Jill Short	Local 856 Representative

The meeting was called to order and roll call taken at 9:02 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There was no public comment.
4. **CLOSED SESSION:**

1. CONFERENCE WITH LABOR NEGOTIATOR*

Pursuant to California Governing Code Section 54957

District Negotiator(s)	Lindsay Moore, Counsel Marc Bentovoja, Executive Director
Employee Organization(s)	Teamsters Local 150 Teamsters Local 856

2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957
The Board will meet in closed session:

- a. Public Employment

Titles: Executive Director
Medical Director

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

Pursuant to California Government Code Section 54956.9(b)

The Board will meet in closed session to discuss significant exposure to litigation.
Two (2) potential cases

Closed session was convened at 9:03 a.m.

5. **OPEN SESSION:**

Open session was re-convened at 10:21 a.m.

The Board met in closed session regarding labor negotiations and received an update. No action was taken.

The Board received an update regarding personnel issues and no action was taken.

In closed session the Board voted unanimously to reject a tort claim.

6. **CONSENT AGENDA:** Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

A motion was made by Division Chief Wilson and seconded by Assistant Chief Wagaman to approve the consent agenda and Board Meeting(s) minutes (October 22, 2019 and November 1, 2019).

AYES: Sacramento Fire Department, Sacramento Metro, Cosumnes Community Services District, Folsom

NOES:

ABSENT:

ABSTAIN:

Motion passed.

7. **PRESENTATION:**

1. GIS Presentation – Herrera and Wooden

GIS Coordinator Herrera said that the average person uses geospatial intelligence every time he/she utilizes GPS for driving directions and traffic applications like Waze.

In history, geospatial intelligence has been used to create maps to track areas of disease outbreaks and epidemics, such as: water-related cholera.

Today we track homelessness and over-population in our local areas using geospatial intelligence which we overlay over other data, like the census. We have migrated simple data to geospatial intelligence which incorporates more complex, interconnected data via our portal. This information is readily available using many devices including cell phones, and the information is secure. The GIS team uses GIS technology to drive our business and to collect, analyze and disseminate our business information.

On the portal is an agency site capability where each agency has their own data site which can be shared with all of the other agencies as a regional data set. However, the EMS site on the portal is only accessible by the EMS Chiefs or a designee. GIS Coordinator Wooden said there are over 16 available applications available for the agencies and the GIS team is available to assist with activating these.

One of the common “buzz” words in the IT world is “Big Data”. This phrase refers more to the value of the data collected, analyzed and disseminated, rather than the actual size of the file.

GIS Coordinator Herrera focused on four areas he felt would be of interest to the constituents: 1) Collecting and measuring information; 2) Supporting a wide range of business applications; 3) Optimizing internal business systems; 4) Engaging in collaboration.

Because of the value of the data that is available the GIS team has evolved from simply producing maps, to providing valuable information and reports which facilitate informed business decisions by our constituents in a timely manner.

Via Survey 1,2,3, the GIS team is able to provide and receive information to and from the field in real time.

In addition to receiving information the GIS team performs “field studies” to check status in new and re-purposed areas to insure that their information is accurate and current.

The GIS has created a catalogue outlining the services they are able to provide for our constituents.

Assistant Chief Wagaman thanked GIS Coordinator(s) Herrera and Wooden for the presentation. He asked how the team can guarantee that the data they provide is accurate. Mr. Herrera replied the processes they have established are documented and repeatable so the results remain constant time after time.

8. BOARD MEMBER COMMENTS:

Deputy Chief King said the information provided by the CAD team has been very valuable.

Assistant Chief Wagaman said he appreciated the GIS team presentation.

He also said the Board is very anxious to have Westnet fully implemented, but they all want it to be done correctly and are willing to support the postponement of implementation.

Division Chief Wilson echoed Assistant Chief Wagaman’s sentiment.

Deputy Chief Zehnder thanked the GIS team for their informative presentation.

The meeting of the Governing Board was adjourned at 11:09 a.m.

The next regularly scheduled Board Meeting is Tuesday, November 26, 2019, at 9:00 a.m., at Metro Headquarters, 10545 Armstrong Ave – Rooms #320, Mather, CA 95655-4102.

Respectfully submitted,



Janice Parker
Clerk of the Board

Chris Costamagna, Chairperson

Mike McLaughlin, Vice Chairperson

Sacramento Regional Fire Remote PSAP 12 Positions

Remote PSAP (DR Location)

Sacramento Regional Fire

Diane House

(916) 228-3059

dhouse@srfecc.ca.gov

Summary - 5 Years - Sacramento Remote

Item	Cost
Systems	\$105,808.00
Services	\$27,794.00
Maintenance	\$18,600.00
Tax:	\$9,258.20
Total:	\$161,460.20

Kent Ames
 AT&T Public Safety
ka3169@att.com
 (530) 400-1987



Rate 0.0875

Year	Systems	Professional Services	Maintenance Services	Totals
Year 1	\$105,808.00	\$27,794.00	\$4,200.00	\$137,802.00
Year 2			\$3,600.00	\$3,600.00
Year 3			\$3,600.00	\$3,600.00
Year 4			\$3,600.00	\$3,600.00
Year 5			\$3,600.00	\$3,600.00
Totals	\$105,808.00	\$27,794.00	\$18,600.00	\$152,202.00

Configuration Parameters - Sacramento Remote**Site Configuration**

Total Positions	12
Total Number of E9-1-1 CAMA Trunks	Up to 12
Total Number of FXO Lines	Up to 16
Total Number of ISDN-PRI channels (T1)	0
SIP	Not Included
ECCP	Not Included
PowerOPS	0
VIPER ACD	0
Add-on for Radio Recorder	Included

Systems

VIPER	\$41,714.00
Power 911	\$20,892.00
Sentry	\$100.00
IWS Workstations	\$43,102.00

Professional Services

Staging	\$4,750.00
Installation	\$20,850.00
Project Management Services	\$2,194.00

Maintenance

Software Subscription	\$4,200.00
Software Protection and Remote Tech Support	\$14,400.00

Model#	Description	Qty	Selling Price	Total
VIPER				
912803/2	VIPER Primary VoIP Soft Switch	1	\$2,208.00	\$2,208.00
912890/BB	Media Kit Prebuilt Building Block	1	\$48.00	\$48.00
912800	VIPER Gateway Shelf	4	\$479.00	\$1,916.00
912801	CAMA Interface Module (CIM)	3	\$1,300.00	\$3,900.00
912811	Application Server License	13	\$481.00	\$6,253.00
912812	PBX Access License	24	\$312.00	\$7,488.00
912813	48V Power Supply and Shelf - VIPER System	2	\$829.00	\$1,658.00
912814	Admin Interface Module (AIM)	4	\$677.00	\$2,708.00
912817	7 Foot IT Cabinet	1	\$4,925.00	\$4,925.00
MISC	48 Port Patch Panel	1	\$50.00	\$50.00
MISC	Null Modem	4	\$3.00	\$12.00
MISC	Lockable Storage Drawer, 19"	1	\$393.00	\$393.00
MISC	Rack Anchor Kit	1	\$25.00	\$25.00
MISC	Tripp Lite Anti-tip stabilizer plate for 25/42/47U	1	\$87.00	\$87.00
MISC	8 Port KVM Switch, 17" LCD Console, 1U	1	\$1,737.00	\$1,737.00
MISC	USB Cables 6' FOR 1U RACKMOUNT LCD/ARB	2	\$28.00	\$56.00
912716/48	Cisco C2960X-48TS-L 48 port switch (with stacking	2	\$4,125.00	\$8,250.00
			Subtotal	\$41,714.00
Power 911				
913100/BAK	Power 911 Backup License	12	\$483.00	\$5,796.00
	913152 Power 911 Add-On Recorder for Radio (ITRR)	12	\$290.00	\$3,480.00
	913202 Power 911 Server Access License	12	\$964.00	\$11,568.00
913152/CD	ITRR Media Kit	1	\$48.00	\$48.00
			Subtotal	\$20,892.00
Sentry				
P10233	ELM Class 2	1	\$100.00	\$100.00
			Subtotal	\$100.00
IWS Workstations				
914102/BB	IWS Workstation Prebuilt Building Block	12	\$1,390.00	\$16,680.00
MISC	Velcro	1	\$16.00	\$16.00
MISC	Patch cords and connectors kit (per pos)	12	\$108.00	\$1,296.00
MISC	Network cabling (quad)	2	\$765.00	\$1,530.00

MISC	NEC AccuSync AS224WMI - LED monitor - 22"	12	\$182.00	\$2,184.00
MISC	DisplayPort Cable with Latches (M/M),4K x 2K 3840 x	12	\$19.00	\$228.00
MISC	48 Button Genovation	12	\$143.00	\$1,716.00
MISC	Tripp Lite 16ft USB 2.0 A/A Active Extension Cable	36	\$13.00	\$468.00
MISC	Dual 310 to 6 wire headset adaptor	12	\$11.00	\$132.00
913850/S	IWS Viper Enabling Kit (Sonic)	12	\$1,571.00	\$18,852.00
			Subtotal	\$43,102.00
Staging				
	950852 Front Room Equipment Staging - Per Position	12	\$250.00	\$3,000.00
	950853 Back Room Equipment Staging - Per Cabinet	1	\$1,750.00	\$1,750.00
			Subtotal	\$4,750.00
Installation				
	950104 Professional Services (per Day)	12	\$1,500.00	\$18,000.00
	960575 Living Expense per Day per Person	8	\$200.00	\$1,600.00
	960580 Travel Fee per Person	1	\$1,250.00	\$1,250.00
			Subtotal	\$20,850.00
Project Management Services				
	950510 Project Management Services	1	\$2,194.00	\$2,194.00
			Subtotal	\$2,194.00
Year 1 Hardware/Software Maintenance Services				
	Hardware/Software Support	12	\$350.00	\$4,200.00
			Subtotal	\$4,200.00

