

## MEETING MINUTES GOVERNING BOARD MEETING

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**Tuesday, March 26, 2024,                      9:00 AM      Sacramento Metropolitan Fire Department  
10545 Armstrong Avenue, CA 95655**

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### GOVERNING BOARD MEMBERS PRESENT

Chad Wilson, Chairperson	Assistant Chief, Folsom Fire Department
Scott Williams, Vice Chairperson	Assistant Chief, Sacramento Fire Department
Christopher Greene, Board Member	Assistant Chief, Sacramento Metropolitan Fire District
Troy A. Bair, Board Member	Deputy Chief, Cosumnes Community Services District

### GOVERNING BOARD MEMBERS ABSENT

None

### COMMUNICATIONS CENTER MANAGEMENT

Julee Todd	Operations Manager
Marissa Shmatovich	Administration Manager

### OTHERS IN ATTENDANCE

Lindsay Moore	Counsel, SRFECC
Mellisa Bernett	Office Specialist, SRFECC
Casey Quintard	Operations Supervisor, SRFECC
Yvonne Vasquez	Training Supervisor, SRFECC
Julia McDaniel	Dispatcher II, SRFECC
Tara Poirier	EMS Supervisor. SRFECC

The meeting was called to order and roll call was taken at 9:04 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There was no public comment.

### PRESENTATION:

None

### CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR\*  
Pursuant to Government Code Section 54957.6

\*INDICATES NO ATTACHMENT

Center Negotiator(s)

Lindsay Moore, Counsel  
Josh Freeman, Chief Executive Director

Employee Organization(s)

Teamsters Local 150  
Teamsters Local 856  
Unrepresented Administrators

2. PERSONNEL ISSUES\*

Pursuant to California Governing Code Section 54957

- a. Employee Evaluation: Chief Executive Director  
Operations Manager  
Administration Manager

Employee Discipline/Dismissal/Release: (1) position

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation\*

Pursuant to California Government Code Section 54956.9 (b) The Board will meet in closed session to discuss significant exposure to litigation.

One (1) potential case(s)

The closed session was convened at 9:01 a.m.

The open session was reconvened at 10:12 a.m.

1. The Board received an update; no formal action was taken.
2. The Board received an update; no formal action was taken.
3. The Board received an update; no formal action was taken.

**CONSENT AGENDA:** Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. A Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

1. A motion was made by Chief Bair and seconded by Chief Williams to approve the Consent Agenda for the following:
  - a. Regular Board Meeting Synopsis - February 27, 2024

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:  
ABSENT:  
ABSTAIN:

Motion passed.

**ACTION ITEMS:**

None

\*INDICATES NO ATTACHMENT

**DISCUSSION/POSSIBLE ACTION:**

None

**INFORMATION:**

1. Communications Center Statistics
2. Financial Reports
3. SRF ECC Board Up Contractor Selections, Contract Years 2024-2027
4. Service Anniversaries – March 2024

**CENTER REPORTS:**

None

**CORRESPONDENCE:**

None

**ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:**

None

**BOARD MEMBER COMMENTS:**

1. Chief Greene

Chief Greene expressed continued appreciation to staff for their hard work.

2. Chief Bair

Chief Bair expressed gratitude to all for their dedication and contributions.

3. Chief Williams

Chief Williams reported that he recently visited the center to see the ongoing projects. He expressed enthusiasm about the progress and changes, stating his pride in the organization's current position and anticipation for the upcoming ACE visit.

4. Chief Wilson

Chief Wilson acknowledged the positive project advancements and thanked all for their contributions.

**ADJOURNMENT:**

\*INDICATES NO ATTACHMENT

The meeting was adjourned at 10:15 a.m.

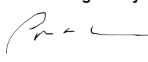
ATTEST:



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MELLISA BERNETT  
CLERK OF THE BOARD

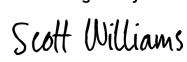
DocuSigned by:



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CHAD WILSON  
CHAIRPERSON

DocuSigned by:



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SCOTT WILLIAMS  
VICE CHAIRPERSON