Years 2-5 Hardware/Software Maintenance Services

Full hardware and Software Maintenance - 1 Year/Pos – Back Up Pos Year 2	12	\$300.00	\$3,600.00
Full hardware and Software Maintenance - 1 Year/Pos – Back Up Pos Year 3	12	\$300.00	\$3,600.00
Full hardware and Software Maintenance - 1 Year/Pos – Back Up Pos Year 4	12	\$300.00	\$3,600.00
Full hardware and Software Maintenance - 1 Year/Pos – Back Up Pos Year 5	12	\$300.00	\$3,600.00
		Subtotal	\$14,400.00

Revision History

Revision Level	Proposal Writer	Notes	Date Revised
1	Ames	Original	12-Nov-19



Date Prepared 10/29/2019	County Sacramento	Page 1	of 1
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Public Agency Responsible for Operation Sacramento Regional Fire- Training/DR Location			
PSAP Location Sacramento Regional Fire- Training/DR Location		PSAP Manager Signature	
Service Terminating Address 3121 Gold Canal Drive Rancho Cordova, CA 95670		PSAP Manager Telephone # 916-228-3059	
TELEPHONE COMPANY OR VENDOR REPRESENTATIVE	Name Kent Ames	Company at&t	Telephone # (530) 400-1987
	Address 3707 Kings Way, C-33, Sacramento CA 95821		

Overall Description of Activity ITEMS OF EQUIPMENT	EQUIP CODE	QUANTITY	MONTHLY UNIT PRICE	MONTHLY COST	NON-RECURRING UNIT CHARGE	NON-RECURRING TOTAL
Install New ALI Retrieval Circuit (1)						
State of California CALNET 3 Legacy Telecommunications - 1.6.3.2.4 Frame Relay Features						
<i>PSAP CIRCUIT ACCOUNT</i>						
ADN Channel Term	VAN++	1	\$39.98	\$39.98	\$378.00	\$378.00
Jack (inc w/wiring)	RJ48C	1	\$0.00	\$0.00	\$0.00	\$0.00
Basic Wiring Charge	EDCR	1	\$0.00	\$0.00	\$518.00	\$518.00
Inside Wire Repair Plan	RPL	1	\$3.59	\$3.59		
	Subtotal			\$43.57		\$896.00
	Surcharges (11%)			\$4.79		\$98.56
	TOTALS			\$48.36		\$994.56

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Date Prepared 10/29/2019	County Sacramento	Page 1	of 1
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Public Agency Responsible for Operation
Sacramento Regional Fire- Training/DR Location

PSAP Location
 Sacramento Regional Fire- Training/DR Location

PSAP Manager Signature

Service Terminating Address
 3121 Gold Canal Drive Rancho Cordova, CA 95670

PSAP Manager Telephone #
 916-228-3059

TELEPHONE COMPANY OR VENDOR REPRESENTATIVE	Name Kent Ames	Company 	Telephone # (530) 400-1987
	Address 3707 Kings Way, C-33, Sacramento CA 95821		

Overall Description of Activity ITEMS OF EQUIPMENT	EQUIP CODE	QUANTITY	MONTHLY UNIT PRICE	MONTHLY COST	NON-RECURRING UNIT CHARGE	NON-RECURRING TOTAL
Install ALI 56k Frame Relay Port (1 per ALI Retrieval Circuit)						
State of California CALNET 3 Legacy Telecommunications - 1.6.3.2.4 Frame Relay Features						
PSAP FRAME RELAY PORT ACCOUNT						
Low Speed Frame Relay Ports	FR56K(VAN++)	1	\$61.50	\$61.50	\$300.00	\$300.00
Frame Relay DLCI's(billed on sliding scale in 4kbs increments)						
Interlata Frame Relay Charge	CIR4	2	\$3.59	\$7.18	\$0.00	\$0.00
Relay (1st Free, 2 required)	RELAC	1	\$5.13	\$5.13	\$0.00	\$0.00
Subtotal				\$73.81		\$300.00
Surcharges (11%)				\$8.12		\$33.00
TOTALS				\$81.93		\$333.00

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Date Prepared 10/29/2019	County Sacramento	Page 1	of 1
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Public Agency Responsible for Operation
Sacramento Regional Fire- Training/DR Location

PSAP Location
 Sacramento Regional Fire- Training/DR Location

PSAP Manager Signature

Service Terminating Address
 3121 Gold Canal Drive Rancho Cordova, CA 95670

PSAP Manager Telephone #
 916-228-3059

TELEPHONE COMPANY OR VENDOR REPRESENTATIVE	Name Kent Ames	Company 	Telephone # (530) 400-1987
	Address 3707 Kings Way, C-33, Sacramento CA 95821		

Overall Description of Activity ITEMS OF EQUIPMENT	EQUIP CODE	QUANTITY	MONTHLY UNIT PRICE	MONTHLY COST	NON-RECURRING UNIT CHARGE	NON-RECURRING TOTAL
Install ALI dial backup line (1)						
State of California CALNET 3 Legacy Telecommunications -1.6.2.3.2 Business Access Lines						
PSAP DIAL BACKUP ACCOUNT (the cost of a business line will be the same at all locations)						
Measured Business Line	BLB01	1	\$9.65	\$9.65	\$125.00	\$125.00
Non-published charge	NPU	1	\$1.25	\$1.25	\$0.00	\$0.00
EUCL	9ZR	1	\$4.39	\$4.39	\$0.00	\$0.00
Jack (inc w/wiring)	RJ11C	1	\$0.00	\$0.00	\$3.00	\$3.00
Basic Wiring Charge	EDCR	1	\$0.00	\$0.00	\$518.00	\$518.00
	Subtotals			\$15.29		\$646.00
	Surcharges (11%)			\$1.20		\$14.08
	TOTALS			\$16.49		\$660.08

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Date Prepared 10/29/2019	County Sacramento	Page 1	of 1
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Public Agency Responsible for Operation Sacramento Regional Fire- Training/DR Location			
PSAP Location Sacramento Regional Fire- Training/DR Location		PSAP Manager Signature	
Service Terminating Address 3121 Gold Canal Drive Rancho Cordova, CA 95670		PSAP Manager Telephone # 916-228-3059	
TELEPHONE COMPANY OR VENDOR REPRESENTATIVE	Name Kent Ames	Company at&t	Telephone # (530) 400-1987
	Address 3707 Kings Way, C-33, Sacramento CA 95821		

Overall Description of Activity ITEMS OF EQUIPMENT	EQUIP CODE	QUANTITY	MONTHLY UNIT PRICE	MONTHLY COST	NON-RECURRING UNIT CHARGE	NON-RECURRING TOTAL
For changes to ALI Host Accounts						
State of California CALNET 3 Legacy Telecommunications - 1.6.3.2.4 Frame Relay Features						
STATE HOST ACCOUNTS (these charges are billed on the 70 Digital ALI Network Bill)						
Relay	RELAC	2	\$5.13	\$10.26	\$30.00	\$60.00
	Subtotals			\$10.26		\$90.00
	Surcharges (11%)			\$1.13		\$9.90
	TOTALS			\$11.39		\$99.90

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E911 Trunk Price Quote



<i>Tandem</i>		<i>Date Prepared</i>		<i>PSAP County</i>		<i>CLLI</i>		<i>NPA</i>		<i>Page of</i>	
SACRAMENTO MAIN		10/12/2018		El Dorado		SCRMCA01		916		1	
<i>Public Agency Responsible for Operation</i>						<i>Serving CO CLLI</i>					
Sacramento Regional Fire Training/DR Location						FROKCA11					
<i>PSAP Location</i>						<i>PSAP Manager Signature</i>					
Sacramento Regional Fire Training/DR Location						X					
<i>Service Terminating Address</i>						<i>PSAP Manager Telephone #</i>					
3121 Gold Canal Drive Rancho Cordova, CA 95670						916-228-3059					
<i>TELEPHONE COMPANY OR VENDOR REPRESENTATIVE</i>		<i>Name</i>				 AT&T		<i>Telephone #</i>			
		Kent Ames						(530) 400-1987			
		<i>Address</i>									
		3707 Kings Way, C-33, Sacramento CA 95821									
<i>Overall Description of Activity</i>			<i>EQUIP CODE</i>	<i>QUANTITY</i>	<i>MONTHLY UNIT PRICE</i>	<i>MONTHLY COST</i>	<i>NON-RECURRING UNIT CHARGE</i>	<i>NON-RECURRING TOTAL</i>			
BTN 916-911-NEW											
Install 10 new 911 lines from the SACRAMENTO MAINTandem to the Sacramento Regional Fire Training/DR Location PSAP											
SACRAMENTO MAIN Tandem (SCRMCA01) to PSAP CO (FROKCA11)											
9-1-1 Exchange Lines			ZZYAN	10	\$78.00	\$780.00	\$ 784.00	\$7,840.00			
<i>A minimum of 2 trunks per tandem is required</i>											
Mileage (miles per line)		12	E91TP	120	\$24.00	\$240.00	N/A	N/A			
<i>Number of miles from the tandem to the PSAP times the # of trunks</i>											
Hunting (1 per trunk)			HTG	10	\$0.47	\$4.70	\$28.50	\$285.00			
End User Common Line (1 per trunk)			9ZEU4	10	\$4.39	\$43.90	N/A	N/A			
Subtotal						\$106.86	\$1,068.60		\$8,125.00		
<i>Approximate 11% Surcharge (Not applicable to EUCL)</i>						\$11.27	\$112.72		\$893.75		
<i>***Please verify correct rate in Met Pro. Rate subject to change with EUCL off-set.</i>											
Total Monthly Cost						\$1,181.32					
Total Non-Recurring								\$9,018.75			
<i>Information above is Proprietary Information/ Not for Use or Disclosure Outside AT&T except under written agreement.</i>											

**INDEPENDENT CONTRACTOR AGREEMENT
FOR SPECIAL SERVICES
Project Management Services**

This agreement (“Agreement”) is by and between the Sacramento Regional Public Safety Communications Center (“Center”) and Malinda Loera (“Contractor”) (together, they are referred to as “Parties,” and individually, as a “Party”).

RECITALS

1. Center is authorized by Section 53060 of the California Government Code to contract with and employ any persons to furnish special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained, experienced, and competent to perform the special services that are required.
2. Center is in need of such services and advice, and the Contractor warrants that it is specially trained, licensed, experienced, and competent to perform the services required by Center.

AGREEMENT

1. EXHIBITS

This Agreement has multiple Exhibits. Any Exhibit that is specified in this Agreement is by this reference made a part of it.

Exhibits include:

- Exhibit A: Scope of Services
- Exhibit B: Compensation
- Exhibit C: General Terms and Conditions

2. EFFECTIVE DATE AND TERM

- a. This Agreement is effective on December 1, 2019 (“Effective Date”).
- b. Unless terminated or otherwise cancelled in accordance with a provision of this Agreement, the term of this Agreement shall be: (i) from the Effective Date to (ii) December 31, 2022.

3. INDEPENDENT CONTRACTOR

Contractor, in the performance of this Agreement, is and shall act as an independent contractor. Contractor understands and agrees that Contractor and all of Contractor’s employees shall not be considered officers, employees, agents, partner, or joint venture of the Center, and are not entitled to benefits of any kind or nature normally provided employees of the Center and/or to which Center’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker’s Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor’s employees.

4. SCOPE OF SERVICES

Contractor shall furnish to the Center the services described in Exhibit A (“Services”).

5. COMPENSATION

Contractor shall receive payment, for Services satisfactorily rendered pursuant to this Agreement, as specified in Exhibit B (“Compensation”).

6. GENERAL TERMS AND CONDITIONS

The General Terms and Conditions are set forth in Exhibit C.

7. NOTICE

Any notice required by this Agreement may be given either by personal service or by deposit (postage prepaid) in the U.S. mail addressed as follows:

To Center:

Sacramento Regional Public Safety
Communications Center
10230 Systems Parkway
Sacramento, CA 95827-3007

To Contractor:

Malinda Loera
2580 W. El Camino Ave, #12104
Sacramento, CA 95833

8. LIMITATION OF LIABILITY

Other than as provided in this Agreement, Center’s financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall Center be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

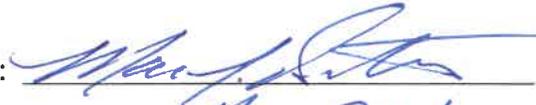
The Parties have executed this Agreement on the dates indicated below.

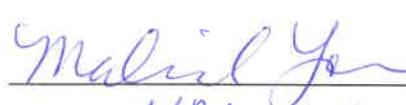
**Sacramento Regional Public Safety
Communications Center**

Malinda Loera

Date: Nov. 19, 2019

Date: NOV 20, 2019

By: 

By: 

Print Name: Marc Bentuogo

Print Name: MALINDA LOERA

Its: 

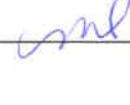
Its: 

EXHIBIT A
to AGREEMENT FOR SERVICES

SCOPE OF SERVICES

Contractor shall, as directed by the Center's Executive Director and Deputy Directors, perform project management services, which include, by way of illustration and not by limitation, the following:

PROJECT MANAGEMENT

- a. Be an integral member of the Center team and integrate into the Center environment to effectively manage the Northrup Grumman CommandPoint CAD project. Build positive professional relationships with the Center, its constituents, and other third parties and associates.
- b. Manage the identified project and related specific activities within given constraints of time and budget.
- c. Ensure scope, schedule and costs remain reasonable and achievable based on similar industry experience.
- d. Ensure contractors deliver their contract commitments as documented by tracking the deliverables, payment milestones and acceptance sign-offs.
- e. Manage the change control process throughout the project.
- f. Attend demonstrations, project workshops and hold regular project status meetings.
- g. Allocate work among individuals, IT Team, the Center team, constituents, third parties and other resources associated with the management of project activities.
- h. Lead the project efforts, consult and provide guidance regularly.
- i. Ensure Center tasks are completed on time, with a goal of always being early.
- j. Conduct periodic reviews of the project to ensure the project is on track.
- k. Ensure project documentation remains updated and conveyed to relevant stakeholders on time.
- l. Plan, schedule and control project activities to fulfill identified objectives, applying technical, theoretical and managerial skills to meet project requirements.
- m. Coordinate task interdependency tactics within the project teams, their tasks and overall project strategy.

**EXHIBIT B
to AGREEMENT FOR SERVICES**

COMPENSATION

A. Compensation

Contractor shall be compensated at the rate of Ninety dollars (\$90.00) per hour.

B. Expenses

Contractor shall be reimbursed for actual expenses incurred for the proper completion of project services set forth in Exhibit A, and only if it has been preapproved by SRFECC.

C. Payment

1. Schedule

Contractor shall be paid in monthly increments.

2. Process

Payment shall be made (for all undisputed amounts) within thirty (30) calendar days after the Contractor submits an invoice to the Center for Services completed.

**EXHIBIT C
to AGREEMENT FOR SERVICES**

GENERAL TERMS AND CONDITIONS

1. **STANDARD OF CARE.** Contractor's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California public agencies.

2. **ORIGINALITY OF SERVICES.** Contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the Center and/or used in connection with this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except those submitted to Contractor by Center as a basis for such services.

3. **PRODUCT.** Contractor understands and agrees that all matters produced under this Agreement shall become the property of Center and cannot be used without Center's express written permission. Center shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the Center. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

4. **TERMINATION.**

a. **Without Cause by Center.** Center may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by Center shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.

b. **Without Cause by Contractor.** Contractor may not terminate this Agreement without cause.

c. **With Cause by Center.** Center may terminate this Agreement upon giving written notice of intent to terminate for cause. Cause shall include:

- (1) material violation of this Agreement by the Contractor; or
- (2) any act by Contractor exposing the Center to liability to others for personal injury or property damage; or
- (3) Contractor is adjudged bankrupt, Contractor makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Contractor's insolvency.

Written notice by Center shall contain the reasons for such intent to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or

satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the Center may secure the required services from another Contractor. If the expense, fees, and/or costs to the Center exceeds the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the Center upon the receipt of the Center's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to Center.

d. **With Cause by Contractor.** Contractor may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

- (1) material violation of this Agreement by the Center; or
- (2) any act by Center exposing the Contractor to liability to others for personal injury or property damage; or
- (3) Center is adjudged bankrupt, Center makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by Contractor shall contain the reasons for such intention to terminate and unless within thirty (30) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the thirty (30) calendar days cease and terminate. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to Contractor.

e. Upon termination, Contractor shall provide the Center with all documents produced maintained or collected by Contractor pursuant to this Agreement, whether or not such documents are final or draft documents.

5. **INDEMNIFICATION/ DEFENSE /HOLD HARMLESS.**

a. **Generally.** To the furthest extent permitted by California law, Contractor shall indemnify, defend, and hold free and harmless the Indemnified Parties from any Claim to the extent that the Claim:

- (1) arises out of, pertains to, or relates to the negligent errors or omissions (active or passive, ordinary or gross), recklessness (ordinary or gross), or willful misconduct of Contractor, its directors, officials, officers, employees, contractors, subcontractors, consultants, or subconsultants; or
- (2) arises out of, pertains to, or relates to the

performance of this Agreement

- b. **Indemnified Parties, Defined.** The “Indemnified Parties” are the Center, its officers, consultants, employees, and trustees.
 - c. **Claim, Defined.** A “Claim” consists of actions, assessments, counts, citations, claims, costs, damages, demands, judgments, liabilities (legal, administrative or otherwise), losses, notices, expenses, fines, penalties, proceedings, responsibilities, violations, reasonable attorney’s and consultants’ fees and causes of action to property or persons, including personal injury and/or death, except that:
 - (1) If the Contract is a contract for design professional services under Civ. Code, § 2782.8, a “Claim” shall be limited to those that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor; and
 - (2) If the Contract is a construction contract with a public agency under Civ. Code, § 2782, a “Claim” shall exclude any loss to the extent that such loss arises from the active negligence, sole negligence, or willful misconduct of the Indemnified Parties or defects in design furnished by those persons.
 - d. The Center may accept or reject legal counsel Contractor proposes to defend the Center with, in its sole and absolute discretion, and may thereafter appoint, legal counsel to defend the Center at Contractor’s expense against a Claim set forth in Section 5.a, *supra*, of this Exhibit C.
6. **CONFIDENTIALITY.** The Contractor and the Contractor’s agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services (“Confidential Information”), and shall not disclose Confidential Information, including information derived from Confidential Information, to any person not a party to this Agreement without the express prior written consent of the Center, except as required by law or as necessary for Contractor’s agents, personnel, employee(s), and/or subcontractor(s) to perform the Services. If Contractor or any of Contractor’s agents, personnel, employee(s), and/or subcontractor(s) is served with any subpoena, court order, or other legal process seeking disclosure of any Confidential Information, both Contractor and the person served shall each promptly send to Center notice(s) of the legal process”, but in no event shall do so any later than forty-eight (48) hours or such shorter time frame as necessary so that Center may exercise any applicable legal rights and remedies. Contractor shall require its agents, personnel, employee(s), and/or subcontractor(s), as a condition of their retention, appointment, employment, or contract, to agree to comply with

the provisions of this Section, and shall not permit its agents, personnel, employee(s), and/or subcontractor(s) access to Confidential Information in the absence of such agreement being effective. The obligations imposed in this Section shall survive the termination of this Agreement.

- 7. **CONFLICT OF INTEREST.** Through its execution of this Agreement, Contractor acknowledges that it is familiar with the provisions of Gov. Code, § 1090 et seq. and Chapter 7 of the Political Reform Act of 1974 (Gov. Code, § 87100 et seq.), and certifies that it does not know of any facts that constitute a violation of those provisions. In the event Contractor receives any information subsequent to execution of this Agreement that might constitute a violation of these provisions, Contractor agrees it shall immediately notify Center of this information.
- 8. **APPROVAL OF LEGISLATIVE BODY.** This Agreement shall not be binding upon Center until Center’s Governing Board has approved all the terms and conditions contained herein.
- 9. **DISPUTES.** Pending resolution of any dispute, Contractor shall neither rescind the Agreement nor stop performing the Services.
- 10. **COMPLIANCE WITH LAWS.** Contractor shall observe and comply with all rules and regulations of the governing board of the Center and all federal, state, and local laws, ordinances and regulations. Contractor shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Contractor observes that any of the Services required by this Agreement is at variance with any such laws, ordinance, rules or regulations, Contractor shall notify the Center, in writing, and, at the sole option of the Center, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Contractor’s receipt of a written termination notice from the Center. If Contractor performs any work that is in violation of any laws, ordinances, rules or regulations, without first notifying the Center of the violation, Contractor shall bear all costs arising therefrom.
- 11. **PERMITS/LICENSES.** Contractor and all Contractor’s employees or agents shall secure and maintain in force all permits and licenses that are required by law in connection with the furnishing of Services pursuant to this Agreement.
- 12. **ANTI-DISCRIMINATION.** It is the policy of the Center that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex,

gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, or any other class or status protected by applicable law, and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735. In addition, the Contractor agrees to require like compliance by all its subcontractor(s).

- 13. AUDIT.** Contractor shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Contractor transacted under this Agreement. Contractor shall retain these books, records, and systems of account during the Term of this Agreement and for three (3) years thereafter. Contractor shall permit the Center, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the Center shall give reasonable prior notice to Contractor and shall conduct audit(s) during Contractor's normal business hours, unless Contractor otherwise consents.
- 14. EVALUATION OF CONTRACTOR AND SUBORDINATES.** The Center may evaluate the Contractor in any manner which is permissible under the law. The Center's evaluation may include, without limitation:
- a. Requesting that Center employee(s) evaluate the Contractor and the Contractor's employees and subcontractors and each of their performance.
 - b. Announced and unannounced observance of Contractor, Contractor's employee(s), and/or subcontractor(s)
- 15. TIME IS OF THE ESSENCE.** Time is of the essence in the performance of Services and the timing requirements agreed upon by the Parties, if any, shall be strictly adhered to unless otherwise modified in writing in accordance with Section 28 of this Agreement. Contractor shall commence performance and shall complete all required Services no later than the dates agreed upon by the Parties. Any Services for which times for performance are not specified shall be commenced and completed by Contractor in a reasonably prompt and timely manner based upon the circumstances and direction communicated to Contractor by Center.
- 16. PROVISIONS REQUIRED BY LAW DEEMED INSERTED.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted and this

Agreement shall be read and enforced as though it were included. If through mistake or otherwise, any provision is not inserted or is not correctly inserted, then upon application of either Party, the Agreement shall be amended to make the insertion or correction. All references to statutes and regulations shall include all amendments, replacements, and enactments in the subject which are in effect as of the date of this Agreement, and any later changes which do not materially and substantially alter the positions of the Parties.

- 17. ASSIGNMENT AND SUCCESSORS.** Neither Center nor Contractor shall, without the prior written consent of the other Party, assign the benefit or in any way transfer their respective obligations under this Agreement. This Agreement shall inure to the benefit of and be binding upon the Parties hereto and, except as otherwise provided herein, upon their executors, administrators, successors, and assigns.
- 18. SEVERABILITY.** In the event that any provision of this Agreement shall be construed to be illegal or invalid for any reason, said illegality or invalidity shall not affect the remaining provisions hereof, but such illegal or invalid provision shall be fully severable and this Agreement shall be construed and enforced as if such illegal or invalid provision had never been included herein, unless to do so would frustrate the intent and purpose of this Agreement.
- 19. FORCE MAJEURE.** No Party shall be liable to any other Party for any loss or damage of any kind or for any default or delay in the performance of its obligations under this Agreement (except for payment obligations) if and to the extent that the same is caused, directly or indirectly, by fire, flood, earthquake, elements of nature, epidemics, pandemics, quarantines, acts of God, acts of war, terrorism, civil unrest or political, religious, civil or economic strife, or any other cause beyond a Party's reasonable control.
- 20. VENUE/GOVERNING LAWS.** This Agreement shall be governed by the laws of the State of California and venue shall be in the County and/or federal judicial district in which the Center's principal administrative office is located.
- 21. ATTORNEY'S FEES.** If suit is brought by either Party to enforce any of the terms of this Agreement, each Party shall bear its own attorney's fees and costs.
- 22. EXHIBITS.** All Exhibits referred to in this Agreement are incorporated in this Agreement and made a part of this Agreement as if fully set forth herein.
- 23. ENTIRE AGREEMENT.** This Agreement represents the entire agreement between Center and Contractor and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended or modified only

by an agreement in writing, signed by both Center and Contractor.

- 24. MODIFICATION.** This Agreement may be amended at any time by the written agreement of Center and Contractor.
- 25. WAIVER.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.
- 26. AUTHORITY.** The individual executing this Agreement on behalf of Contractor warrants that he/she is authorized to execute the Agreement on behalf of Contractor and that Contractor will be bound by the terms and conditions contained herein.
- 27. HEADINGS AND CONSTRUCTION.** Headings at the beginning of each paragraph and subparagraph are solely for the convenience of the Parties and are not a part of the Agreement.

Whenever required by the context of this Agreement, the singular shall include the plural and the masculine shall include the feminine and vice versa. This Agreement shall not be construed as if it had been prepared by one of the Parties, but rather as if both Parties had prepared the same. Unless otherwise indicated, all references to paragraphs, sections, subparagraphs, and subsections are to this Agreement.

- 28. COUNTERPARTS.** This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which, together, when signed by all of the Parties hereto, shall constitute one and the same instrument. A facsimile or electronic signature shall be as valid as an original.



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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SRFECC Projects Update – November 26, 2019

Project Description	Operations Lead	IT/Admin Lead	Key Dates	Project Update
NG CAD CommandPoint CAD	Tara Poirier	Brad Dorsett	Project Kickoff 12/3	Kickoff 12/3
WestNet	Roman Kukharets	Brad Dorsett Chuck Schuler	Cutover: 12/2/19	Hardware Install: 9/30/19 Updated client expected 11/18/19 Cutover pushed to 12/2/19
NG FitGap	Tara Poirier Casey Quintard Summer Carroll	Brad Dorsett	To be rescheduled	To be rescheduled due to Westnet delays. Training on 12/3/19-12/13/19 will be rescheduled.
NG CommandPoint Hardware	Tara Poirier	Brad Dorsett	Q2 2020	Pending FitGap results
NG Time and Materials		Brad Dorsett	On going	
KVM Switches		Brad Dorsett	Q2 2020	Pending FitGap results
Mission Critical Electrical Services		Kelson Patterson	Q4 2019	Scheduled
CritiCall	Kylee Soares	Brad Dorsett	Q4 2019	Kylee completed configuration, testing in progress
Kronos Upgrade - Payroll		Cierra Lewandowski	Q4 2019	Project kickoff - 9/15/19 Go live - November payroll
Kronos Upgrade - TeleStaff	Kylee Soares	Cierra Lewandowski	Cutover: 12/29/19	Project kickoff held 8/29/19 Go live - Sunday, 12/29/19
Kronos Enhancements		Cierra Lewandowski	Q1 2020	Following KPS payroll
Metro change order - 40 stations		Diane House	10/28/2019	Westnet to work 10/23-10/28
ProQA		Diane House	Q2 2020	PO issued 10/23/19
ProQA Interface		Diane House	Q2 2020	Quote refresh received 11/15/19
SOPs - Operations	Kylee Soares	Marissa Shmatovich	Q4 2019	Complete and out for staff review
SOPs - Administration		Diane House Tara Springer	Q2 2020	
Employee Handbook Update		Marissa Shmatovich	Q4 2019	Rough draft completed
Rules and Regulations Update		Marissa Shmatovich	Q4 2019	In review.
JPA Board Policies Review and Update		Marc Bentovoja	Q1 2020	
Center Policies and Procedure Review and Update	Kylee Soares	Marc Bentovoja Diane House	Q1 2020	
Chair Inventory Surplus		Kelson Patterson	Q4 2019	In progress
AAR Power Outage		Marissa Shmatovich	Q4 2019	In progress
ATT Circuits Data and Phone Review		Jeff Davis	Q3 2019	On going, monthly savings reduced from \$7500/month to \$3700/month
P25 Radio Programming and Training		Chuck Schuler	On going	Radio Failure Plan in progress.
Frontier data/lines review		Jeff Davis	Q4 2019	4 cancelled, 2 in review
SharePoint	Katherine Shelton Kylee Soares	Tara Springer Marissa Shmatovich Matt Wooden Brad Dorsett	Q4 2019	In progress
SysAid to the Cloud		Brandon Nguyen	Q4 2019	To be scheduled
UPS - Phase 3		Kelson Patterson	Q4 2019	Scheduled, kick off meeting held on 9/2/19



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SRFECC - FY 19/20 Budget to Actuals Report Month of September 2019 Page 1 of 3

GL Account	Description	FY 19/20 Budget	Jul-19 Actual	Aug-19 Actual	Sep-19 Actual	FY 19/20 YTD Actual	FY 19/20 YTD Budget	YTD Variance Bud - Act	Remaining Budget
EMPLOYEE-RELATED EXPENSES									
5010	Base Salaries and Wages	4,697,256	305,354	338,909	283,925	928,187	1,186,500	258,312	3,769,069
5020	Overtime	210,000	28,848	19,268	26,776	74,892	52,300	(22,592)	135,108
5030	Overtime - FLSA	137,436	4,241	6,671	3,765	14,676	34,360	19,683	122,760
5040	Uniform Allowance	31,000	14,050	3,000	200	17,250	23,900	6,650	13,750
5050	Night/Admin Shift Differential	29,910	2,633	2,978	2,648	8,258	7,590	(668)	21,653
5055	Out-of-Class Pay	25,000	6,525	4,202	2,892	13,619	10,800	(2,819)	11,381
5060	Longevity	30,800	2,500	9,700	2,500	14,700	7,500	(7,200)	16,100
5065	On-Call Pay	73,000	4,925	4,650	5,225	14,800	18,200	3,400	58,200
5115	Vacation Cash Out	64,998	11,629	24,797	0	36,427	19,410	(17,017)	28,572
5120	Sick Leave	0	10,382	8,546	7,926	26,855	0	(26,855)	(26,855)
5130	CTO Leave	0	12,353	0	0	12,353	0	(12,353)	(12,353)
5140	Holiday Pay	192,640	9,405	(216)	9,818	19,007	32,106	13,099	173,633
5220	Training Pay	31,000	1,347	4,986	1,541	7,874	7,750	(124)	23,126
5225	Medical Insurance Pool	0	2,604	2,473	2,473	7,550	0	(7,550)	(7,550)
5310	Workers Compensation Insurance	60,000	2,202	2,202	2,202	6,606	15,000	8,394	53,394
5410	FED ER Tax - Medicare	70,000	5,540	5,994	4,705	16,239	17,500	1,261	53,761
5413	FED ER Tax - Social Security	10,500	144	225	0	369	2,625	2,256	10,131
5420	State ER Tax - ETT	2,100	8	13	1	23	525	502	2,077
5423	State ER Tax- UI-	22,000	361	566	46	973	5,500	4,527	21,027
5510	Medical Insurance	896,412	(917)	61,951	63,251	124,286	221,566	97,280	772,126
5520	Dental Insurance	48,608	6,513	6,661	5,995	19,168	11,856	(7,312)	29,440
5530	Vision Insurance	5,003	(56)	613	600	1,158	1,220	63	3,845
5610	Retirement Benefit Expense	1,126,492	89,809	86,793	84,054	260,656	281,621	20,965	865,836
5620	OPEB Benefit Expense	281,683	380	39,689	22,399	62,468	68,798	6,330	219,215
5625	Education Incentive	30,000	939	1,785	1,768	4,492	7,500	3,008	25,508
5690	Other Salary and Benefit Expens	12,000	1,498	2,626	663	4,786	3,000	(1,786)	7,214
TOTAL EMPLOYEE-RELATED EXPENSES		8,087,838	523,217	639,082	535,373	1,697,672	2,037,127	339,455	6,390,166

GL Account	Description	FY 19/20 Budget	Jul-19 Actual	Aug-19 Actual	Sep-19 Actual	FY 19/20 YTD Actual	FY 19/20 YTD Budget	YTD Variance Bud - Act	Remaining Budget
MATERIALS & SUPPLIES									
6010	Office Supplies	10,000	316	386	194	896	2,500	1,604	9,104
6011	Office Supplies CTC	2,000	7	0	0	7	500	493	1,993
6013	Office Supplies - Ink Cartridge	8,200	285	278	0	563	2,050	1,487	7,637
6015	Equipment Rental	7,200	582	771	582	1,936	1,800	(136)	5,264
6020	Postage	1,000	0	14	45	59	250	191	941
6090	Other Materials and Supplies	13,500	1,143	1,144	1,145	3,431	3,375	(56)	10,069
TOTAL MATERIALS & SUPPLIES		41,900	2,333	2,593	1,966	6,892	10,475	3,583	35,008



Sacramento Regional Fire/EMS Communications Center

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SRFECC - FY 19/20 Budget to Actuals Report Month of September 2019

Page 2 of 3

GL Account	Description	FY 19/20 Budget	Jul-19 Actual	Aug-19 Actual	Sep-19 Actual	FY 19/20 YTD Actual	FY 19/20 YTD Budget	YTD Variance Bud - Act	Remaining Budget
PROFESSIONAL SERVICES									
6110	Legal Services	180,000	25,664	17,269	29,727	72,660	45,000	(27,660)	107,340
6115	Accounting and Audit Services	16,000	0	12,880	0	12,880	4,000	(8,880)	3,120
6120	Actuary Services	17,000	0	0	0	0	17,000	17,000	17,000
6125	Consulting Services	349,657	40,903	32,542	25,288	98,733	87,414	(11,319)	250,924
6140	Technological Services	57,500	20	20	(580)	(540)	14,375	14,915	58,040
TOTAL PROFESSIONAL SERVICES		620,157	66,587	62,711	54,435	183,733	167,789	(15,944)	436,424

GL Account	Description	FY 19/20 Budget	Jul-19 Actual	Aug-19 Actual	Sep-19 Actual	FY 19/20 YTD Actual	FY 19/20 YTD Budget	YTD Variance Bud - Act	Remaining Budget
COMMUNICATION EQUIPMENT & SERVICES									
6220	Maintenance - Radios & Radio Equipm	32,930	0	0	0	0	8,233	8,233	32,930
6221	Maintenance - Radio Consoles & Othe	73,415	0	0	0	0	18,354	18,354	73,415
6223	Radio - Backbone Subscription SRRCS	108,674	0	0	0	0	27,169	27,169	108,674
6230	Communication Services	293,193	23,856	20,958	24,173	68,986	73,298	4,312	224,207
6245	Maintenance - Tower Equipment	15,000	0	0	0	0	3,750	3,750	15,000
6247	Comm Van Materials/Equipment	9,120	0	0	40	40	2,280	2,240	9,080
6290	Other Communication Services and Eq	20,000	287	267	182	736	5,000	4,264	19,264
TOTAL COMMUNICATION EQUIPMENT		552,332	24,143	21,225	24,395	69,762	138,084	68,321	482,570

GL Account	Description	FY 19/20 Budget	Jul-19 Actual	Aug-19 Actual	Sep-19 Actual	FY 19/20 YTD Actual	FY 19/20 YTD Budget	YTD Variance Bud - Act	Remaining Budget
HW & SW MAINT									
6310	Hardware Maintenance - Equipment	22,289	0	13	0	13	5,572	5,559	22,276
6316	Hardware Maint - Network	41,900	0	0	0	0	10,475	10,475	41,900
6319	Hardware Maintenance Other	14,500	0	0	0	0	3,625	3,625	14,500
6320	Software Maintenance - Applications	181,058	1,662	2,974	1,210	5,846	45,264	39,418	175,212
6322	CAD Maintenance and Support/Northr	236,690	7,351	7,351	7,351	22,054	59,172	37,119	214,636
6323	Software Maintenance - GIS	69,287	556	2,119	556	3,230	17,322	14,092	66,057
6330	Software Maintenance - Network	16,630	214	214	214	643	4,157	3,515	15,987
6390	Other, Computer Services and Supplie	12,000	2,826	(1,231)	0	1,596	3,000	1,404	10,404
TOTAL HW & SW MAINT		594,354	12,609	11,440	9,331	33,382	148,587	115,208	560,973



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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SRFECC - FY 19/20 Budget to Actuals Report Month of September 2019

Page 3 of 3

GL Account	Description	FY 19/20 Budget	Jul-19 Actual	Aug-19 Actual	Sep-19 Actual	FY 19/20 YTD Actual	FY 19/20 YTD Budget	YTD Variance Bud - Act	Remaining Budget
FACILITIES & FLEET									
6410	Services - Landscaping	9,800	800	800	800	2,400	2,450	50	7,400
6415	Maintenance - Building	28,119	0	178	321	500	7,030	6,530	27,619
6260	Lease - CTC	18,000	1,500	1,500	0	3,000	4,500	1,500	15,000
6420	Services - Custodial	73,320	4,140	4,000	4,000	12,140	18,330	6,190	61,180
6421	Services - Center Security	53,400	16,920	11,320	8,675	36,915	13,350	(23,565)	16,485
6425	Maintenance - HVAC	16,742	536	4,330	0	4,866	4,186	(680)	11,876
6235	Maintenance - Power Supply	73,180	1,476	539	539	2,554	18,295	15,741	70,626
6430	Services - Cable	1,920	0	0	0	0	480	480	1,920
6435	Services - Pest Control	600	0	200	50	250	150	(100)	350
6490	Other, Facilities and Fleet	5,623	1,638	464	510	2,612	1,406	(1,206)	3,011
6510	Utilities - Electric	86,700	5,237	5,426	5,595	16,257	21,675	5,418	70,443
6515	Utilities - Water	9,250	876	903	1,149	2,928	2,313	(616)	6,322
6520	Utilities - Refuse Collection / Disposal	5,916	915	454	502	1,871	1,479	(392)	4,045
6525	Utilities - Sewage Disposal Services	1,442	391	46	457	894	361	(534)	548
6635	Services - Bottled Water	3,000	255	263	0	518	750	232	2,482
6645	Services - Printing	2,000	122	135	114	372	500	128	1,628
6650	Services - Shredding	2,000	177	151	0	327	500	173	1,673
6652	Fleet - Maintenance	7,500	0	86	0	86	1,875	1,789	7,414
6654	Fleet - Fuel	14,950	561	734	758	2,053	3,738	1,684	12,897
6655	Insurance (Property and Fleet)	45,500	3,632	3,632	3,632	10,896	11,375	479	34,604
6690	Other - Facility & Fleet Management	7,180	2,620	345	288	3,253	1,795	(1,458)	3,927
TOTAL FACILITIES & FLEET		466,142	41,796	35,506	27,390	104,692	116,538	11,843	361,451

GL Account	Description	FY 19/20 Budget	Jul-19 Actual	Aug-19 Actual	Sep-19 Actual	FY 19/20 YTD Actual	FY 19/20 YTD Budget	YTD Variance Bud - Act	Remaining Budget
RECRUITMENT, RETENTION & TRAINING									
6610	Recruitment	30,210	1,146	719	607	2,472	7,553	5,081	27,738
6612	Employee Retention	15,500	(190)	0	92	(98)	3,875	3,973	15,598
6615	Employee Education & Training	19,950	2,045	279	1,447	3,771	4,988	1,216	16,179
6618	Conference Registration	12,766	0	0	0	0	3,191	3,191	12,766
6621	Air	13,000	0	0	0	0	3,250	3,250	13,000
6622	Lodging	22,500	0	0	0	0	5,625	5,625	22,500
6623	Rental Cars	2,040	0	0	0	0	510	510	2,040
6624	Parking	1,000	0	0	0	0	250	250	1,000
6625	Membership Dues	3,340	0	0	0	0	835	835	3,340
6626	Taxi, Uber, Mileage, Other	3,000	27	(139)	0	(111)	750	861	3,111
6627	Per Diem	7,711	746	0	0	746	1,928	1,182	6,966
6639	Accrediations - ACE	4,250	0	0	0	0	1,063	1,063	4,250
6640	Uniform/Badges/Shirts	6,000	261	0	195	456	1,500	1,044	5,544
6660	Operations Support	49,300	687	0	237	924	12,325	11,401	48,376
6661	Administration Support	27,000	0	0	0	0	6,750	6,750	27,000
TOTAL RECRUITMENT, RETENTION & T		217,567	4,722	859	2,578	8,160	54,393	46,232	209,408
GRAND TOTAL		10,580,290	675,407	773,416	655,468	2,104,293	2,672,993	568,698	8,475,999



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Executive Monthly Credit Card Usage Report

Reporting Month: October 2019

Last 4 of card	Last Name	Status	Credit Limit	Monthly Usage	Approvals		
					Employee	DD	ED
5961	Patterson	Open	\$ 5,000.00	\$ 4,728.29	✓	RH	WB
3418	Shmatovich	Open	\$ 1,500.00	\$ 2,110.57	✓	RH	WB
4343	Soares	Open	\$ 500.00	\$ 437.09	✓	RH	WB
7447	Tackett	Open	\$ 1,500.00	\$ 1,005.36	✓	RH	WB
4358	Vargo	Open	\$ 5,000.00	\$ 439.95	✓	RH	WB
6142	Wolfe	Open	\$ 1,500.00	\$ 270.08	✓	RH	WB
6159	Schuler	Open	\$ 100.00	\$ 56.96	✓	RH	WB
6115	Mackey	Open	\$ 500.00	\$ 116.32	✓	RH	WB
		Total:	\$15,600.00	\$ 9,164.62			

Monthly Activity: October 2019

New accounts added: None

Closed accounts: AP, Strong, Dorsett, Schuler, Wolfe, Soares

Cards reported lost or stolen: None

Disputed transactions: \$437.09, theft of card, charge disputed

Changes in authorization limits: None

Monthly Liability: Previous monthly liability was \$200,000. In July we reduced it to \$34,510.00, In August, to \$25,000, September to \$15,810 and October to \$13,500.



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FY 19-20			
Total Monthly Credit Card Usage			
July	\$ 7,437.00	January	\$ -
August	\$ 3,068.91	February	\$ -
September	\$ 2,463.44	March	\$ -
October	\$ 9,164.62	April	\$ -
November	\$ -	May	\$ -
December	\$ -	June	\$ -

I certify I have reviewed and approved the monthly credit card transactions and activity as reported. These are legitimate expenses incurred solely for the benefit of SRF ECC business. I also certify that no alcoholic beverages, tobacco products, gift cards or gift certificates were purchased.



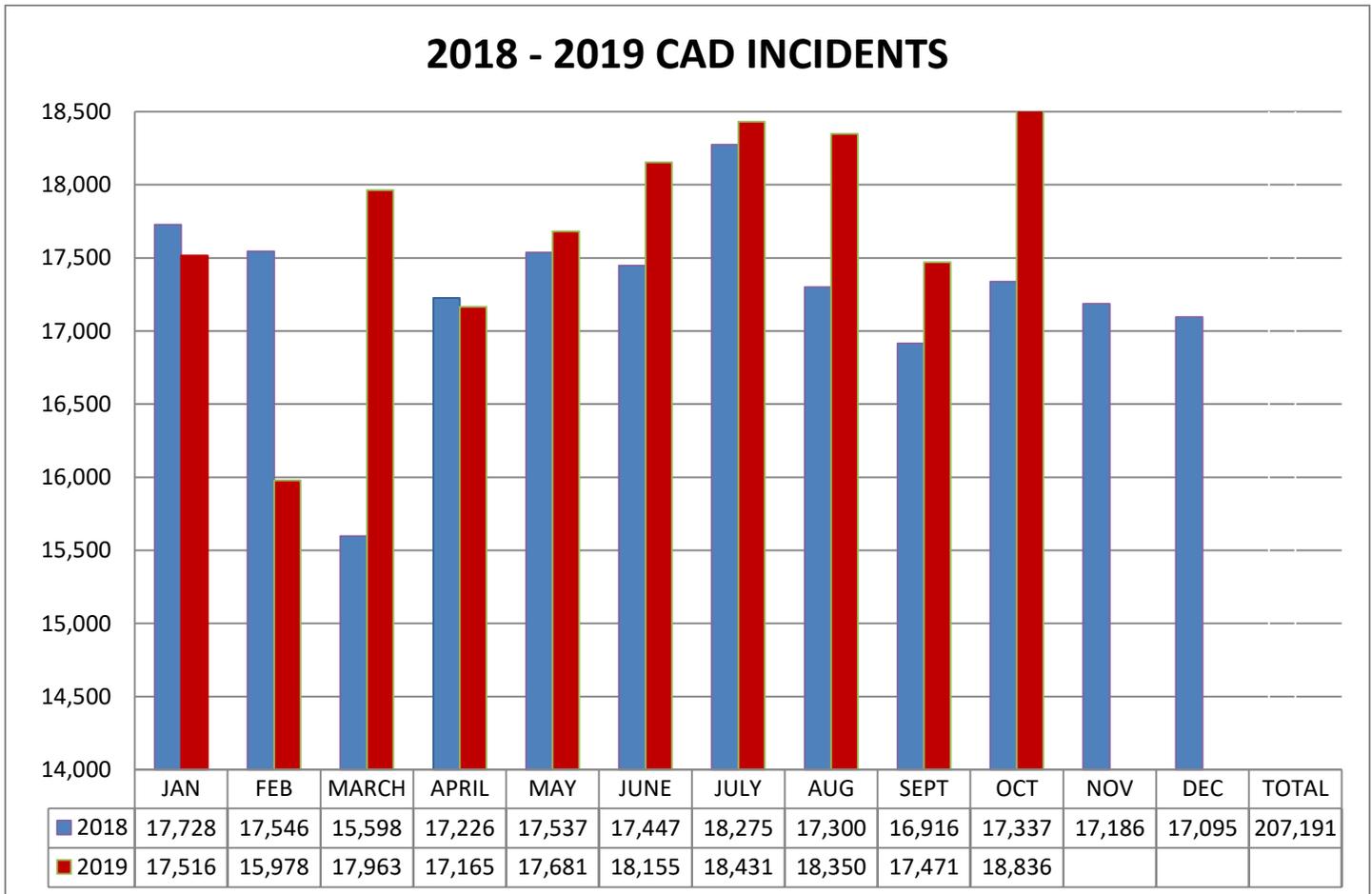
Executive Director Signature

11-19-19

Date

CAD Incidents - OCTOBER, 2019

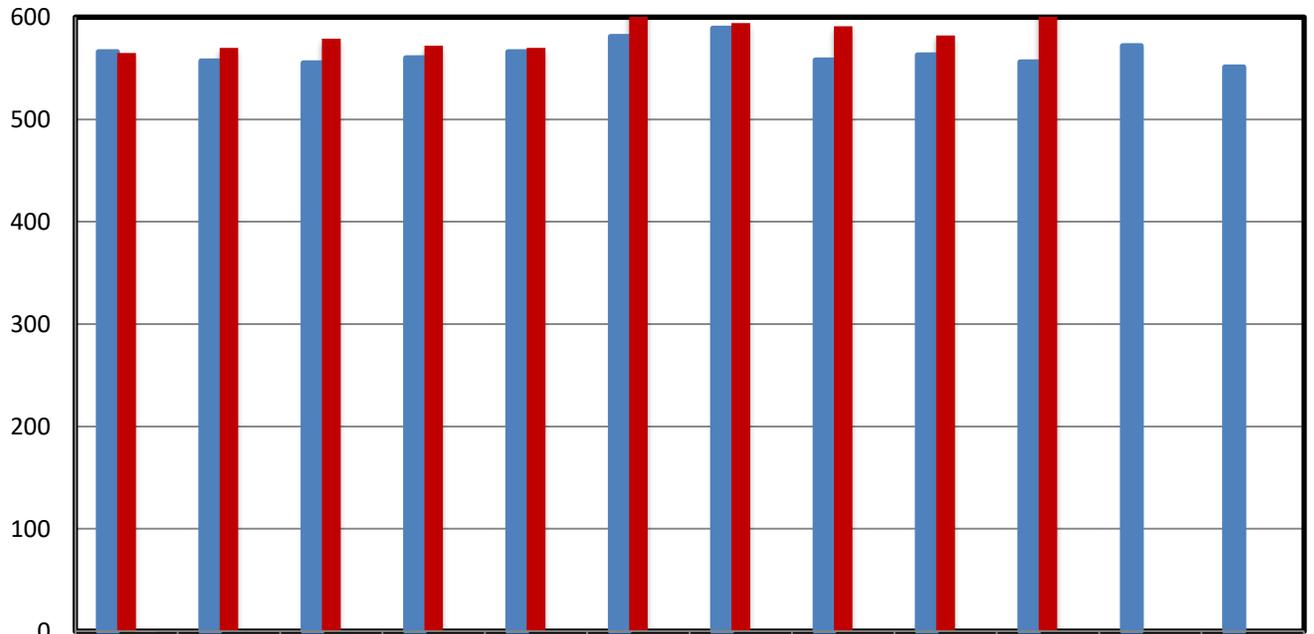
Total number of CAD incidents entered for OCTOBER: 18,836



CAD Incidents - OCTOBER, 2019

Average number of CAD incidents entered per day for OCTOBER: 607

Average Number of Incidents Per Day



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
■ 2018	566	557	555	560	566	581	589	558	563	556	572	551
■ 2019	565	570	579	572	570	605	594	591	582	607		
■ % CHANGE	-0.18%	2.28%	4.15%	2.10%	0.70%	3.97%	0.84%	5.58%	3.26%	8.40%	0.00%	0.00%

SRFECC Telephony Performance Measure October 2019

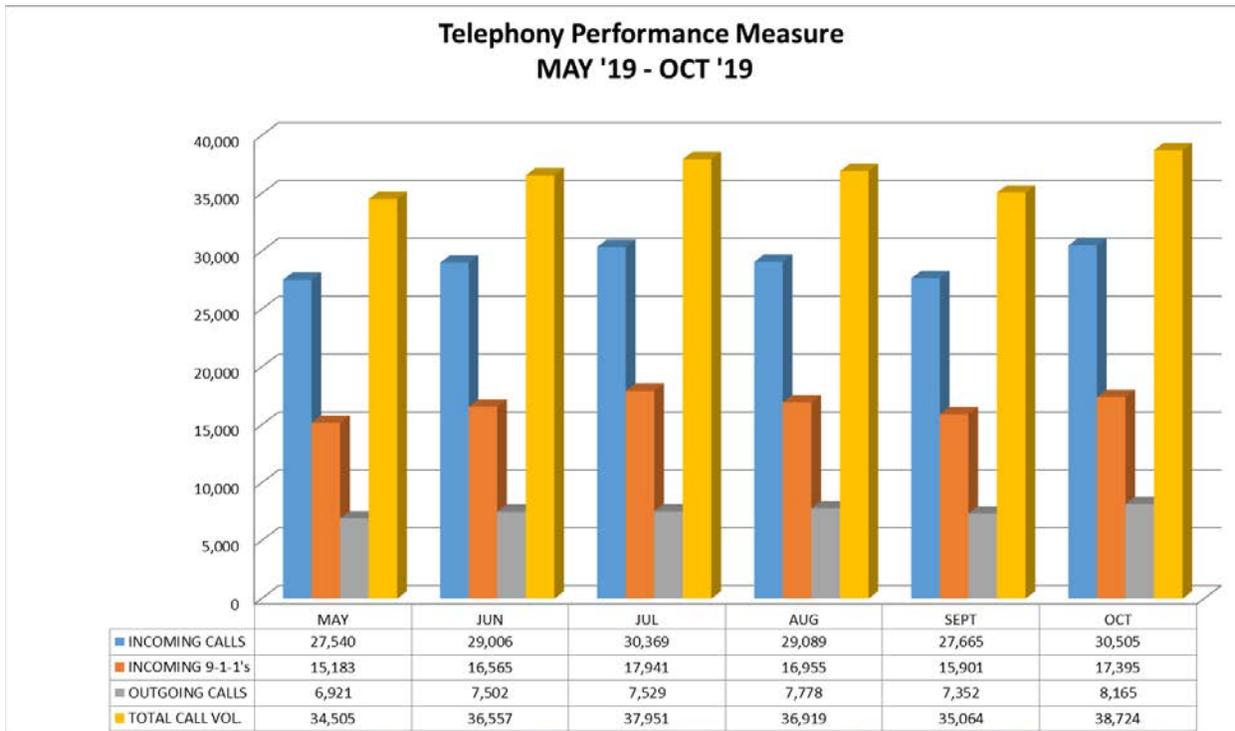
The following data is the telephony performance measures for the Sacramento Regional Fire/EMS Communications Center (SRFECC) during the month of October, 2019 for all incoming and outgoing calls to and from the Center on 9-1-1 lines, Seven-Digit Emergency (7DE) lines, Allied Agencies (i.e. Sacramento Police Dept.), Alarm Company lines, as well as Seven-Digit Administrative lines.

Summary of Information

During the month of October, 2019 dispatch staff processed **30,505** incoming calls and **8,165** outgoing calls for a total call volume of **38,724**.

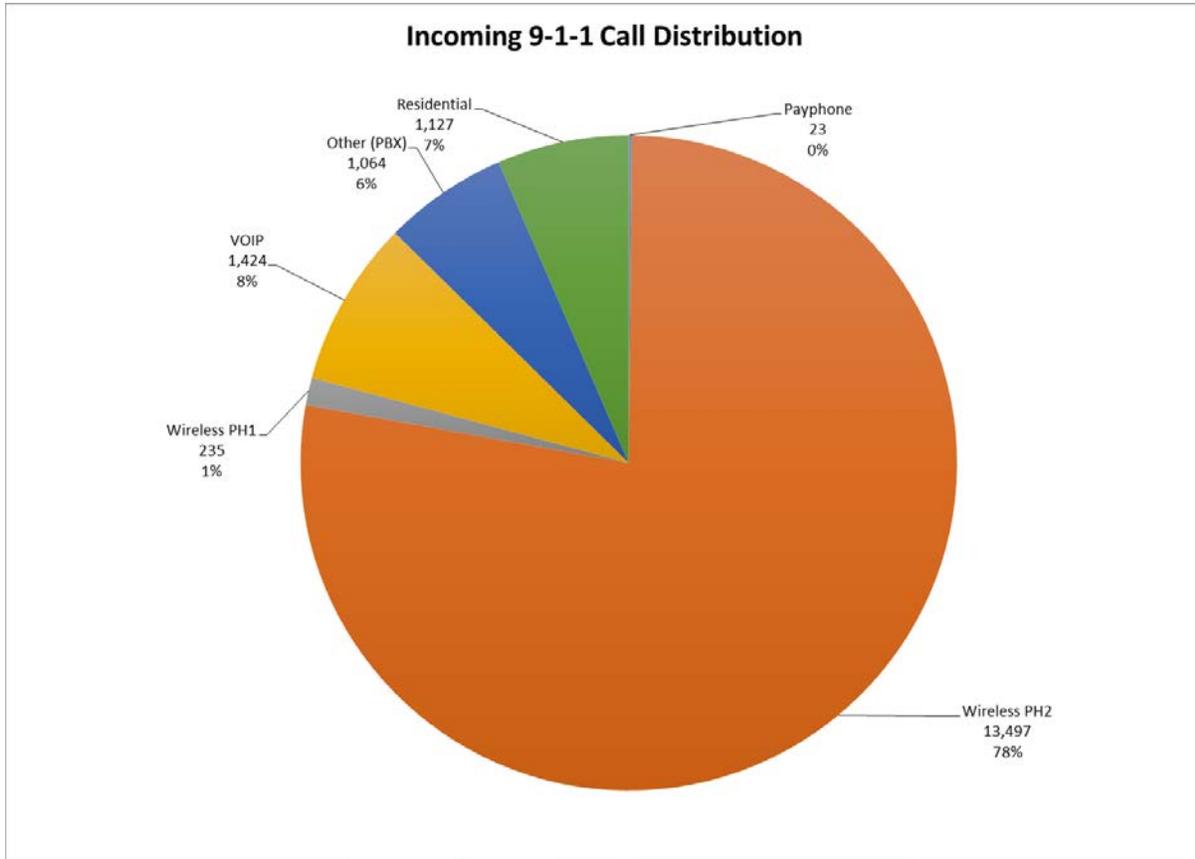
Detailed Breakdown of Information – Incoming Lines

- **9-1-1 Emergency lines: 17,370**
- **“Seven-Digit” Emergency lines (7DE): 5,128**
- **Allied Agency/Alarm Companies: 3,229**
- **Non-Emergency/Administrative (7DA) lines: 5,097**



SRFECC Telephony Performance Measure October 2019

The following data represents incoming call distribution according to class of service. October totals: **17,370** incoming 9-1-1 calls:



SRFECC Telephony Performance Measure October 2019

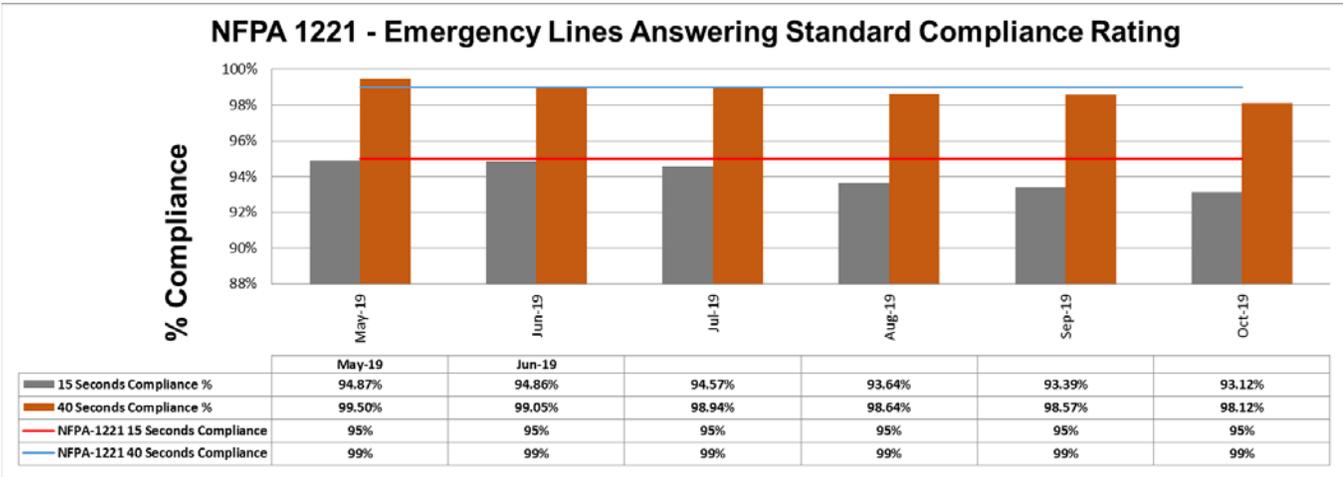
Emergency Lines Answering Standard: NFPA-1221 (2016 Edition)

According to NFPA-1221 (2016 ed.), Chp. 7, Sec. 7.4 – Operating Procedures:

Rule 7.4.1: *“Ninety-five percent of alarms received on emergency lines shall be answered within 15 seconds, and 99 percent of alarms shall be answered within 40 seconds.”*

NFPA-1221 (2016 ed.) recommends that all calls received on emergency lines shall be answered within 15 seconds 95% of the time and 99% percent of emergency lines shall be answered within 40 seconds – In October, the dispatch team answered all calls on emergency lines within 15 seconds **93.12%** of the time and answered within 40 seconds **98.12%**.

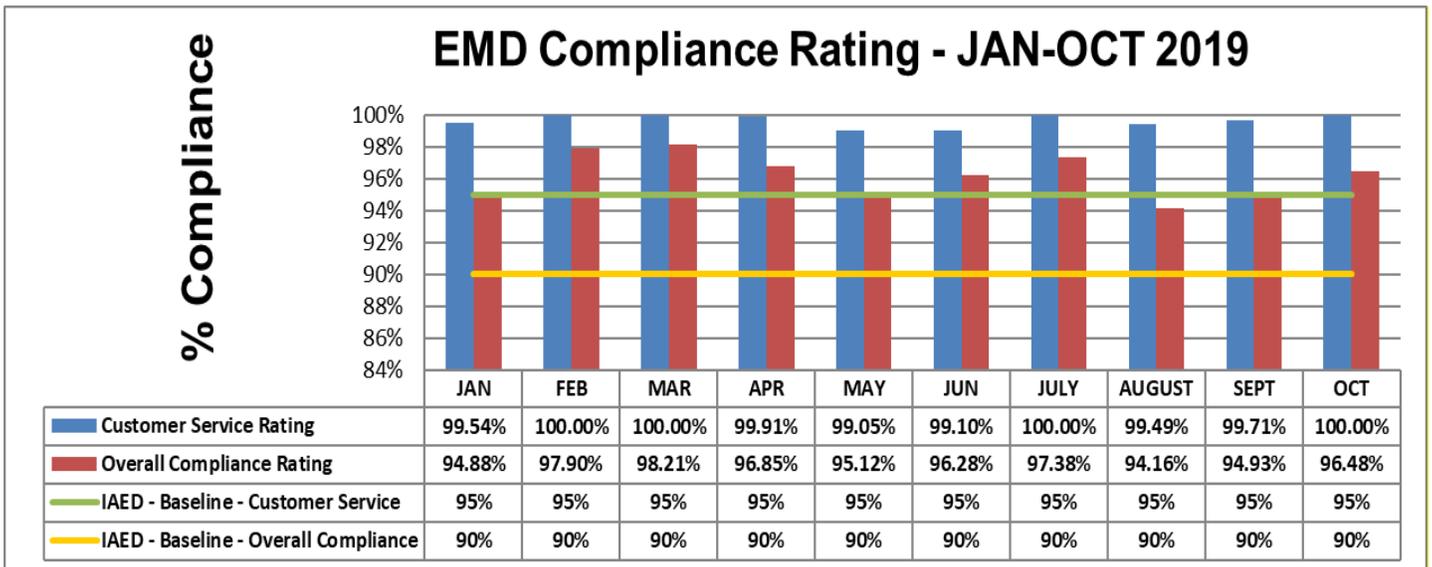
The following chart represents the Emergency Lines Answering Standard under NFPA-1221 (2016 ed.), Chapter 7, Section 7.4 – Operating Procedures, Rule 7.4.1 for identifying the 2017-2019 compliance performance ratings.



Emergency Medical Dispatching (EMD) Compliance Scores

- Customer Service Score Average* (Baseline Requirement of 95%)
 - Overall Customer Service Score – OCTOBER: 100.00%
 - Overall Customer Service Score – JANUARY to OCTOBER: 99.83%

- Overall Compliance Score Average* (Baseline Requirement of 90%)
 - Overall Compliance Score – OCTOBER: 96.48%
 - Overall Compliance Score – JANUARY to OCTOBER: 96.26%



**Effective Emergency Medical Dispatch (EMD) practices are based on the consistent use of medically approved dispatch protocols. EMD or the Medical Priority Dispatching System (MPDS) is in part based on published standards of the International Academy of Emergency Dispatch (IAED) in consultation with the National Association of EMS Physicians (NAEMSP), the American Society for Testing and Materials (ASTM), the American College of Emergency Physicians (ACEP), the U.S. Department of Transportation (USDOT), the National Institutes of Health (NIH), the American Medical Association (AMA), and more than 30 years of research, development, and field testing throughout the world. Overall, the dispatch protocols are established by the IAED Board of Fellows, which is also responsible for setting the accreditation process of the International Academy. Per IAED, the Quality Improvement/Assurance standards require a consistent, cumulative MPDS incident case review of at or above the stated baseline percentage.*